

DRAFT
Annual Plan
and Budget
Masterton
District Council
2011-2012





Masterton District Council
64 Chapel Street
P O Box 444
Masterton 5840
New Zealand
Phone 06 370 6300
Fax 06 378 8400
Email mdc@mstn.govt.nz
www.mstn.govt.nz

*Cover Page: Hopper Construction machinery at work on the Urban Wastewater Upgrade at Homebush.
Photograph by: Ian Steer*

ISSN 1179-0075

Table of Contents

Purpose of the Annual Plan	1
Introduction from the Mayor and Chief Executive Officer	3
Highlights and Major Projects	5
Financial Strategy	12
Significant Assumptions.	15
Transport Services	17
Roads, Streets and Footpaths	19
Parking Control.	21
Hood Aerodrome	22
Waste Services	23
Wastewater.	25
Stormwater	27
Solid Waste Management	28
Water Services	31
Urban and Rural Water Supplies	33
Community Services	35
Community Services.	37
Library and Archive	40
Community Facilities	43
Property	45
Parks, Reserves and Sportsfields	48
Genesis Energy Recreation Centre	50
Cemeteries	52
Regulatory Services	53
Resource Management and Planning	55
Building Control	57
Environmental Health, Liquor Licensing and Inspection	59
Animal Control	61
Rural Fire Control	62
Civil Defence and Emergency Management	63
Governance and Corporate Services	65
Forecast Financial Statements	71
Statement of Accounting Policies	80
Funding Impact Statement	86
Schedule of fees and charges for 2011/12	99-115

Purpose of the Annual Plan

The purpose of the Masterton District Council's Annual Plan is:

- a) to describe the Council's activities for 2011/12 and their associated costs and funding
- b) to link activities with the community outcomes of the Masterton District
- c) to provide integrated decision-making and co-ordination of the Council's resources
- d) to provide a basis for accountability of the Council to the community
- e) to provide an opportunity for participation by the public in decision-making processes on activities to be undertaken by the Council.

This Annual Plan covers year three of the ten-year timeframe covered by the 2009-19 Long-Term Council Community Plan (LTCCP).

For more information, please refer to the 2009-2019 Long Term Council Community Plan.

Timeline

- The Draft Plan was launched for public consultation on Friday 15 April 2011.
- Public Meetings will be held in the Frank Cody Lounge at the Council building on Thursday 5 May at 1.30 pm and 7.00 pm.
- Submissions on the Draft Plan will close on Wednesday 18 May 2011.
- The Council will hear submissions on the Draft Plan on Wednesday 30 and Tuesday 31 May and consider them on Wednesday 1 June 2011.
- The Council may amend the Plan in response to submissions and will adopt the Plan on Wednesday 29 June 2011.



People in a specially-constructed super-size sandpit at the Homebush Open Day. Council provided the buckets.



Earthworks at the new Riversdale Beach Sewerage Scheme.

Introduction from Mayor and Chief Executive Officer

Thank you for taking an interest in the Council's key planning document, the Draft Annual Plan for 2011/12. This Plan covers year three of our 2009/19 Long Term Council Community Plan (LTCCP). We have made significant progress through the first two years of the LTCCP and in this Plan we set out the Council's budgets and targets for the coming year. You have an opportunity to make submissions on any aspect of this consultation document.

The Masterton wastewater upgrade project has been in a planning mode for many years. In 2010/11 the Council reached a point where a tender for construction was let. Work is currently underway building new oxidation ponds at the Homebush site. 2011/12 will be a year in which the balance of the scheme will be built, including completing the oxidation ponds, decommissioning the old ponds and constructing 90 ha of land irrigation for the treated effluent.

As was signalled in the LTCCP, the biggest impact of this project on urban ratepayers will be seen in your rates accounts. Originally the rates increases were to be over two financial years, but the project timing will now see rates increases spread over three years (until 2012/13). This Plan proposes a 10.7% average rates increase for urban ratepayers (the LTCCP predicted 13.4%). With our local Wairarapa economy slowly heading out of the recession, it is recognised that the increase has come at a difficult time.

The Council has tried to hold other costs down and

be more prudent than ever to achieve value-for-money for the services provided to ratepayers.

The new sewerage scheme at Riversdale Beach is due to be operational early in the new financial year. This \$8.8 million project has not been without its challenges, but it is expected to be delivered on budget. The Council has reviewed the capital funding model for the scheme in light of the Riversdale Terraces subdivision wanting to join the community scheme. The degree to which the Council or the community pays for future capacity and the associated debt is key to the revised funding model.

Maintaining and improving the District's infrastructure remains the key focus for this Plan, but 2011/12 is also a big events year. The Wairarapa will play a part in the Rugby World Cup, we will host the World Shearing Championships and we will continue to support the many events and facilities that bring visitors to our region. Our budgets reflect that focus, with the second stage of the upgrade of Mawley Park Camping Ground and the funding support for events and facilities such as the Masterton Motorplex drag strip and a Stadium extension.

We trust you will find enough information about the Council's planned activities in the summary and full versions of the Draft Annual Plan for 2011/12. We welcome your feedback and ideas via the consultation process.



Garry Daniell
MAYOR



Wes ten Hove
CHIEF EXECUTIVE



Golden Shears is a highly competitive annual event.



Kids Own Playground is a hot favourite with children.

Highlights and Major Projects

In this section we have summarised the highlights and major projects that are planned for 2011/12. We are seeking your feedback on these items or any other aspects of the document.

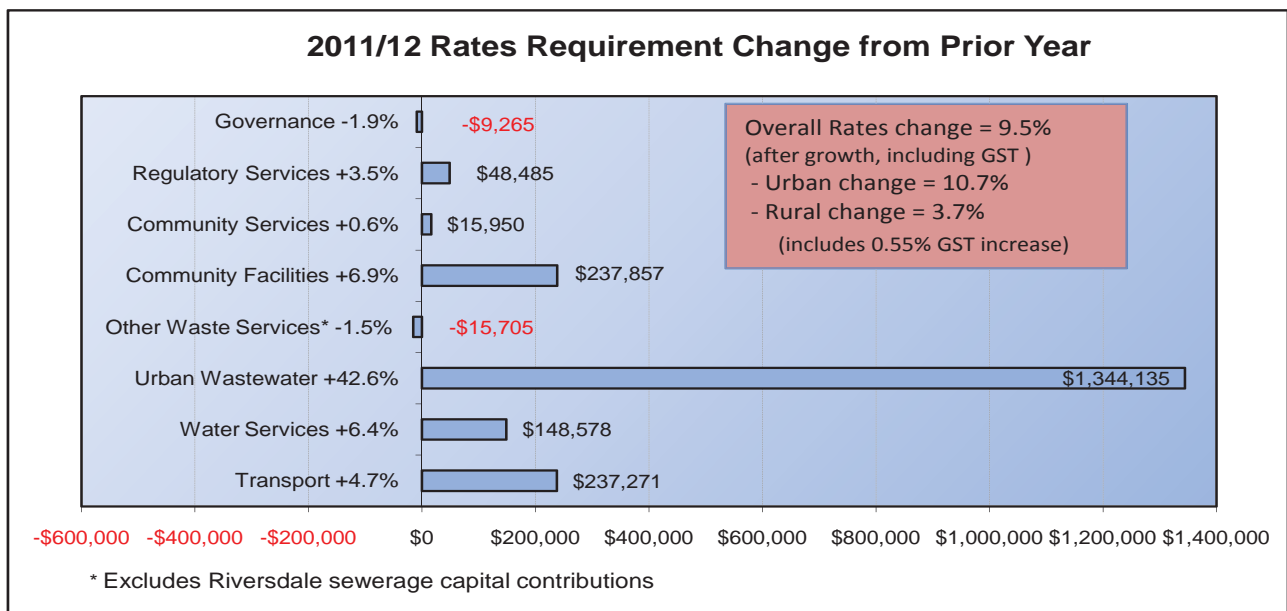
Financial Impacts

The overall rates increase is forecast at 9.5% (after allowing for growth in the rating base). In the urban area the average is forecast to be 10.7%, while in the rural area the average change is forecast to be a 3.7% increase.

For the urban area the Long Term Plan in 2009 predicted a rates increase of 13.4% for 2011/12. This increase has been reduced through a number of factors, including holding cost increases where possible, taking account of continuing lower interest rates and the delayed start to the sewerage upgrade project resulting in a later draw-down of loan funding.

The Council acknowledges that, despite this rates increase being less than expected, it may create affordability issues for some within our community. However, the sewerage upgrade project has been worked on for more than 12 years and the Council remains fully committed to completing it in order to provide a long term, sustainable solution for the treatment and disposal of the town's waste water.

The graph below portrays the activity areas of the Council where changes to rates funding are planned.



Rates Change Indicators	Capital Value	2010/11	2011/12 draft	\$ change	% change
		MDC rates	MDC rates		
Urban - low value	160,000	1,327	1,470	143	10.8%
Urban - average value	235,000	1,699	1,880	181	10.7%
Urban - high value	400,000	2,437	2,694	257	10.5%
Commercial example	450,000	4,629	5,111	482	10.4%
Rural - farm	4,000,000	6,744	7,011	267	4.0%
Rural - lifestyle	560,000	1,203	1,241	38	3.2%
Rural - bach (Cspt)	530,000	1,471	1,527	56	3.8%
Rural - bach (R/dale)*	490,000	1,345	1,626	281	20.9%

*Note: Riversdale sewerage operating rates start from 2011/12

Financial Impacts

Large capital expenditure items include:

- urban wastewater upgrade (\$16.8 million)
- urban sewerage reticulation renewals (\$1.9 million)
- roading renewals (\$3.5 million)
- Mawley Park refurbishment part 2 (\$600,000)
- water treatment plant filter refurbishment and water mains replacements (\$1.7 million)

Some \$2 million extra rates is required in 2011/12 to fund the services that the Council provides. Of that figure, \$1.3 million is needed to meet the increased costs of the urban sewerage activity.

Of the 10.7% increase for urban rates 9.0% is due to the urban waste water upgrade while other costs account for the remaining 1.7%.

As a result of the delayed start to the urban sewerage upgrade some project costs will carry over into the 2012/13 year. The urban rates increase for that year will be more than anticipated in the LTCCP (it is estimated to be 8.5% rather than 3.5%).

Wastewater

Urban Wastewater Upgrade Project

After extensive consultation a resource consent was granted to build new ponds, disperse treated effluent to land via border strips and to discharge any surplus to the river in times of high flow. The Council is looking to make best use of treated wastewater through irrigation instead of discharging to the river.

Work on the new ponds began in 2010. Across the 2010 to 2013 years the project will cost in the order of \$29 million.

The planned cost has increased due to requirements to strengthen the walls of the ponds to mitigate against potential liquefaction. The cost of some other structural, mechanical and electrical items included in the design was underestimated. These costs have resulted in an increase of \$5 million over previous budgets. This matter is now subject to legal redress.

The project is expected to be completed in 2013. The capital costs are being funded from borrowing.

Upgrading the reticulation system is a priority to reduce the amount of infiltration into the system. An investment of \$1.9 million in sewer reticulation renewals is planned for 2011/12. Of this funding \$700,000 will come from depreciation reserves, the balance being borrowed.

Private owners are expected to undertake work on any faulty private laterals themselves or the Council will commission the work and recover the costs from private landowners.

Riversdale Beach Sewerage Scheme

The scheme will be operational early 2011/12 and revised capital contributions have been calculated, depending on the payment option chosen. The nearly completed project has come in just under the forecast costs. The capital contribution for a residential equivalent (RE) has reduced by \$133 to \$14,756 plus GST.

The Council has agreed with the owners of the Riversdale Terraces subdivision that they can join the community sewerage scheme. The funding model has been updated with these changes and modified to reduce the share of funding allocated to future connections, which reduces the ongoing interest costs that the scheme incurs. A separate Riversdale Beach newsletter will provide greater detail for those ratepayers affected. The Council's Funding Impact Statement reflects collection of the balance of the capital contributions for the scheme and inclusion of a targeted operating rate.

Urban Water Supply

The Council is working to maintain water quality, reduce water that is lost from the reticulation system and make sure there is enough water to go around.

The Council will continue to renew the water mains and connections. Refurbishing the water filter system has been carried forward from 2010/11 and this improvement to the water treatment plant will ensure the continued safety of the Masterton urban water supply.

Conservation measures during the summer and leak detection and repairs will keep the Council within its consent conditions and provide sufficient water for the community.

Roading

Urban and rural roads are lasting longer and the New Zealand Transport Agency (NZTA) and the Council have agreed that there will be less roading replacement (renewal) work done this year with a \$500,000 reduction from what was planned in the Long Term Council Community Plan.

Roading is a major expenditure item for the Council and some 28.5% of the Council's total operating budget. We expect to maintain current levels of service with little increase in overall costs, although there is a shift in expenditure into the rural areas of the programme. The asset life changes noted above have resulted in more maintenance focused expenditure and less expenditure on renewals. A project item carried forward from 2010/11 is repair of the slump near the Tinui landfill.

Most work on the roads receives financial assistance of 55% from NZTA.

Management of the roading corridor throughout the District has been devolved to local authorities. This is to manage installation and operation of underground services such as pipes and wires more effectively. The Council has allowed an additional \$50,000 to undertake this task and other asset management functions.

Stormwater

We are working to cope better with storm events in the urban area by allocating \$100,000 to improve the capacity of the system.

Investigation into ways to minimise flows from Opaki into the urban area has resulted in a provision to install a retention system for northern catchment stormwater.

Do you consider that the Council is managing its water, wastewater, roading and stormwater infrastructure prudently both now and for the future?

Sustainability

The Council has developed a draft sustainability strategy for consulting with the community. It considers environmental, economic and social sustainability. Key environmental issues are ecological footprints, carbon neutrality, biodiversity losses and climate change.

A key issue is resilience - the ability to adjust and cope with change. The strategy examines how we maintain our society and way of life while adapting to more sustainable practices that help to protect our environment and our future. It would prepare the community to take advantage of new opportunities and would anticipate and plan for an uncertain future.

A copy of the Draft Sustainability Strategy is available on the website or in hard copy from the Council.

The Council is interested in your views on the Sustainability Strategy. Do you think it addresses the key issues for the Masterton District? Will the proposed actions achieve sustainable outcomes?

Solid Waste Management

The Council has put in place new contracts for the delivery of solid waste services with clear aims to reduce costs while reducing waste to landfill. No increases in user pays gate fees or refuse bag charges are planned for 2011/12. Operating savings have been translated into reducing the rates funding needed for this activity.

Recycling and composting remain significant aspects of the Council's waste management strategy, with an increasing focus on education to change the way we, as a community, generate and dispose of our waste.

The Council continues to build up funds to fully cap the landfill at Nursery Road in 2014/15, in line with the recently obtained resource consent.

The Council still plans to review its solid waste services to the rural areas and to date has surveyed a sample of rural property owners on how they dispose of their solid waste.

All rural ratepayers contribute to rural solid waste disposal through a uniform charge, but many of them use Nursery Road Transfer Station to dispose of solid waste and do not access the services at Mauriceville, Castlepoint and Riversdale or the weekly collection at Tinui.

Further consultation will occur in 2011/12 on whether rural waste services costs should be recovered from users through a targeted rate or other charges, rather than from all rural ratepayers.

The Regional Waste Management and Minimisation Plan is being consulted on in conjunction with the Annual Plan. This is available on the website or a hard copy can be obtained from the Council. The overall objective is to provide residents and ratepayers with highly effective, efficient and safe waste management and minimisation services in order to protect the environment from harm and provide environmental, social, economic and cultural benefits.

This will be achieved by:

- waste minimisation through reduction, reuse, recycling and recovery
- effective and efficient waste management
- using resources more efficiently
- protecting public health
- having clean streets and public areas
- public education

It includes specific actions for the Wairarapa. In addition to what is already happening the plan proposes increasing information to individual households on the best ways to minimise waste and to increase recycling.

Tell us what you think about the waste management and minimisation proposals.

Parks

Mawley Park

Mawley Park is in need of an upgrade if we are to attract new and returning visitors. A business case, reviewed by experienced campground operators, advised that upgrading the facilities and cabins to Qualmark 4-star standard would provide the best return on investment. A plan to undertake this was costed at \$1.8 million.

Work undertaken to date has included upgrading the manager's house, fencing, refurbishing cabins and upgrading communal facilities.

The Council started on this work in 2010 and has allowed a further \$600,000 for work planned in 2011/12. An increased rates input is needed to service loans and meet an operating shortfall.

The planned works include ground-works to improve paths, roadways and hard stand areas for campervans, as well as landscaping of entrances, gardens and open spaces.

What do you think of continuing to upgrade Mawley Park to improve the service to visitors to the district?

Queen Elizabeth Park

A sum of \$150,000 has been set aside from parks reserve funds (from contributions from subdivisions) to continue work to upgrade Queen Elizabeth Park in the section adjacent to the cemetery including the aviaries. An updated concept plan for the next steps of the project is available for public consultation to help us determine priorities for expenditure of the funds.

Henley Lake

Further work is planned on Henley Lake, including replacement of the outlet valve to improve control of flow through the lake. Work on lake edge protection is also planned.

A project to progress the ideas of Lakeview School, to create a wetland diversion for the inlet stream that runs through the school, is allowed for in this Plan.

What are your views on how we are maintaining and developing our parks?

Housing for the Elderly

The Council has been approached to sell or contract out the management of its Housing for the Elderly. Panama complex operates under the terms of a will and cannot be sold but there are three other complexes close to the CBD. Housing for the Elderly is designed for people over 60 on a low income with very limited assets. It is expected to be self-funding and so no rates funding is provided for.

The units were built in the 60's and are due for major refurbishment and there is currently government funding for community organisations to build new housing stock.

The funds generated by selling some units could be used to upgrade existing units or be held in reserve funds for other purposes.

Do you think the Council should contract out management of its Housing for the Elderly or sell some of its units to a charitable organisation or continue to operate the service itself?

Hood Aerodrome Development

A provision of \$390,000 has been allowed in the Plan to reseal the runway. As the runway is still in good condition, a decision will be made after winter on whether to defer the work for a further year.

The investment by the Council and others in the aerodrome over recent years has seen operating costs increase and, in the short term, the aerodrome will need an increased rates provision. Thirty percent of operating costs will be covered by rates funding. A review of landing fees has taken place.

Do you believe that Hood Aerodrome should be self funding or that there should be a rates contribution in recognition of the value of the facility to the community?

Upgrade to the War Memorial Stadium

The World Shearing Championships are being held in Masterton in March 2012. This event is expected to attract entrants from 25 countries and additional overseas visitors. Golden Shears has requested provision of tiered retractable seating, a mezzanine floor for upstairs viewing and functions above the Hall of Memories to cater for additional spectators. Initial estimates are for a cost of \$1.2 million.

The upgrade will improve the facility for other uses.

The Council has made provision for up to \$400,000 from reserve funds to enable the group to attract other funding. This funding will be made available if the balance of the funding can be raised externally and the project meets financial criteria.

There is no direct rating impact, but there will be a loss of up to \$20,000 per year in interest earnings and increased operating costs in future years.

Broadband

The Council has set aside \$25,000 to facilitate expansion of Broadband services to the Masterton District. Broadband has economic benefits to both the rural and business community in particular, due to faster and more efficient access to the internet.

Rural Fire

Changes to how the rural fire activities are governed are proposed from 1 July 2011. The Wairarapa Rural Fire District will take over the equipment and operational aspects of the five rural parties in Masterton District. The Wairarapa Rural Fire District has advised the Council of its funding needs and a 25% increase in rates funding (from rural rates) has been allowed to largely meet their funding expectations.

Grants for Community and Capital Projects

Masterton Motorplex

The Council has committed \$165,000 to assist Masterton Motorplex set up a national standard facility for its drag races.

This funding recognises the economic benefit generated by visitors to the event.

The airport runway is no longer available for their meetings. Having their own facility will enable more meets to be held. The drag strip would be the only one built to the national standard in the lower North Island.

The grant depends on the group getting the rest of its funding together and Masterton Motorplex has been encouraged to continue their fundraising efforts.

Artificial Surface for Athletics Track

Funding of \$300,000 from reserve funds was set aside for this project in the 2009 Long Term Plan but the Wairarapa Regional All Weather Track Trust is still seeking funding to commence the project. They hope to be able to start in December 2011. The track would be owned and depreciated by the Council and looked after by the Trust.

The all weather track will enable athletes to train locally and provide a training facility for other sportspeople as well.

Provision for \$300,000 has been included in this plan, with the balance of the funding expected to be sourced externally.

Community Centre

In 2009 the Council set aside \$100,000 to assist the relocation of the Community Centre from its current site in Dixon Street. The current building does not meet requirements for a public building.

The group is still identifying suitable premises and the grant funding has been carried forward to the 2011/12 plan.

Grants for Events

The Council has set aside \$97,000 for events which includes funding from Masterton Trust Lands Trust. In the past this funding has been invested in Wings Over Wairarapa, the Summer Concerts, Balloons Over Wairarapa, Cycle Tour, Golden Shears, Waitangi Day Origins Festival, Americarna and others.

If you are planning a major event in 2011/12 and require funding you should make a submission to the Annual Plan. The Council is reviewing its commitment to the summer concerts that have been plagued with poor weather in recent years. Currently around \$35,000 is invested in the two concerts.

Key events that are included for funding at this stage are:

Rugby World Cup

We want Masterton people and visitors to enjoy the Rugby World Cup experience.

The Rugby World Cup is expected to attract many international supporters to the region. Masterton will host the team from Georgia, who are expected to have around 1,000 supporters touring with them. Wellington is arranging tours into the Wairarapa for teams and supporters that are Wellington-based.

An extra \$50,000 for the Rugby World Cup will contribute to a local co-ordinator, assist with venue preparation and support hospitality, beautification and local events. We expect an economic benefit to our retailers and accommodation providers, as well as tourism promotion from word of mouth.

Golden Shears World Championships

The Council will support this international event from its events budget. This event, which will include shearers from up to 25 countries, will attract worldwide television coverage. The funding will support the Golden Shears organisation, publicity and community based events.

Do you support the proposed level of contribution from the Council for the community and capital projects?

Deferred Work

The following projects have been deferred at least one year:

Castlepoint Sewerage Upgrade

The Council is waiting to be notified of consent conditions which will determine whether upgrade work is necessary.

Capping of Nursery Road Landfill

The landfill is being progressively capped with cleanfill. Under the terms of the 2010 resource consent this work must be completed in 2014. Funds are being put aside each year for this project.

Upgrade of the Tinui Water Supply

The Ministry of Health timeframe for small community water supplies was extended three years. This project will comply with the new timeframe but will not be undertaken in 2011/12.

CBD Upgrades

This work is expected to align upgrading the footpath, replacement of parking meters and provision of ducting for Broadband.

This project will level out the Queen Street footpath on a section where the slope is most marked between Jackson and Perry Streets on the western side of the street. New parking meters will be installed at the same time, as the existing ones are obsolete and increasingly difficult to maintain. As rolling out of Broadband could be imminent the project is being delayed to avoid opening the footpath more than once.

Extension to the Library

The library is too small to meet the needs of a modern library for a population of our size.

The Long Term Plan allowed for around \$1 million to extend the building in 2011/12. This would make better provision for public-use computers and for public programmes so that they would not disrupt other users of the library.

The work has been deferred for at least a year to reduce pressure on the rates.

What are your views on deferring the library extension for at least one year?

Opportunities for Closer Co-operation

The councils in the Wellington region continue to look for options to share services to see if they can be more effective and efficient and reduce or hold costs. The shared valuation contract and joint licensing of the GIS software have resulted in savings.

In the Wairarapa savings on insurance have been achieved and further areas for joint co-operation and purchasing will be explored.

The library has joined Hutt City, Porirua, Kapiti Coast, Weltec and Whitireia in shared and managed services. As a result all the libraries' catalogues and issues are recorded in one central system. In 2011/12, it is expected that there will be one library card for all the libraries and that books can be borrowed and returned at any of the libraries. Increased co-operative planning has harnessed staff skills across the libraries.

What ideas do you have for increasing co-operation among Wellington and Wairarapa councils?

Planning

This year will see the Council preparing the 2012-22 Long Term Plan to meet the requirements of the amended Local Government Act 2010.

The community outcomes will now describe what the Council will do to achieve economic, social, cultural and environmental wellbeing for its residents now and in the future.

During the year the Council will consult on what the community expects of it over the next ten years and what levels of service it expects from the Council's activities.

There will be higher expectations of our asset management planning with a particular focus on roads and footpaths, sewerage treatment and disposal, water supply, stormwater drainage, and flood protection and control.

We will be reviewing our funding policy during the year for inclusion in the Long Term Plan.

Ratepayers will then be able to have a say on how the rates burden is divided across the range of ratepayers and property types in our District.

Policies on rates remissions for certain types of property and charging of uniform charges on each separately used parcel of a property will be up for review as well. No change is proposed for these policies for the 2011/12 rating year.

Financial Strategy

Summarised below is the overall Financial Strategy of the Council, which was published in full in the 2009-19 LTCCP.

The Council organisation is owned by the ratepayers of Masterton District and all of our planning and policies are intended to deliver quality management of assets and services for ratepayers. We have kept some key principles in mind as we prepared this plan:

- to look after our finances carefully for today and tomorrow
- to have an affordable budget over the ten years
- to prepare a balanced budget
- to look after our assets and infrastructure
- to spread across users today and into the future (intergenerational equity)
- to spread the costs of assets across their useful life
- to apply rates in a fair and equitable way.

Looking after our Funds

We have policies that control how much we can borrow, how we invest our funds, how we fund our services and how we divide up the rates.

Financial Planning

We prepare detailed plans every year and a ten year plan and policies every three years. We produce summary versions of those plans for all ratepayers and we consult with our residents about what we plan to do. We report against those plans every year and our Annual Report is audited by Audit NZ.

Reserve Funds

The Council has modest reserve funds built up from asset sales and depreciation on assets. The funds are invested externally and internally and the interest is used to offset costs for specific projects. In the first few years of this Plan reserve funds will be drawn down more than the inflow of funds from depreciation. The draw is largely for the renewal of sewerage assets. When the cash reserves funds are used for internal borrowing we charge internal interest at market rates.

Balancing the Books

The Local Government Act requires the Council to run a balanced budget. This Plan achieves that requirement, principally because of one-off revenue for Riversdale sewerage, however the LTCCP shows increasing surpluses and cash reserves in future years. Future councils may use the surpluses to repay debt early or commit more funding to renewals expenditure. The cash reserves generate interest income which helps to offset rates required.

In 2010/11 the Council has again decided not to increase rates enough to fund all of the depreciation which is recognised on assets, particularly infrastructural assets. Also, our planned use of reserves for some operating costs means we risk not achieving the balanced budget.

Over the ten years of the LTCCP we intend to increase the funding of depreciation, except on assets we do not expect to replace, allowing us to consistently achieve a balanced budget and remain financially sustainable. See the next page for details of which assets this applies to.

Looking after our Assets

Our 10 Year Plan provides funding to make sure our assets are well-maintained and are replaced at the right time. Our depreciation reserves will be combined with new borrowing to do all the work that has been identified in our asset management plans.

Borrowing to pay for new Assets

The Urban Wastewater Upgrade project is a huge investment by the Council on behalf of the community. It will be funded by new loans and will take the level of debt from \$18 million to \$43 million in the next year. We anticipate spreading the loan repayments over 25 years so that the cost of assets is carried by future ratepayers. We have set prudent policy limits on our borrowing to ensure our community is not over-indebted. See LTCCP Amendment at the end this Annual Plan.

Growing our Assets

Capital expenditure required to service growth of the district will be funded by loans and from development contributions which are charged to developers through the Wairarapa Combined District Plan.

Levels of Service

We are planning to provide the same services at the same standard in **most** of our activities, but there are some areas (such as sewerage and stormwater) where we will be improving the service. Improved services will mean higher costs and more rates funding required over the period of the Plan. Cost savings could be achieved, but services would be cut and the Council has decided not to make those cuts.

Spreading the Cost

We try to match the costs of a service with those who use it or benefit from it. Keeping services affordable is a key focus of the Council. The operating costs of services can be funded by rates, user charges, subsidies or reserve funds. The subsidy for most roading work is 55% which the Government collects from road user charges and petrol taxes.

User charges are applied in full or part, where the user can be identified and at a level that will not restrict access to the service.

Rating Policy

The Council recognises that most of the rates are a property tax, as they are payable whether or not you use or benefit from a service.

Rating valuations, that were last updated as at September 2008, will be used to set rates for 2011/12 and the rating mix will apply as follows:

Rating Type	Urban	Rural
Uniform charges	15%	40%
Service charges	16.5%	4.5%
Land value rates	13%	35.5%
Capital value rates	55.5%	20%

There is a differential on urban non-residential properties (commercial) of 2 times on the land and capital value rates.

Uniform charges and service charges are levied on the basis of each separately used or inhabited part of a rating unit.

Riversdale Sewerage Scheme

The Riversdale Sewerage Scheme has attracted a government subsidy of \$1.92 million with some \$5.2 million to be funded by the Riversdale property owners. The Council has levied targeted rates on each 'residential equivalent' property that is required to connect to the new scheme, to recover their capital contributions. (See 2010/11 LTCCP Amendment and Capital Project Funding Plan). In 2011/12 the remainder of the capital contributions will be levied and a targeted charge for operation of the new scheme will be applied, differentiated between connected and serviceable properties.

Depreciation 'Unfunded'

The Council has achieved a 'balanced budget' as per the statutory requirement. However, a number of factors that influenced this result need clarification. Full depreciation on Council assets has been recognised as an expense, but the Council has decided not to fully allow for revenue to match the expense on a number of specific assets.

There are also several large external income items which will fund capital which influence the accounting surplus position.

In the roading activity the renewals programme is designed to maintain the road network in a constant state. Depreciation expense is recognised and renewals are capitalised. The value of the renewals capital programme is funded by way of subsidies from the NZ Transport Agency (NZTA) and rates income. The programme has usually been a similar value to the depreciation expense. Those assets in the roading activity which are not renewed on an annual rolling basis (eg bridges, street furniture) do have some depreciation funded into a replacement reserve, to the extent of the Council's share after the NZTA subsidy.

Other assets where the depreciation expense is not fully funded and the reasoning for each are as follows:

- Housing for the Elderly – not all depreciation is covered by rental income in order to hold rents low and have no rates input. Renewals work is covered but full replacement will require external income assistance (eg government subsidies).

- Rural Halls – no intention of replacing at least half of these buildings.
- Security cameras – originally partly funded with external contributions, we have assumed when these are replaced there will be a similar level of external funding contributed.
- Genesis Energy Recreation Centre – the redevelopment of this facility in 2002 to 2004 was half funded with external contributions of approximately \$3.5 million.
- We are allowing funding of sufficient depreciation to cover replacement of plant and equipment and regular building renewals (eg painting etc). Not all depreciation is funded as we have assumed the future replacement of the facility will again attract external funding when it is required.
- Water, sewerage and stormwater assets – the increase in depreciation expense that resulted from the 2008 asset revaluation was not able to be fully built into the budgets in Year 2, as the Council wishes to hold the rates increase at an affordable level. Subsequent years in the LTCCP have allowed for the catch-up in depreciation funding of these assets.

Significant Assumptions

Basis of Preparation

The financial information in this plan has been prepared following the provisions of Financial Reporting Standard 42 (FRS 42) Prospective Financial Statements. The purpose of the financial forecasts in this long term plan is to provide “best-endeavours” costing of Masterton District Council’s plans to enable it to achieve its Community Outcomes, in collaboration with other stakeholders, over the 10 year period 2009-2019.

Basis of Assumptions

Prospective information is based on a number of assumptions. Risks and uncertainties surround these assumptions. The basis of the assumptions surrounding the information is found in Planning Assumptions in the LTCCP.

The information should therefore be used carefully, with this best-endeavours purpose in mind. The Local Government Act 2002 Schedule 10 (1)(e) requires that information relating to levels of service, estimated expenses and revenue be provided in detail for three financial years, and indicative for the subsequent seven financial years. Over time, information becomes increasingly indicative from the time it was first prepared.

The approach taken to budget development has been that of preparing ‘forecasts’ on a best estimate basis. In this case, a forecast refers to financial information based on assumptions on future events the Council expects to occur and on the basis of Council’s expected response to these events. The Council has not taken an approach where hypothetical (“what-if”) projections are used.

The figures presented are budgeted. However, the opening balance of the 2011/12 year is based on the estimated actual result, with this estimation having been made in March 2011.

The major limitation of the forecasting approach, as with any approach, is that events may change over time and undermine the accuracy of assumptions made. The actual financial results achieved for the period are likely to vary from the information presented and the variations may be material.

The review of assumptions underlying the financial information was undertaken in preparation of the Long Term Council Community Plan (LTCCP), between September 2008 and March 2009. However, the assumptions themselves were adopted by Council resolution to approve the Draft LTCCP for public consultation in March 2009.

Assumptions and Risk Assessments

A number of assumptions were made in preparing the Draft Shaping Our Future 2009-2019 Long Term Council Community Plan (LTCCP). These assumptions are necessary as the planning term is for 10 years and the stating of assumptions ensures that all estimates and forecasts are made on the same basis.

There are four categories of planning assumptions in this document:

- 1 Demand Assumptions
 - resident population
 - district growth
- 2 Political Environment
 - policies
 - governance
- 3 Operating Environment
 - resource consents
 - natural disasters
 - external factors
 - human resources
- 4 Financial Assumptions

Please see the full LTCCP document for the assumptions detail.

TRANSPORT SERVICES

Roads, Streets and Footpaths

Parking Control

Hood Aerodrome

Transport Services

Masterton District Council's Transport activities include Roads, Streets and Footpaths, Parking Control and Hood Aerodrome.

TRANSPORT

LTCCP Yr 3	Rates Requirement Summary	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
\$		\$	\$	\$
3,631,898	Subsidised roading	3,594,338	3,425,546	(168,792)
1,440,551	Non-subsidised roading (urban)	1,367,075	1,301,652	(65,423)
173,187	Non-subsidised roading (rural)	159,697	169,240	9,544
158,706	Flood damage	146,250	146,250	-
(52,048)	Parking control	(30,023)	(38,741)	(8,718)
131,611	Airport	110,379	104,331	(6,048)
\$5,483,905	Rates Requirement	\$5,347,715	\$5,108,278	(239,437)

TRANSPORT

LTCCP Yr 3	Capital Expenditure Summary	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
\$		\$	\$	\$
3,501,042	Roading			
	Asset renewals - Rural roading programme	2,527,500	2,682,000	154,500
1,237,914	Asset renewals - Urban roading programme	948,800	962,100	13,300
-	Asset renewals - Manawa bridge (c/fwd)	600,000	600,000	-
-	Asset renewals - Tinui slump	550,000	-	(550,000)
239,288	Urban footpath upgrades & reseals	215,000	225,000	10,000
-	Solway Cres upgrade	-	-	-
-	CBD footpath resurfacing project	330,000	331,000	1,000
-	QE Park footbridge refurbishment	30,000	-	(30,000)
20,526	Car park reseals	20,000	18,100	(1,900)
53,175	Parking			
	Replacement parking meters	300,000	300,000	-
	Airport			
	Airport development	25,000	-	(25,000)
	Airport runway reseal	390,000	390,000	-
5,051,945		5,936,300	5,508,200	(428,100)
	Capital Funding			
(2,719,665)	NZTA subsidy (on renewals)	(2,651,765)	(2,441,955)	209,810
(173,701)	Transfers from reserves	(1,125,000)	(889,100)	235,900
-	Loan funds (airport & CBD)	(400,000)	(460,000)	(60,000)
(2,893,366)		(4,176,765)	(3,791,055)	385,710
\$2,158,579	Rates Requirement (Capital)	\$1,759,535	\$1,717,145	(42,390)

Roads, Streets and Footpaths

What do we do?

The Council constructs, manages and maintains the road, street and footpath networks – including pavements, bridges, traffic services and streetlights – throughout the District.

Performance Measures

Level of Service	Performance Measures	Baseline 2007/08	Performance Targets 2011/12
Roads and urban streets are provided at a quality acceptable to the community and are maintained to the nationally accepted standards. Adequate bridges, culverts, surface water channels, streetlights (in urban areas), signage and markings are provided to ensure an efficient and accessible roading network	Percentage of customers satisfied with the condition of the roading network	83% (Peer group=72%)	Maintain satisfaction level
	Percentage of sealed roads providing a smooth and comfortable ride (measured by roughometer)	93% NZ network 84% (Source NZTA Road Assets)	At least 90%
	Roading and cycle networks are managed in an efficient and cost effective manner: i) Maintain and renew roads within approved allocation of District Land Transport Programme as generated from the Asset Management Plan ii) Road pavement and road surface condition indices meet or exceed national averages	N/A N/A	100% completion of annual programme National averages met
Urban streets and verges are clean and street furniture is in a usable condition	Monthly audit of CBD cleaning complies with performance criteria; (measured by litter, cleanliness and safety)	93.3% average monthly compliance	90% average monthly compliance
Roads and bridges are provided to a standard that results in an acceptable level of safety on the roading network for all road users	The number of crashes causing injuries is reduced.	61 (five year average)	59 (five year moving average)
Footpaths are provided that are safe, accessible and efficient for pedestrians	Percentage of customers satisfied with the condition of the footpath network	72% Peer Ave = 65%	Maintain satisfaction level
	Annual footpath programme completed on time	7.1 km of urban footpaths resurfaced	100% completion
	Monthly audit of footpath tasks complies with performance criteria (condition of paths)	98.2%	At least 95% compliance

What assets are used?

The road and street network consists of some 803 km of road, 243 bridges, 183 kms footpaths and 1,821 streetlights. As well there are nearly 4,000 culverts, over 1,000 kms of drainage channels and approximately 2,500 signs and road markers.

The footpath network consists of 42km of asphalt surface, 103km of chipseal surface, 35km of concrete surface and 3km of other surfacing.

Key Projects for 2011/12

Subsidised rural and urban roading renewals will continue at a cost of \$3,476,300.

The Manawa Bridge will be replaced at a projected cost of \$600,000.

The proposed Masterton CBD footpath resurfacing project will be aligned with the roll out of Broadband and replacement of parking meters with the cost projected as \$331,000. In addition, \$35,000 will widen one section of the footpath to lessen the crossfall. This work may not proceed in 2011/12 if Broadband is not rolled out in the period.

TRANSPORT

Roads, Streets & Footpaths

LTCCP Yr 3	Cost of Service Statement	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
\$	Operating Costs	\$	\$	\$
3,378,236	Road maintenance programme - subsidised	4,050,331	3,925,985	(124,346)
1,274,998	Non-subsidised road maintenance	1,218,168	1,214,753	(3,415)
362,654	Flood damage provision	325,000	325,000	-
5,108,910	Depreciation	3,844,500	4,048,800	204,300
10,124,798		9,437,999	9,514,538	76,539
	Operating Income			
1,731,099	NZTA subsidy (on maintenance)**	2,144,395	2,108,545	35,850
180,000	Local authority petrol tax	168,000	175,000	(7,000)
144,105	Other recoveries	198,000	181,000	17,000
2,055,204		2,510,395	2,464,545	45,850
	Appropriations			
(171,460)	Transfers (from) reserves	(155,680)	(192,500)	-
-	Transfers to reserves - ex contributions	150,000	120,000	(30,000)
117,653	Provision for loan repayments	89,900	93,800	3,900
(4,770,034)	Reverse depreciation (for rates requirement)***	(3,504,000)	(3,745,750)	(241,750)
\$3,245,753	Rates Requirement (Operational)	\$3,507,824	\$3,325,543	(145,461)

** Further subsidy income is shown in the Capital Expenditure Summary

*** Depreciation is reversed to arrive at the rates requirement. Renewals expenditure (shown in the Capital Expenditure Summary) is funded by rates and NZTA subsidies, hence depreciation on most roading assets is not funded again.

Parking Control

What do we do?

The Council owns and maintains off-street car park spaces and on-street metered time limit spaces. External staff are contracted to patrol their use and enforce restrictions.

Performance Measures

Level of Service	Performance Measures	Baseline 2007/08	Performance Targets 2011/12
Provide a range of on and off-street parking opportunities	Customer satisfaction with parking control services	78% Peer Ave: 62%	Maintain satisfaction level
	Total number of car parks patrolled	760 249 metered 511 time limited	243 metered 501 time limited
	Number of car parks designated as disability parks	18	24
Promote and enforce fair & responsible parking use	Number of hours urban car parks are patrolled	7 hours Mon-Fri 3 Hours Sat	7 hours Mon-Fri 3 Hours Sat

What assets are used?

Council owns and maintains 747 public off-street parking spaces in close proximity to the commercial areas. There are 249 metered on-street spaces operating within the CBD.

Key Projects for 2011/12

Replacement of multi-bay and 'pot belly' parking meters

This work is timed to coincide with resealing the footpath and roll out of Broadband. Replacement of parking meters will cost \$300,000 and ensure the activity continues to generate around \$30,000 net income per year. This work may not proceed in 2011/12 if Broadband is not rolled out in the period.

TRANSPORT

Parking Control

LTCCP Yr 3	Cost of Service Statement	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
\$	Operating Costs	\$	\$	\$
154,115	Parking control costs	142,935	144,099	1,164
43,453	Depreciation - meters	15,000	20,000	5,000
197,568		157,935	164,099	6,164
	Operating Income			
250,136	Parking meters and fines	188,000	203,000	(15,000)
	Appropriations			
-	Transfers to reserves	-	-	-
4,363	Provision for loan repayments	3,242	3,240	(2)
(3,842)	Reverse depreciation (for rates requirement)	(3,200)	(3,080)	120
(52,047)	Rates Requirement (surplus)	(\$30,023)	(\$38,741)	(8,718)

Hood Aerodrome

What do we do?

The Council manages and operates Hood Aerodrome for the benefit of commercial and recreational aircraft users from within and outside the District.

Performance Measures

Level of Service	Performance Measures	Baseline 2007/08	Performance Targets 2011/12
Provide and maintain the aerodrome to relevant Civil Aviation Authority design standards	Compliance with relevant Civil Aviation Authority Standards	100% compliance	100% compliance
Ensure all runways, approaches and open spaces are clear of obstacles, maintained to safe operating standards and available at all times to aircraft unless notified to users	Safe availability of runways, approaches and open spaces:		
	Compliance with inspection schedule	N/A new measure	100% requirements met
	Incidents of non-availability notified to users	N/A new measure	All occasions
Facilitate and encourage maximum use of the aerodrome and support facilities in a cost-efficient manner consistent with its strategic role as the Wairarapa's air transport hub	Annual usage levels	N/A – detailed activity only started being recorded in May 2008 so no full data available	Usage is no less than previous year

What assets are used?

One sealed runway with runway lighting and three grass runways are provided, along with navigational aids. There is a terminal building, a taxiway and hardstand. Additional open spaces are available for helicopter training, model aircraft flying and passive activities such as air shows. Land is also made available for leasing for hangar construction and other aviation-related businesses.

Key Projects for 2011/12

Resealing of the Runway

This work has been identified as being needed in the near future. There are alternative seal treatments which will be the subject of further reporting back to Council before work is done. Insufficient depreciation funding has been built up to fully fund the reseal, so loan funding will be needed.

TRANSPORT

Hood Airport

LTCCP Yr 3	Cost of Service Statement	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
\$	Operating Costs	\$	\$	\$
242,316	Airport operation & maintenance	240,379	229,731	(10,648)
72,341	Depreciation	54,600	54,600	-
314,657		294,979	284,331	(10,648)
	Operating Income			
227,590	Leases and other income	216,000	225,000	(9,000)
	Appropriations			
-	Transfers from reserves	(20,000)	(20,000)	-
50,736	Provision for loan repayments	56,200	69,800	13,600
(6,191)	Reverse depreciation (for rates requirement)	(4,800)	(4,800)	-
\$131,612	Rates Requirement	\$110,379	\$104,331	(6,048)

WASTE SERVICES

Wastewater

Stormwater

Solid Waste Management

Waste Services

Masterton District Council's Waste activities include Wastewater, Stormwater and Solid Waste Management.

WASTE SERVICES

LTCCP Yr 3	Rates Requirement Summary	Annual Plan	Prior Yr Plan	Variance
		2011/12	2010/11	
\$		\$	\$	\$
4,916,880	Urban sewerage system	4,472,868	3,128,733	(1,344,135)
51,599	Castlepoint sewerage scheme	44,150	42,650	(1,500)
82,623	Riversdale sewerage scheme	140,900	52,700	(88,200)
1,212,489	Riversdale capital contributions (incl interest)	764,800	2,673,000	1,908,200
15,345	Tinui sewerage scheme	10,985	42,050	31,065
359,195	Stormwater	362,400	323,029	(39,371)
358,276	Recycling collection	377,400	370,000	(7,400)
266,219	Urban transfer station and landfill	174,838	278,640	103,802
512,894	Waste minimisation	339,417	392,160	52,743
207,577	Rural refuse services	236,360	234,446	(1,914)
\$7,983,097	Rates Requirement	\$6,924,118	\$7,537,408	613,290

WASTE SERVICES

LTCCP Yr 3	Capital Expenditure Summary	Annual Plan	Prior Yr Plan	Variance
		2011/12	2010/11	
	Urban Sewerage system			
3,195,525	Homebush treatment plant development	16,800,000	19,820,000	3,020,000.0
1,988,745	Sewerage reticulation renewals	1,900,000	1,865,000	(35,000)
-	Sewerage step screen replacement	-	-	-
	Rural Sewerage schemes			
-	Riversdale sewerage - commissioning	200,000	5,020,000	4,820,000
-	Castlepoint sewerage	-	-	-
-	Tinui sewerage	-	-	-
	Stormwater			
106,350	Stormwater renewals provision	100,000	30,000	(70,000)
-	Stormwater upgrades provision	300,000	300,000	-
	Solid Waste Management			
-	Urban transfer station & site upgrade	-	430,000	430,000
31,905	Landfill closure & special waste facility	30,000	-	(30,000)
-	Recycling facilities	-	650,000	650,000
\$5,322,525		\$19,330,000	\$28,115,000	8,785,000
	Capital Funding			
(4,409,825)	Loan funds	(18,300,000)	(23,200,000)	(4,900,000)
-	External funds Riversdale SWSS subsidy	-	(1,495,000)	(1,495,000)
(912,700)	Transfer from reserves	(1,030,000)	(900,000)	130,000
(\$5,322,525)		(\$19,330,000)	(\$25,595,000)	(6,265,000)
-	Rates Requirement (Capital contributions)	-	2,520,000	2,520,000

Wastewater

What do we do?

The Council provides systems to collect and dispose of wastewater from residential, commercial and industrial properties in the urban area and the Waingawa industrial area.

Performance Measures

Level of Service	Performance Measures	Baseline 2007/08	Performance Targets 2011/12
Provide an efficient and effective wastewater system for the collection, transfer and disposal of wastewater in the Masterton, Tinui and Castlepoint areas, and in the future, at Riversdale Beach	Customer satisfaction with wastewater services	83% Peer Ave: 88%	Maintain satisfaction level and within 10% of peer group average
	Proportion of urgent wastewater service requests responded to within 6 hours of notification	92.6%	95%
	Renewal of disposal on connected properties within 12 hours	99% of incidents	More than 95% of incidents
	Alternative system provided where loss of service exceeds 24 hours	100% of occasions	100% of occasions
	Wastewater assets managed to the level specified and agreed in the AMP	Part achieved – delays deferred by need for additional information	Work/projects scheduled for 2011/12 are completed
	Complete a six-yearly sanitary services assessment of wastewater service provision in the District	Due 31/12/2011	Completed by 31/12/2011
Provide wastewater disposal that is acceptable, safe and has minimal environmental impact	Compliance with resource consents	100% compliant	100%
	Proportion of reported network failures that had environmental effects	0%	less than 1%

What assets are used?

The wastewater network and system consists of 150km pipes, four pump stations, one cross-river siphon with pumps, approximately 2,100 manholes, two treatment plants and a septic tank at Tinui with disposal to a constructed wetland.

Key Projects for 2011/12

Urban Wastewater Upgrade

The Urban Wastewater Upgrade is the most significant project in 2011/12 and will reduce the discharge of treated water into the Ruamahunga River.

Reticulation Upgrades

We will be continuing into the third year of a substantial replacement programme of our pipes and connections that are at the end of their useful life.

Riversdale Sewerage Scheme

The scheme will be operational early in this period. The finalisation of the funding model and amount of the capital contributions required from the various properties is part of the consultation being carried out via this Draft Annual Plan.

WASTE SERVICES

Wastewater - urban

LTCCP Yr 3	Cost of Service Statement	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
\$	Operating Costs	\$	\$	\$
896,491	Sewerage reticulation	859,747	874,111	14,364
2,902,999	Wastewater treatment	2,776,221	1,649,022	(1,127,199)
1,632,764	Depreciation	1,440,350	1,265,350	(175,000)
5,432,254		5,076,318	3,788,483	(1,287,835)
	Operating Income			
359,464	User charges & lease income	271,250	251,000	20,250
	Appropriations			
72,000	Transfers to reserves	74,000	72,000	(2,000)
(252,000)	Transfers from reserves	(190,000)	(315,000)	
648,631	Provision for loan repayments	603,700	495,600	(108,100)
(624,541)	Reverse depreciation (for rates requirement)	(819,900)	(661,350)	158,550
\$4,916,880	Rates Requirement	\$4,472,868	\$3,128,733	(\$1,259,635)

Wastewater - rural

LTCCP Yr 3	Cost of Service Statement	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
\$	Operating Costs	\$	\$	\$
37,064	Castlepoint sewerage scheme	37,150	36,800	(350)
309,971	Riversdale sewerage scheme	276,700	225,200	(51,500)
7,718	Tinui sewerage scheme	5,760	7,280	1,520
145,349	Depreciation	105,000	32,750	(72,250)
500,102		424,610	302,030	(122,580)
	Operating Income			
4,946	User charges & other income	5,000	150	4,850
184,838	Capital Contributions - Riversdale new joiners	53,000	-	53,000
189,784		58,000	150	57,850
	Appropriations			
1,100,000	Riversdale sewerage year 2 - loan repayments	640,000	-	(640,000)
(30,000)	Tsf from reserves - Riversdale	(20,000)	(20,000)	-
-	Tsf to reserves - Castlepoint seawall contrib.	1,000	-	(1,000)
56,739	Loan Repayments	57,225	33,520	(23,705)
(75,000)	Reverse depreciation (for rates requirement)	(84,000)	(25,000)	59,000
\$1,362,057	Rates Requirement (Operational)	\$960,835	\$290,400	(670,435)

Stormwater

What do we do?

The Council provides systems to collect and dispose of stormwater from residential, commercial and industrial properties in the urban area. The stormwater systems in the rural area are largely open drains.

Performance Measures

Level of Service	Performance Measures	Baseline 2007/08	Performance Targets 2011/12
Provide an efficient and effective stormwater system to minimise the impact of heavy rainfall and reduce flooding risk	Customer satisfaction with stormwater services	79% Peer group average: 77%	Maintain satisfaction level
	Proportion of reported stormwater ponding incidents cleared within two days of a rainfall event ending	100%	100%
	Stormwater assets managed to the level specified and agreed in the AMP	Part achieved	Work/projects scheduled for 2011/12
	Complete a three-yearly assessment of wastewater service provision in the District	Due 30/6/2012	Due 31/12/2011. On time and 100% compliant with LGA2002
Deliver stormwater services in a manner that is acceptable, safe and has minimal environmental impact	Compliance with resource consents	100% compliant	100% compliant
	Proportion of reported stormwater/flooding incidents that resulted in residual environmental effects	0%	Less than 1%

What assets are used?

The system consists of 33 kilometres of pipes, approximately 800 manholes and 4km of river stopbanks along the Waipoua and Ruamahanga Rivers. The Council also contributes to designated stopbank protection works on the Waipoua, Waingawa and Ruamahanga Rivers.

Key Projects for 2011/12

Stormwater capacity

We are working to cope better with storm events in the urban area by allocating \$100,000 to improve the capacity of the system.

Investigation into ways to minimise flows from Opaki into the urban area has resulted in a provision to install a retention system for northern catchment stormwater.

WASTE SERVICES

Stormwater

LTCCP Yr 3	Cost of Service Statement	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
\$	Operating Costs	\$	\$	\$
272,162	Stormwater	302,400	274,949	(27,451)
256,957	Depreciation	245,000	226,500	(18,500)
529,119		547,400	501,449	(45,951)
	Operating Income			
-	User charges & other income	-	-	-
	Appropriations			
(140,000)	Transfer from reserves	(135,000)	(145,000)	(10,000)
90,070	Provision for loan repayment	71,300	85,000	13,700
(119,994)	Reverse depreciation (for rates requirement)	(121,300)	(118,420)	2,880
\$359,195	Rates Requirement	\$362,400	\$323,029	(39,371)

Solid Waste Management

What do we do?

The Council owns, maintains and manages transfer stations throughout the District, with waste transferred to Bonny Glen landfill near Marton. Former landfill sites are closed and monitored, Nursery Road landfill has some limited use. The current refuse collection, landfill and transfer operations, gate fee collection, composting, and recycling services at both Nursery Road and in the rural areas are carried out under performance-based contracts let by competitive tender to the private sector.

Performance Measures

Level of Service	Performance Measures	Baseline 2007/08	Performance Targets 2011/12
Provide solid waste management facilities and solutions across the District in accordance with the Solid Waste Management Plan for Wairarapa	% customers satisfied with the urban and rural transfer stations, recycling and composting facilities	79% Peer Ave: 66%	Maintain satisfaction level
	Proportion of advertised hours that the transfer stations and recycling centre is open to the public	100%	100%
	% customers satisfied with solid waste collection services	91% Peer average: 83%	Maintain satisfaction level
	Number of call-backs due to non-collection of official rubbish bag in each weekly collection	1 call back per 277 households	No more than one call-back per 200 urban households
	Tonnage of waste delivered for transfer is reduced annually*	12,764 tonnes delivered a decrease of 4% over previous year	7.5% per annum reduction
	The Solid Waste Management Plan for Wairarapa is reviewed	N/A – new measure	Public consultation on Review of Solid Waste Management Plan for the Wairarapa completed
Operate the rural and urban transfer, composting and recycling operations in a safe and environmentally sensitive manner	Urban and rural transfer stations, recycling, composting facilities and landfills operate within resource consent conditions	100% compliance	100% compliance
Assess the standard of District solid waste services every three years and upgrade urban and rural transfer stations, composting facilities and landfills where necessary	Complete a three yearly assessment of solidwaste service provision in the District	Due by 30/6/2012	Due 31/12/2011. On time and compliant with LGA2002

*measured from a 1992/93 base of 25,000 tonnes per annum

What assets are used?

The Council has one main transfer station and former landfill site at Nursery Road and three transfer stations (Mauriceville, Castlepoint and Riversdale), including associated buildings and a weighbridge at the urban transfer station.

The Council will consult with rural communities on options for rural solid waste services including closure of the Mauriceville transfer station.

Key Projects for 2011/12

New Recycling facilities

An upgraded facility for receiving, sorting and storing recyclable materials will be operational and enable the Council to promote and encourage greater levels of waste diversion.

Management of Landfill

The Nursery Road landfill has a new consent and is effectively closed. It needs to be covered, vegetated and have on-going monitoring. In line with the new consent the Council is seeking clean fill to progressively cover the landfill area.

Rural Waste

Levels of service and funding of rural waste will be reviewed in 2011/12.

Review of Solid Waste Management Plan

The review of the Regional Waste Management and Minimisation Plan will be completed following consideration of public submissions.

WASTE SERVICES

Solid Waste Management

LTCCP Yr 3	Cost of Service Statement	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
	Operating Costs			
492,171	Urban refuse collection costs	391,463	390,568	(895)
32,969	Nursery Rd landfill closure	80,000	46,000	(34,000)
2,006,189	Transfer station operation & refuse disposal	1,699,350	1,934,080	234,730
1,033,860	Waste minimisation (incl recyc & composting)	935,817	967,160	31,343
235,134	Rural refuse operations	259,435	246,521	(12,914)
3,800,323		3,366,065	3,584,329	218,264
	Operating Income			
1,635,451	User charges - external	1,575,000	1,650,000	(75,000)
326,494	User charges - internal	247,000	244,000	3,000
493,253	Recoveries from bag sales	391,000	388,000	3,000
2,455,198		2,213,000	2,282,000	(69,000)
	Appropriations			
(25,000)	Transfers from reserves	(10,000)	(10,000)	-
68,442	Provision for loan repayment	45,300	33,500	(11,800)
(43,601)	Reverse depreciation (for rates requirement)	(60,350)	(50,583)	9,767
\$1,344,966	Rates Requirement	\$1,128,015	\$1,275,246	147,231

WATER SERVICES

Urban and Rural Water Supplies

Water Services

Masterton District Council's Water services include Water Supplies in both urban and rural areas.

WATER SERVICES

LTCCP Yr 3	Rates Requirement Summary	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
2,524,320	Masterton urban water supply	2,413,885	2,271,307	(142,578)
9,253	Tinui water supply	12,000	12,570	570
22,662	Opaki water race	24,900	17,350	(7,550)
15,527	Te Ore Ore water race	26,100	24,200	(1,900)
13,773	Miscellaneous rural water costs	16,900	19,780	2,880
\$2,585,535	Rates Requirement	\$2,493,785	\$2,345,207	(148,578)

WATER SERVICES

LTCCP Yr 3	Capital Expenditure Summary	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
	Urban water treatment			
138,255	Water treatment plant & equip. replacement	135,000	75,000	(60,000)
10,635	Water treatment bldgs & grounds	15,000	10,000	(5,000)
-	Water treatment filter refurbishment	1,000,000	985,000	(15,000)
319,050	Water trunk mains renewals	320,000	360,000	40,000
	Urban water reticulation			
436,035	Water main & reservoir renewals	410,000	425,000	15,000
212,700	Water connections renewals	200,000	207,000	7,000
	Rural water supplies			
15,953	Wainuioru water supply	16,000	57,000	41,000
-	Tinui water supply	-	-	-
\$1,132,628		\$2,096,000	\$2,119,000	\$23,000
	Capital Funding			
(1,132,628)	Transfers from reserves	(1,096,000)	(1,134,000)	38,000
-	External funds	-	-	-
-	Loan funds	(1,000,000)	(985,000)	(15,000)
(\$1,132,628)		(\$2,096,000)	(\$2,119,000)	23,000

Urban and Rural Water Supplies

What do we do?

The Council provides appropriately treated water to the urban reticulation system and to the Waingawa industrial area, and provides and maintains an effective, economic and secure distribution system for drinkable water. It also supports the provision of non-drinking and water-race supplies in rural areas.

The Masterton urban water supply is assessed on two criterion by Regional Public Health. Masterton's supply continued to receive an 'Aa' grading in 2009 (the 'A' means that the water source, treatment and distribution are considered to be completely satisfactory, with an extremely low level of risk. The lower case 'a' is based on the microbiological and chemical quality of drinking water, assessed under the Drinking Water Standards of New Zealand 2000).

Performance Measures

Level of Service	Performance Measures	Baseline 2007/08	Performance Targets 2011/12
Provide efficient and effective water supply systems.	Customer satisfaction with urban water supply services	84% Peer group average: 88% (within margin of error)	Maintain satisfaction and equal or exceed peer group average
	Proportion of the time that treatment plants are able to receive and treat raw water	100%	100%
	Supply is restored within four hours following a planned or emergency shutdown	95% target met	More than 95% of shutdowns
	An alternative water supply is provided when shutdown exceeds 24 hours	No shutdowns exceeded 24 hours	100% of occasions
	Water supply assets managed to the level specified and agreed in the Asset Management Plan	Filter refurbishment delayed and no water reticulation renewals were undertaken	Work/projects scheduled for 2011/12 are completed
	Complete a six-yearly assessment of water service provision in the District	Due: 2012	Due: 31/12/2011. Completed on time and 100% compliant LGA2002
Provide water supply services in a way that is acceptable, safe and has minimal environmental impact.	Compliance with NZ Drinking Water Standards for urban supply	100% compliant	100% compliant
	Compliance with NZ Drinking Water Standards microbiological criteria for Tinui rural supply	100% compliant	100% compliant
	Compliance with resource consents for drawing water	100% compliant	100% compliant
	Proportion of fire hydrants connected to the Masterton supply network that comply with the NZ Fire Service Fire Fighting Water Supplies Code of Practice	100% compliant	At least 99%

What assets are used?

The Council owns and maintains 160 kilometres of water mains, eight kilometres of trunk mains, one clear water tank, two reservoirs, and two timber storage tanks, booster tanks and water treatment facilities at Masterton (Kaituna) and Tinui. The Council also supports a small number of communally-owned rural water schemes.

Key Projects for 2011/12

Improvements to Water Supply System

Water treatment plant filters are scheduled for refurbishment/renewal. Refurbishing the water filter system will ensure continued safety of the Masterton urban water supply.

The Council will continue to renew water mains and connections.

Opaki & Te Ore water races are requiring greater management and costs, with resulting increased targeted rates. Further consultation with the users of these water races will be undertaken during the year.

WATER SERVICES

Urban Water Supply

LTCCP Yr 3	Cost of Service Statement	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
\$	Operating Costs	\$	\$	\$
1,058,800	Water treatment costs	1,033,223	1,000,321	(32,902)
611,935	Water reticulation costs	671,377	617,786	(53,591)
1,060,106	Depreciation	1,065,000	939,500	(125,500)
2,730,841		2,769,600	2,557,607	(211,993)
	Operating Income			
116,986	User charges & recoveries	98,000	90,000	8,000
	Appropriations			
-	Transfer from reserves	-	-	-
161,840	Provision for loan repayment	115,035	123,700	8,665
(251,375)	Reverse depreciation (for rates requirement)	(372,750)	(320,000)	52,750
\$2,524,320	Rates Requirement	\$2,413,885	\$2,271,307	(142,578)

Rural Water Supplies

LTCCP Yr 3	Cost of Service Statement	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
\$	Operating Costs	\$	\$	\$
199,803	Rural water supplies & races	201,250	175,600	(25,650)
43,510	Depreciation & decline in service	45,450	39,850	(5,600)
243,313		246,700	215,450	(31,250)
	Operating Income			
155,105	Rural water scheme charges	144,800	138,800	6,000
	Appropriations			
(23,993)	Transfer from reserves	-	-	-
(3,000)	Reverse depreciation (for rates requirement)	(22,000)	(2,750)	19,250
\$61,215	Rates Requirement (Operational)	\$79,900	\$73,900	(6,000)

COMMUNITY SERVICES

Community Services

Library and Archive

COMMUNITY SERVICES

LTCCP Yr 3	Rates Requirement Summary	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
\$		\$	\$	\$
1,129,783	Library	1,129,048	1,122,560	(6,488)
232,763	Archives	212,343	206,571	(5,772)
364,572	Community Development	298,220	350,224	(17,996)
322,187	Arts and Culture	327,344	326,569	(775)
588,802	Economic Development and Promotion	566,580	556,661	(9,919)
\$2,638,107	Rates Requirement	\$2,533,535	\$2,562,585	(40,950)

COMMUNITY SERVICES

LTCCP Yr 3	Capital Expenditure Summary	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
\$		\$	\$	\$
	Library & Archive			
139,318	Book purchases	140,300	135,700	(4,600)
30,842	Computer system upgrades	22,000	32,000	10,000
	Software upgrades	-	-	-
957,150	Building upgrades	20,000	15,000	(5,000)
2,127	Furniture upgrades	2,500	5,000	2,500
	Airconditioning upgrade			-
\$1,129,437		\$184,800	\$187,700	2,900
	Capital Funding			
(957,150)	Loan funds	-	-	-
(172,287)	Transfers from reserves	(184,800)	(187,700)	(2,900)
(\$1,129,437)		(\$184,800)	(\$187,700)	(2,900)

Community Services

What do we do?

Community Services cover a range of activities including community development, art and culture, economic development, district promotion and environmental initiatives. The Council does not provide these services directly but plays a major role in identifying, initiating and supporting activities through partnerships and funding agreements.

Performance Measures

Level of Service	Performance Measures	Baseline 2007/08	Performance Targets 2011/12
Support and encourage community development initiatives and services	Provide funding to support community groups to deliver services for the benefit of the community at 2% of rates distributed for community development activities	2.1% of rates allocated to community development activities	2% of rates allocated to community development activities
	All funds distributed comply with the Community Development Policy	100% compliance with policy	100% compliance with policy
	Grants recipients meet accountability requirements, with those receiving over \$20,000 reporting to the Audit Committee	100% compliance	100% compliance
Initiate and support collaborative action and strategies to respond to community issues both directly in Masterton and Wairarapa-wide	Collaborative activities are reported at least annually	Reporting requirements met	Reporting requirements met
	The Council receives annual progress reports on: Implementation of the Wairarapa Physical Activity Plan; Implementation of the Wairarapa Arts, Culture and Heritage Strategy	Reporting requirements met	Reporting requirements met
	The Council receives six-monthly progress reports on: Activities of the Masterton Safe and Healthy Community Council including Violence Free Wairarapa; Sport Wellington Wairarapa	Reporting requirements met	Reporting requirements met
	The Council receives quarterly progress reports from: Wairarapa Cultural Trust (Aratoi); Destination Wairarapa	Reporting requirements met	Reporting requirements met
Seek funding partners to support local initiatives	Funds attracted from government and philanthropic sources to achieve community outcomes meet reporting requirements of: SPARC for allocation of Rural Travel Fund; Crime Prevention Unit for the Youth Action Project; Creative NZ for allocation of the Creative Communities fund	Reporting requirements met	Reporting requirements met
Support and encourage economic development	Destination Wairarapa reports tourism activities and outcomes	Overnight visitor numbers 120,272 in 2007	Quarterly
Support and encourage environmental initiatives	The impact of investment into environmental initiatives is reported annually	N/A – new measure	Annual report
	Satisfaction with the natural environment	69%	70%

What assets are used?

Community services assets consist of funds for distribution to organisations who contribute to community development, art and culture, economic development and/or district promotion.

Key Projects for 2011/12

Support for Events

Masterton will host the Georgian rugby team for five days during the Rugby World Cup.

We will be looking at how Masterton can participate in the 'stadium of four million people'. Some funding has been allocated to making the most of opportunities provided through the World Cup.

Masterton's Golden Shears event will incorporate the World Shearing Championships in March 2012. We aim to increase community involvement and provide a memorable visitor experience.

Community Services

The Council has set aside funds to support a number of community groups and projects via annual grants and an annual application process. A one-off grant for the Wairarapa Community Centre of \$100,000 has been allowed for, while on-going support for Masterton Safe & Healthy Community Council and the Healthy Homes initiative has been allowed for.

Funding has been allowed for to advance the Council's commitment to sustainability and environmental initiatives.

COMMUNITY SERVICES

Community Development

LTCCP Yr 3	Cost of Service Statement	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
\$	Operating Costs	\$	\$	\$
430,998	Community development grants & operating cost:	470,800	501,804	31,004
50,000	Environmental initiatives	45,000	70,000	25,000
480,998		515,800	571,804	56,004
	Operating Income			
64,426	Government grants - specific programmes	10,580	60,580	(50,000)
	Appropriations			
(2,000)	Transfers from reserves (c/fwd funding)	(162,000)	(161,000)	1,000
\$414,572	Rates Requirement	\$343,220	\$350,224	7,004

Arts & Culture

LTCCP Yr 3	Cost of Service Statement	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
\$	Operating Costs	\$	\$	\$
341,862	Arts & Culture	357,844	360,069	2,225
	Operating Income			
19,675	Creative NZ grants	30,500	33,500	(3,000)
	Appropriations			
-	Transfers from reserves	-	-	-
\$322,187	Rates Requirement	\$327,344	\$326,569	(775)

Economic Development & Promotion

LTCCP Yr 3	Cost of Service Statement	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
\$	Operating Costs	\$	\$	\$
526,088	Economic development & promotion	548,580	740,661	192,081
109,620	CBD Amenities	89,000	91,000	2,000
635,708		637,580	831,661	194,081
	Operating Income			
31,906	Events grants & other recoveries	21,000	15,000	6,000
	Appropriations			
-	Transfers from reserves	(35,000)	(245,000)	(210,000)
(15,000)	Reverse depreciation (for rates requirement) (for	(15,000)	(15,000)	-
\$588,802	Rates Requirement	\$566,580	\$556,661	(9,919)

Library and Archive

What do we do?

The Council owns and maintains a library and provides an archive service from rented premises.

Performance Measures

Level of Service	Performance Measures	Baseline 2007/08	Performance Targets 2011/12
Provide books, reference and audio-visual materials and internet access appropriate to the needs and interests of the community	Resident satisfaction with library services	81% satisfied (Peer group 90%)	Within 10% of peer group satisfaction
	The library service is managed efficiently: Turnover at least 5 times per item	N/A	Turnover at least 5 times per item
Provide access to online services and databases through the Home Page and the Library Database to support the leisure reading and information needs of the community	The library collection is constantly updated and appropriately sized for the District:		
	i) New books added to the collection annually	6,156 new titles — 10% of collection	10% of collection less than one year old
	ii) Number of new items added to the collection annually	272 per 1000 residents	270 per 1000 residents
	iii) The number of resources — books, DVDs etc — in the collection (national average 3.3 per resident)	2.7 per person	2.7 per person
Provide programmes to encourage and promote literacy, numeracy and learning in the community for pre-school, school age children, seniors and Maori language	Participants are satisfied with children's summer reading, maths, seniors and Te Reo programmes	Satisfaction not measured 80% completion rate for junior programmes	85%
Provide archival services to protect and promote Wairarapa history with material stored to National Archive's minimum standards	Archived material is protected for future generations:		
	i) Optimum standards for storage of archival material are maintained	Standards met 100% of time	99% of time
	ii) History articles published in local media	10 articles produced	6+ articles per year

What assets are used?

The library and archive assets consist of the library building, books and resources, archive materials and equipment.

Key Projects for 2011/12

Closer co-operation with other libraries

The library has joined a shared managed service with libraries in the southern North Island who use the same library management system for storing their information. Library users are expected to be able to search, borrow and return books and items from other libraries in the shared group in the future.

There will be no additional cost to participating in a shared managed service. We expect to increase our purchasing power and share expertise across the libraries.

COMMUNITY SERVICES

Library & Archive

LTCCP Yr 3	Cost of Service Statement	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
\$		\$	\$	\$
	Operating Costs			
1,082,340	Operating costs - Library	1,093,198	1,071,760	(21,438)
228,718	Operating costs - Archive	241,343	231,471	(9,872)
124,343	Depreciation - books	140,300	135,700	(4,600)
107,412	Depreciation - bldg, furniture & equipment	108,000	95,300	(12,700)
1,542,813		1,582,841	1,534,231	(48,610)
	Operating Income			
92,099	Grants & donations	29,400	29,000	400
88,168	User charges & other recoveries	152,050	176,100	(24,050)
180,267		181,450	205,100	(23,650)
	Appropriations			
-	Transfer from reserves (c/fwd funding)	(60,000)	-	60,000
\$1,362,546	Rates Requirement	\$1,341,391	\$1,329,131	(12,260)

Analysis of Rates Requirement				
1,129,783	Library	1,129,048	1,122,560	(6,488)
232,763	Archive	212,343	206,571	(5,772)
\$1,362,546		\$1,341,391	\$1,329,131	(12,260)

COMMUNITY FACILITIES

Property

Parks, Reserves and Sportsfields

Genesis Energy Recreation Centre

Cemeteries

Community Facilities

Masterton District Council's Community Facilities activities include property, parks, reserves and sportsfields, Genesis Energy Recreation Centre and cemeteries.

COMMUNITY FACILITIES

LTCCP Yr 3	Rates Requirement Summary	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
\$		\$	\$	\$
1,773,759	Parks, reserves & sportsfields	1,683,052	1,568,468	(114,585)
1,083,520	Genesis Energy Recreation Centre	1,083,027	990,941	(92,086)
67,140	Cemeteries	60,481	59,456	(1,024)
273,645	District building	272,737	277,855	5,118
50	Housing for the Elderly	800	174	(626)
79,523	Other rental properties	84,170	91,095	6,925
125,000	Mawley Park	152,047	121,855	(30,192)
263,578	Public conveniences	235,447	226,256	(9,191)
85,468	Rural halls	85,036	76,840	(8,196)
26,057	Forestry	18,700	24,700	6,000
\$3,777,740	Rates Requirement	\$3,675,497	\$3,437,640	(237,857)

COMMUNITY FACILITIES

LTCCP Yr 3	Capital Expenditure Summary	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
\$		\$	\$	
	Parks, Reserves & Sportsfields			
297,780	Q E Park - renewal programme	150,000	185,000	35,000
-	New 24 hour toilets	157,000	157,000	-
-	Q E Park - skatepark lighting & features	25,000	-	(25,000)
-	Playgrounds - safety matting, replacement equip.	65,000	-	(65,000)
15,953	Cemetery upgrades (incl. in operating)	-	-	-
-	Sportsbowl artificial running track (MDC share)	300,000	-	(300,000)
-	Motorplex facility access upgrading	165,000	-	(165,000)
15,953	Street trees additions & replacements	15,000	15,000	-
-	Castlepoint seawall stage II	-	260,000	260,000
-	Henley Lake - outlet structure & other upgrading	60,000	50,000	(10,000)
-	Henley Lake - inlet/wetlands development	15,000	-	(15,000)
42,540	Recreational trails	20,000	40,000	20,000
8,508	Urban reserves upgrades	23,500	5,000	(18,500)
207,383	Rural reserves upgrades	-	10,000	10,000
-	Sportsfield turf renovations	20,000	-	(20,000)
-	Sportsfield building upgrades	30,000	20,000	(10,000)
	Genesis Energy Recreation Centre			
43,338	Recreation centre - projects	39,000	26,000	(13,000)
	War Memorial Stadium - seating and extension	400,000	-	(400,000)
	District Building			
28,715	Facilities & equipment	44,000	77,700	33,700
73,382	Building upgrades - office alterations c/fwd	150,000	180,400	30,400
-	Town hall stage equipment upgrade c/fwd	179,000	125,000	(54,000)
	Housing for the Elderly			
86,144	Pensioner housing upgrades	84,000	97,000	13,000
	Other Property			
4,254	Public conveniences (Riversdale)	267,000	229,100	(37,900)
57,426	Property upgrades	41,000	68,200	27,200
-	Mawley Park facility upgrades	600,000	1,200,000	600,000
\$881,376		\$2,849,500	\$2,745,400	(104,100)
	Capital Funding			
(721,851)	Transfer from reserves	(1,999,500)	(1,436,800)	562,700
(159,525)	Loan funds	(850,000)	(1,208,600)	(358,600)
-	External funding (Cspt residents)	-	(100,000)	(100,000)
(\$881,376)		(\$2,849,500)	(\$2,745,400)	104,100
-	Rates Requirement	-	-	-

Property

What do we do?

The Council owns, maintains and manages a range of properties within the District including the Municipal Building, Town Hall, pensioner housing, public toilet facilities, rural halls and holding paddocks, small roadside forestry blocks, other rental properties and a camping ground.

Performance Measures

Level of Service	Performance Measures	Baseline 2007/08	Performance Targets 2011/12
Maintain and manage all property to a standard that complies with regulatory requirements of the Building Act and with standards for fire safety	Value and condition of public buildings are maintained in a cost-effective manner:		
	Proportion of properties inspected annually and condition ratings updated.	100% of properties inspected & assessed	100% of properties inspected
	Public buildings are safe and clean for public use:		
	i) All relevant properties have a current building warrant of fitness	Not achieved: Building certification in progress at year end.	100% compliance
	ii) Cleaning contracts for the Municipal Building and public toilets comply with monthly performance criteria	Monthly	95% compliance
Provide pensioner housing to people of modest means as a self-funding activity	All pensioner units are fully occupied, averaged over all complexes, excluding refurbishment periods	96% occupancy	Minimum annual occupancy 95%
Manage tenancy arrangements in accordance with the Tenancy Agreement Act	There is no net cost to the ratepayer for pensioner housing	100% user pays	100% user pays
	Compliance with the Tenancy Act	100% – No complaints upheld	100% – No complaints upheld
Provide a Town Hall, with meeting and function rooms for public use and the basic equipment needed for stage productions	Town Hall facilities are operational for all bookings	100%	100%
Provide sanitary public toilets	Public toilets have acceptable quality water and appropriate wastewater treatment.	N/A – new measure	Sanitary services in public toilets to be reviewed by 31/12/11. Compliance with new Standards

What assets are used?

The Municipal Building located in Chapel Street provides office accommodation for the Mayor and Council staff, the Town Hall and a variety of meeting rooms.

Housing for the elderly includes 41 bed-sitter units, 23 one-bedroom units and 10 one-double bedroom units situated in Ngaumutawa Road, Chapel Street and Laurent Place. The homestead at Panama provides communal space as well as accommodation for the custodian.

There are also four one-bedroom rental flats and seven other houses for public rental, 13 public toilet facilities; seven rural halls; rural holding paddocks, small forestry blocks, rural parcels, a camping ground and development land located throughout the District.

Key Projects for 2011/12

Town Hall Upgrade

Work on upgrading the Town Hall was deferred while a study was undertaken to ascertain likely future users as a result of the new Wairarapa College auditorium that has a larger audience capacity, a larger stage and superior backstage facilities to the Town Hall.

The Town Hall meets the requirements of events with audiences of less than 600 and continues to maintain its booking levels.

Health and safety issues require an upgrade of the stage facilities. Users of the hall have also requested upgrades. External funding will be sought to contribute to this work.

Office Improvements

The Council Chamber has relocated to the Frank Cody Lounge. The vacated space will be converted to an office area, bringing offsite staff into the main building.

Mawley Park Upgrade

This project was started in 2010/11 and the Council aims to complete a major part of this upgrade in time for the Rugby World Cup and World Shearing Championships. A sum of \$600,000 has been allowed in 2011/12 to complete stage II of the identified priorities.

COMMUNITY FACILITIES

District Building

LTCCP Yr 3	Cost of Service Statement	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
\$	Operating Costs	\$	\$	\$
353,140	Operation & maintenance	353,437	340,055	(13,382)
154,682	Depreciation	155,500	158,000	2,500
507,822		508,937	498,055	(10,882)
	Operating Income			
62,110	Rental income - halls and meeting rooms	61,200	49,400	11,800
181,646	Internal recoveries - offices rental	175,000	170,800	4,200
243,756		236,200	220,200	16,000
	Appropriations			
-	Transfers from reserves	-	-	-
58,574	Provision for loan repayments	55,000	49,243	(5,757)
(48,995)	Reverse depreciation (for rates requirement)	(55,000)	(49,243)	5,757
\$273,645	Rates Requirement	\$272,737	\$277,855	5,118

COMMUNITY FACILITIES

Housing for the Elderly

LTCCP Yr 3	Cost of Service Statement	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
\$	Operating Costs	\$	\$	\$
308,268	Operation & maintenance	287,749	291,200	3,451
151,257	Depreciation	225,000	222,000	(3,000)
459,525		512,749	513,200	451
	Operating Income			
352,279	Rental income	329,950	360,950	(31,000)
	Appropriations			
(45,000)	Transfers from reserves	(42,000)	(50,000)	(8,000)
10,764	Provision for loan repayments	10,661	10,099	(562)
(72,960)	Reverse depreciation (for rates requirement)	(150,660)	(112,175)	38,485
\$50	Rates Requirement	\$800	\$174	(626)

COMMUNITY FACILITIES

Other Property

LTCCP Yr 3	Cost of Service Statement	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
\$	Operating Costs	\$	\$	\$
651,935	Operation & maintenance (properties)	549,404	558,886	9,482
85,000	Mawley Park campground	104,046	82,855	(21,191)
176,475	Depreciation	200,000	189,200	(10,800)
913,410		853,450	830,941	(1,318)
	Operating Income			
132,420	Rental income	146,050	144,445	1,605
9,500	Mawley Park campground (net)	-	9,000	(9,000)
92,312	Forestry harvest proceeds	-	-	-
53,175	Internal recoveries - roadside forestry	35,000	40,000	(5,000)
287,407		181,050	193,445	(12,395)
	Appropriations			
(24,750)	Transfers from reserves	(25,000)	(24,750)	250
32,431	Provision for loan repayments	35,600	25,850	(9,750)
(54,058)	Reverse depreciation (for rates requirement)	(107,600)	(97,850)	9,750
\$579,626	Rates Requirement	\$575,400	\$540,746	(13,463)

Parks, Reserves and Sportsfields

What do we do?

The Council owns, maintains and manages 215 hectares of urban and rural recreation parks, reserves and sportsfields. These include sports grounds, gardens, neighbourhood open spaces, natural bush, and beachfront esplanades.

Performance Measures

Level of Service	Performance Measures	Baseline 2007/08	Performance Targets 2011/12
Provide a range of parks, open spaces, sports fields and amenity areas to standards that meet expectations of community and specific user groups (e.g. various sporting codes).	Percentage of residents satisfied with the service	89% Peer group average 94%	Maintain satisfaction and remain within 10% of peer group average
	Percentage of users satisfied with the service	N/A	Maintain satisfaction (86% in 2010)
	Percentage of households who have visited a park in the past year	91%	91%
	Sports Turf meets standard agreed with sports code	N/A – new measure	95% of playing season
Provide safe, enjoyable and accessible buildings, playgrounds, park furniture and signage to satisfy community needs	All playgrounds meet safety standards	100%	100%
	Service requests are acknowledged within five working days	N/A – new measure	100%
	Buildings have a current WOF	N/A – new measure	100%
Provide and utilise Reserve Management Plans and associated strategy and policy documents	Reserves have current Management Plans (reviewed five-yearly)	N/A – new measure	100%

What assets are used?

The Council manages 67 urban reserves, eight urban sportsfields, five rural recreation reserves, and many road and esplanade reserves including Riversdale Beach. The Council also manages and maintains over 1300 street trees, 1,593m² of annual bedding, and 18,230m² of shrub plots, which include roundabouts and carpark gardens.

Key Projects for 2011/12

Queen Elizabeth Park Rejuvenation

Phase 3 of this project was started in 2010/11 and funding has been allowed to make further progress after public consultation on the plans.

Henley Lake

The introduction of carp and automation of water intake has improved weed levels and occurrence of algae. The next phase of this project includes improved control of lake levels and flow to the wetlands.

Public Toilets

Provision has been made to refurbish or rebuild the beachfront toilet at Riversdale. An options report will be the first stage. A 24 hour toilet facility to replace those in QE Park Dixon Street is allowed for in this Plan.

Athletics Track

A contribution of \$300,000 toward the project to install an artificial athletics track at the Colin Pugh Sportsbowl has been included in this Plan. External funding is expected to cover the balance of the \$850,000 cost.

Masterton Motorplex

The Council has allowed a sum of \$165,000 to fund work associated with the establishment of a drag racing facility on Council land bordering the Airport and the Waingawa River. External funding is expected to cover the balance of the cost.

COMMUNITY FACILITIES

Parks, Reserves & Sportsfields

LTCCP Yr 3	Cost of Service Statement	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
\$		\$	\$	\$
	Operating Costs			
1,199,548	Parks & reserves maintenance	1,156,628	1,098,288	(58,339)
460,888	Sportsfields maintenance	426,375	416,129	(10,245)
329,444	Depreciation	385,050	349,000	(36,050)
1,989,880		1,968,052	1,863,418	(104,635)
	Operating Income			
45,199	Miscellaneous parks income	26,500	34,300	(7,800)
27,865	Sportsground rentals	23,300	25,850	(2,550)
73,064		49,800	60,150	(10,350)
	Appropriations			
(130,000)	Transfers from reserves	(155,000)	(135,000)	20,000
15,000	Transfers to reserves	-	-	-
40,855	Provision for loan repayments	40,600	36,000	(4,600)
(68,912)	Reverse depreciation (for rates requirement)	(120,800)	(135,800)	(15,000)
\$1,773,759	Rates Requirement	\$1,683,052	\$1,568,468	(114,585)



The miniputt course alongside Queen Elizabeth Park.

Genesis Energy Recreation Centre

What do we do?

The Council owns and maintains the Genesis Energy Recreation Centre which consists of a stadium and a range of indoor and outdoor pools. A contractor manages the facility and also operates a gymnasium on the premises.

Performance Measures

Level of Service	Performance Measures	Baseline 2007/08	Performance Targets 2011/12
Provide a range of aquatic and indoor stadium-based services that meet facility user and community expectations	i) Satisfaction of residents with the service	63%	Maintain satisfaction levels
	ii) Satisfaction of facility users with the service	82%	Maintain satisfaction levels
	Proportion of households using the service	55%	55%
Plant and equipment, structures, buildings and furniture are safe and in good condition	Building has a current Warrant of Fitness	N/A – new measure	100%
	Programmed and reactive maintenance completed within agreed times	85%	85%
Pool is safe and water is comfortable for bathers and ensures longevity of plant, building and equipment	Disinfection and microbiological test results are within NZS 5826 or agreed range	New Measure	85%
	Water is chemically balanced plus or minus 1 Langelier Point	New Measure	85%
	Lifeguards and water treatment staff hold current qualifications	New Measure	95%

What assets are used?

The Genesis Energy Recreation Centre consists of a seven-lane indoor heated swimming pool, complete with a graded ramp for easy access; a 60-metre long hydroslide; a second indoor five-lane pool; lazy river with beach access; spa pool; sauna; indoor and outdoor toddlers' pools and lido pool slide with exterior toilet facilities.

On the upper floor, which is accessible by elevator, there is space that is used for a health and fitness centre.

The stadium is available for one-off events and programmes, as well as on a regular basis for sports clubs and community groups.

Key Projects for 2011/12

War Memorial Stadium extension

The Golden Shears organisers have proposed an extension to the stadium to be ready for the 2012 event. The work will include new tiered seating, a function room and viewing area at the eastern end of the building. The Council has committed \$400,000 towards this project, if the balance of \$800,000 can be raised externally.

COMMUNITY FACILITIES

Genesis Energy Recreation Centre

LTCCP Yr 3	Cost of Service Statement	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
\$	Operating Costs	\$	\$	\$
956,323	Recreation Centre operating costs**	931,302	851,816	(79,486)
365,240	Depreciation	387,400	381,700	(5,700)
1,321,563		1,318,702	1,233,516	(85,186)
	Operating Income			
75,509	Grants & recoveries	73,000	79,000	(6,000)
	Appropriations			
34,819	Provision for loan repayments	57,000	56,100	(900)
(197,353)	Reverse depreciation (for rates requirement)	(219,675)	(219,675)	-
\$1,083,520	Rates Requirement	\$1,083,027	\$990,941	(92,086)

** Costs are net of user charge recoveries which go to the facility management contractor.



The popular river ride at the Genesis Energy Recreation Centre.

Cemeteries

What do we do?

The Council owns and maintains both urban and rural cemeteries.

Performance Measures

Level of Service	Performance Measures	Baseline 2007/08	Performance Targets 2011/12
Provide sufficient cemeteries to meet the demand for burial and cremation services and to satisfy community expectations for a place of remembrance	General satisfaction with cemeteries	62% Peer Group 73%	Maintain satisfaction and keep within 10% of peer group satisfaction
	Satisfaction amongst those who have visited a cemetery	78%	75-80%
Provide appropriate cemetery services and ensure that buildings, furniture, signage, green space and hard surfaces are safe and presentable	Compliance with the Burial & Cremations Act 1964	100%	100%
	Proportion of time that cemetery management contracts are met each month	95+%	95%
Provide public information on burial records	Accurate online access to burial records	N/A	100% accuracy within 30 days of burial

What assets are used?

There are six cemeteries in the Masterton District. These are: Masterton Cemetery (also known as Archer Street Cemetery), Pioneer Cemetery (Historic), Riverside Cemetery, Tinui Cemetery, Mauriceville West Cemetery (closed), and Hastwell Cemetery.

Key Projects for 2011/12

There are no major Projects planned for 2011/12.

COMMUNITY FACILITIES

Cemeteries

LTCCP Yr 3	Cost of Service Statement	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
\$	Operating Costs	\$	\$	\$
162,283	Cemeteries operating and maintenance	146,241	148,216	1,976
	Operating Income			
90,143	Burial fees and sale of plots	75,760	78,760	(3,000)
	Appropriations			
10,000	Transfer to reserves			-
(15,000)	Transfer from reserves	(10,000)	(10,000)	-
\$67,140	Rates Requirement	\$60,481	\$59,456	(1,024)

REGULATORY SERVICES

Resource Management and Planning

Building Control

**Environmental Health, Liquor Licensing and
General Inspection**

Animal Control

Rural Fire Control

Civil Defence and Emergency Management

Regulatory Services

Masterton District Council's Regulatory Service activities include resource management and planning, building control, environmental health, liquor licensing and inspection, animal control, rural fire control and civil defence and emergency management.

REGULATORY SERVICES

LTCCP Yr 3	Rates Requirement Summary	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
\$		\$	\$	\$
563,569	Resource Management and Planning	572,902	557,508	(15,394)
172,509	Building Control	109,050	153,007	43,957
247,343	Environmental Health & Licensing	300,963	272,079	(28,884)
77,488	By-law Control & General Inspection	68,913	66,735	(2,178)
193,511	Rural Fire Control	215,078	172,346	(42,732)
11,540	Animal Control	9,123	10,004	881
164,272	Emergency Management	160,220	156,085	(4,135)
\$1,430,232	Rates Requirement	\$1,436,249	\$1,387,764	(48,485)

REGULATORY SERVICES

LTCCP Yr 3	Capital Expenditure Summary	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
		\$	\$	\$
	Capital Projects			
90,398	Fleet vehicle replacements	90,000	88,000	
6,380	Rural fire - vehicles & stations		6,200	
7,445	Environmental Health equipment	7,250	7,250	
3,191	Emergency management equipment	3,100	3,100	
\$107,414		\$100,350	\$104,550	
	Capital Funding			
(3,000)	External capital funding	-	-	-
(104,414)	Transfer from reserves	(100,350)	(104,550)	(4,200)
(\$107,414)		(\$100,350)	(\$104,550)	(\$4,200)

Resource Management and Planning

What do we do?

Council staff implement planning policies and manage the planning functions. This includes administering the resource consent process, maintaining and developing the District Plan and providing advice on specific planning issues as required.

Performance Measures

Level of Service	Performance Measures	Baseline 2007/08	Performance Targets 2011/12
Carry out Council's legal responsibilities under the Resource Management Act and implement the District Plan, including: <ul style="list-style-type: none"> • Resource consents • Land Information Memoranda and Project Information Memoranda • Assessing heritage applications • Consulting and educating the community • Protecting significant indigenous vegetation and habitats of indigenous fauna • Protecting outstanding landscapes 	Resource consents are processed within the requirements of the Resource Management Act: <ul style="list-style-type: none"> i) % non-notified consents completed on time ii) % notified consents completed on time iii) % Land Information Memoranda completed on time iv) % Project Information Memoranda completed on time 	72% 50% 100% 92%	90% 80% 100% 100%
	Consultation processes are consistent with the Resource Management Act and principles of the Treaty of Waitangi: <ul style="list-style-type: none"> i) All affected parties are notified. ii) Information is available on the Wairarapa Combined District Plan 	Iwi representatives invited to staff resource planning and notified when affected parties N/A – new measure	No justified complaints of non-notification Information on status available; Information on requirements available when plan is operational
	An environmentally sustainable District Plan meets the requirements of the RMA and Masterton District residents: <ul style="list-style-type: none"> i) The effectiveness of the Combined District Plan is monitored ii) Continuous review of the District Plan by the Joint Committee iii) Implement programme for indigenous biodiversity strategy iv) Implement programme for protection of outstanding landscapes 	N/A N/A N/A N/A	Monitoring programme reported Outstanding landscapes identified for consultation

cont'd

Performance Measures Cont'd

cont'd from previous page			
Monitor all Land Use and Subdivision Consent conditions-	Monitor all consents to ensure satisfactory compliance with consent conditions:		
	i) Proportion of land use and subdivision consent conditions complying within the frame	100%	100%
	ii) Proportion of written complaints responded to within 10 working days	100%	100%
Prepare and utilise Management Plans as required	Complete a Management Plan for Castlepoint	N/A	
	Prepare a Draft Management Plan for Riversdale Beach	Initial consultation document prepared and sent to ratepayers and residents of Riversdale Beach	Riversdale Beach Management Plan completed and adopted

What assets are used?

Resource management and planning assets consist of the trained personnel required to undertake this activity.

Key Projects for 2011/12

Biodiversity

Identification of notable biodiversity is being undertaken as part of the Wairarapa Combined District Plan commitment.

Landscape

A study of outstanding landscapes that has arisen from the Wairarapa Combined District Plan is expected to be completed over the next year.

Plan Change

The Council will seek a plan change to the setback requirements for dwelling houses from treated and untreated effluent disposal.

REGULATORY SERVICES

Resource Management & Planning

LTCCP Yr 3	Cost of Service Statement	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
\$	Operating Costs	\$	\$	\$
582,199	Resource management & planning	562,102	590,608	28,506
51,899	Wairarapa Combined District Plan (MDC share)	40,000	65,400	25,400
634,098		602,102	656,008	53,906
	Operating Income			
82,954	User charges - consent fees & recoveries	116,200	125,500	(9,300)
390,305	Development & reserves contributions	280,000	310,000	(30,000)
21,270	Internal recoveries	20,000	20,000	-
494,529		416,200	455,500	(39,300)
	Appropriations			
424,000	Transfer to reserves - various contributions	387,000	357,000	(30,000)
-	Transfer from reserves - project funding	-	-	-
\$563,569	Rates Requirement	\$572,902	\$557,508	(15,394)

Building Control

What do we do?

Council staff and contractors undertake regulatory functions such as administering building consents and monitoring and enforcing compliance with the building code.

Performance Measures

Level of Service	Performance Measures	Baseline 2007/08	Performance Targets 2011/12
Carry out Council's legal responsibilities under the Building Act	Compliance with the NZ Building Code for all work issued with a building consent.	N/A	100%
Receive and process applications for Building Consents and Project Information Memoranda to ensure compliance with the building code and within the statutory time frames	Building consents are processed within the requirements of the Building Act 2004: i) % Building consent applications processed within 20 working days; ii) % Council inspectors with required training certification	92% 100%	100% 100%
Carry out inspections of building projects at strategic times to ensure the project is being constructed in accordance with the approved plans	% Inspections carried out within one working day of requested inspection date	100%	100%

What assets are used?

Building Control assets consist of the trained personnel required to undertake this activity.

Key Projects for 2011/12

Digitising Plans

Building Control records have been paper-based. To reduce the risk of losing records due to fire hazard, all new plans are being digitised. This will also enhance service levels by improving the efficiency of the activity.

Digital capture of existing building consent files is currently on hold due to budget constraints.

Potential Legislation Impacts

There may be legislative changes in this area if the Government proceeds with not requiring building permits for some work and allowing some qualified builders to self-certificate. This could reduce income and affect workloads in the department from the end of June 2012. This is not expected to impact on 2011/12 workloads.

REGULATORY SERVICES

Building Control

LTCCP Yr 3	Cost of Service Statement	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
\$	Operating Costs	\$	\$	\$
984,386	Building control operating costs	765,450	765,607	157
	Operating Income			
811,877	Consent fees & charges	656,400	612,600	43,800
	Appropriations			
-	Tsf to reserves - various contributions	-	-	-
-	Tsf from reserves - project funding	-	-	-
\$172,509	Rates Requirement	\$109,050	\$153,007	43,957



A fresh lease of life for the Kuripuni Village with new and renovated buildings creating a pleasant welcome for both visitors and locals.

Environmental Health, Liquor Licensing and General Inspection

What do we do?

Council staff and contractors carry out environmental health, liquor licensing and general inspection functions which include: monitoring and inspecting food premises, monitoring water quality, dealing with noise complaints, receiving and processing liquor licences and enforcing bylaws and regulatory requirements.

Performance Measures

Level of Service	Performance Measures	Baseline 2007/09	Performance Targets 2011/12
Deliver inspection, monitoring and enforcement services to ensure Council meets its legal obligations under relevant acts, standards and by-laws	Proportion of registered premises that are inspected at least once annually and followed up with further visits for enforcement if necessary	100%	100%
	Proportion of licences or consents issued within statutory or policy deadlines	100% 188 health licences & 111 trade waste consents issued	100%
	Proportion of special licences processed within 10 working days of completion by external agencies.	96% 91 / 95 special licences	100%
	Proportion of noise complaints responded to within one hour	89.6% 787 / 878 complaints	90%
	Proportion of other 'general' complaints responded to within two working days of notification; or one hour if urgent	100%	100%
	Proportion of known swimming pools inspected for compliance and/or drained if non-complying	100%	100%
	Compliance with NZ Drinking Water Standards 2005 for monitoring community water supplies	100% compliant	100% compliant
	Compliance with consent conditions for monitoring of resource consents	100% compliant	100% compliant
Promote public awareness of individual's rights and responsibilities relating to relevant Acts, standards and bylaws	Number of public education programmes undertaken annually	2 brochures produced + school visit	2+ initiatives per year

What assets are used?

Environmental health, liquor licensing and general inspection activity assets consist of the trained personnel required to undertake this activity.

Key Issues and Projects for 2011/12

Potential Legislation Impacts

Proposed changes to legislation relating to sale of liquor and a total review of Food Safety legislation may impact on the resources and work of this department.

REGULATORY SERVICES

Environmental Health & Licensing

LTCCP Yr 3	Cost of Service Statement	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
\$	Operating Costs	\$	\$	\$
669,481	Environmental health & licensing costs	603,013	672,229	69,216
	Operating Income			
92,101	License fees & charges	91,550	82,600	8,950
330,037	Internal recoveries	210,500	317,550	(107,050)
422,138		302,050	400,150	(98,100)
	Appropriations			
-	Tsf from reserves - project funding	-	-	-
\$247,343	Rates Requirement	\$300,963	\$272,079	(28,884)

By Law Control / General Inspection

LTCCP Yr 3	Cost of Service Statement	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
\$	Operating Costs	\$	\$	\$
340,596	General inspection costs (incl pool vehicles)	305,833	304,655	(1,178)
	Operating Income			
7,360	Miscellaneous recoveries	4,920	5,920	(1,000)
255,748	Internal recoveries	232,000	232,000	-
263,108		236,920	237,920	(1,000)
	Appropriations			
-	Tsf from reserves - project funding	-	-	-
\$77,488	Rates Requirement (operational)	\$68,913	\$66,735	(2,178)

Animal Control

What do we do?

Council staff and contractors undertake animal dog control functions, which include responding to complaints about animals, impounding and releasing animals, finding homes for unclaimed animals, managing dog registrations, educating dog owners and the general public about dog and animal control.

Performance Measures

Level of Service	Performance Measures	Baseline 2007/08	Performance Targets 2011/12
Provide an efficient and effective animal control service	Customer satisfaction with animal control services	75% Peer Ave: 73%	Maintain satisfaction
	Proportion of urgent complaints responded to within one hour (dog attacking people or animals)	100%	100%
	Proportion of non-urgent complaints responded to within 24 hours of notification (barking dogs or wandering animals)	100%	100%
	Compliance with Dog Control Act for managing & processing impounded animals	100% compliant	100% compliant
Promote responsible dog ownership and safe behaviour around dogs	Proportion of known dogs that are registered	97.1% 5,737 known dogs	97%
	Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	8 school visits	6+ visits

What assets are used?

Animal control assets consist of the trained personnel required to undertake this activity and the pound site and buildings in Ngaumutawa Road.

Key Projects for 2011/12

There are no major projects planned for 2011/12.

REGULATORY SERVICES

Animal Control

LTCCP Yr 3	Cost of Service Statement	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
\$	Operating Costs	\$	\$	\$
334,326	Dog control & pound costs	339,973	333,854	(6,119)
	Operating Income			
322,786	Dog registration fees & fines	330,850	318,850	12,000
	Appropriations			
-	Tsf from reserves - project funding	-	(5,000)	(5,000)
\$11,540	Rates Requirement	\$9,123	\$10,004	881

Rural Fire Control

What do we do?

The Wairarapa Rural Fire Authority, council staff and contractors carry out the Council's rural fire protection.

Performance Measures

Level of Service	Performance Measures	Baseline 2007/08	Performance Targets 2011/12
Maintain a sufficient state of readiness and public awareness of rural fire threats to respond in the event of a fire occurring	Proportion of rural fire notifications responded to within 15 minutes	100%	100%
	Frequency of vehicle and equipment checks between use to ensure response readiness when needed	2 weekly	2 weekly
Issue fire permits during the restricted season	Proportion of priority fire permits processed within three days	100%	100%
Contribute to the Wairarapa Rural Fire District Fire Plan and audit process	Annual review of Masterton District resource and equipment schedules completed & revisions reported in time for the annual fire plan review	N/A Not a measure in 2007/08	Due August 2011

What assets are used?

Rural Fire Control assets consist of trained personnel and volunteers required to undertake this activity, and five fire engines.

Key Projects for 2011/12

The delivery of rural fire services will be transferred to the Wairarapa Rural Fire Authority (WRFA) from 1 July 2011. The Council will transfer all operational assets to the WRFA, except the buildings, which will be leased. An increased level of rates funding has been allowed to enable the WRFA to deliver an improved service across the Wairarapa.

REGULATORY SERVICES

Rural Fire Control

LTCCP Yr 3	Cost of Service Statement	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
\$	Operating Costs	\$	\$	\$
152,035	Rural fire - MDC admin costs	29,728	106,346	76,618
59,556	Wairarapa Rural Fire Authority (MDC share)	185,350	66,000	(119,350)
211,591		215,078	172,346	(42,732)
	Operating Income			
18,080	Miscellaneous recoveries	-	-	-
\$193,511	Rates Requirement	\$215,078	\$172,346	(42,732)

Civil Defence and Emergency Management

What do we do?

The Council has an Emergency Management section, to prepare for, and coordinate, the local community's response to emergency events.

Performance Measures

Level of Service	Performance Measures	Baseline 2007/08	Performance Targets 2011/12
Ensure the public is aware of natural and technological threats and is ready to respond in the event of a Civil Defence emergency occurring	The public is ready to respond to a Civil Defence emergency: i) Public awareness programme is carried out annually ii) Community reports being prepared for an emergency (survey) with water, food, household plan and equipment available	Achieved Water 79% Food supplies 60% Household plan 30% Equipment 60%	One per year Water 79% Food supplies 60% Household plan 50% Equipment 60%
Establish and maintain liaison, links and develop standard emergency operating procedures with local emergency services, other agencies, volunteers and the community. Provide local response and recovery capability including Emergency Operations Centre facilities, trained personnel and community facilities	An effective Civil Defence Emergency Management System is in place: i) Emergency Operations Centre exercise is carried out; ii) Peer review on any Civil Defence emergency events and/or an annual exercise	No exercise undertaken N/A – no exercise and no events	Minimum of one per year Operation rated effective
Participate in Wellington Region Civil Defence Emergency Management Group work programme and activities	Complete Wellington Region Civil Defence Emergency Management Group work programme identified for Masterton	Submitted October 2007	Annual programme completed

What assets are used?

Emergency Management assets consist of the trained personnel and volunteers required to undertake this activity and the Emergency Management Office located at the Municipal Building in Chapel Street.

Key Projects for 2011/12

Completion of the Tsunami Awareness programme including signage, household brochures, public address system and standard operating procedures.

REGULATORY SERVICES

Emergency Management

LTCCP Yr 3	Cost of Service Statement	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
\$ 159,272	Operating Costs	\$	\$	\$
	Emergency management costs	155,220	151,085	(4,135)
-	Operating Income			
	Government subsidy & recoveries	-	-	-
5,000	Appropriations			
	Tsf to reserves - self insurance	5,000	5,000	-
-	Tsf from reserves - project funding	-	-	-
\$164,272	Rates Requirement	\$160,220	\$156,085	(4,135)



A sample of what may be included in a civil defence emergency preparedness kit.

GOVERNANCE AND CORPORATE SERVICES

Governance and Corporate Services

Governance and Corporate Services

What do we do?

Governance and Corporate services together perform the duties of Local Government under the Local Government Act 2002. They maintain the democratic process of Local Government and deliver a range of public services.

Performance Measures

Level of Service	Performance Measures	Baseline 2007/08	Performance Targets 2011/12
Provide strategic direction and policies for the Council's activities and functions reflecting the diverse views and aspirations of the community	Timely completion of Long Term Plan and Annual plans	Adopted 25 June 2008	Adopted by 30 June 2012
Take a sustainable development approach, taking into account the likely impact of any decision on the economic, social and cultural wellbeing of people and communities; the need to maintain and enhance the quality of the environment; and the reasonably foreseeable needs of future generations	New or revised policies and projects consulted on in accordance with the Policy on Significance	N/A – new measure	100%
	New or revised policies incorporate concepts of sustainable development as outlined in Council's Sustainable Development decision-making guidelines	N/A – new measure	100%
Maintain the democratic process of Local Government in an open, transparent, and democratically accountable manner	The public is informed about council decisions and performance: i) Satisfaction with consultation on Council decisions ii) Agendas are available to the public for all Council meetings two working days in advance iii) A summary of the Draft Long Term Plan and the Annual Report is circulated iv) Council newsletters are distributed v) Report on annual activities adopted by the Council	45% Agendas available prior to and at meetings Distributed to all households and ratepayers Three issues distributed + Annual Plan edition Adopted 31 October 2007	Maintain satisfaction 100% compliance Distributed to all households and ratepayers Four issues annually By 31 October 2011
Provide opportunities for Maori to contribute to decision-making processes	i) Maori Liaison Task Group meets regularly	6 meetings held	At least four times annually
	ii) Report on implementation of the Memorandum of Partnership with Rangitaane o Wairarapa	N/A – new measure	Annual report on implementation
	iii) Report on Memorandum of Partnership with Ngati Kahungunu	N/A – new measure	Annual report on implementation
Collaborate and co-operate with other local authorities and bodies to promote or achieve priorities and desired outcomes and make efficient use of resources	Report on impact of collaborative activities with other local authorities	Reported in September 2007	Annually

What assets are used?

The Municipal Building, including mayoral offices, meeting rooms and the council chamber. Document management systems and office equipment support this activity.

Key Projects for 2011/12

Increased co-operation with other councils

The Council will continue to monitor trends and explore regional responses to issues with neighbouring councils and other agencies. The community would be consulted as part of any decision making.

Document Management System

The Public Records Act has imposed a higher standard for storage of documents. Electronic storage is seen as the most cost-effective as well as being efficient for storage and recovery of documents. Work will continue on preparing for and installing a document management system.

Governance

LTCCP Yr 3	Cost of Service Statement	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
\$		\$	\$	\$
	Operating Costs			
330,196	Mayor & councillors remuneration	319,600	315,100	(4,500)
106,351	Reporting & consultation	98,000	99,000	1,000
-	Election costs (provision)	-	50,000	50,000
384,695	Operating expenses	364,501	367,266	2,765
821,242		782,101	831,366	49,265
	Operating Income			
328,341	Internal allocation of governance costs (per Funding Policy 40% internal)	325,000	320,000	5,000
328,341		325,000	320,000	5,000
	Appropriations			
15,953	Transfers to/(from) reserves (for election costs)	15,000	(30,000)	(45,000)
\$508,854	Rates Requirement	\$472,101	\$481,366	9,265

INTERNAL FUNCTIONS

Roading Advisory Services

LTCCP Yr 3	Cost of Service Statement	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
\$	Operating Costs	\$	\$	\$
375,800	Professional staff & operating costs	368,691	413,057	44,366
8,600	Depreciation	6,800	7,600	800
384,400		375,491	420,657	45,166
	Operating Income			
239,290	Prof. services - subsidised roading	215,000	215,000	-
158,180	Prof. services - non-subsidised roading	161,000	161,000	-
23,398	Prof. services - other Council activities	38,500	81,500	(43,000)
532	External income	500	500	-
421,400		415,000	458,000	(43,000)
	Appropriations			
5,000	Transfer to reserves	5,000	5,000	-
(\$32,000)	Rates Requirement	(\$34,509)	(\$32,343)	2,166

INTERNAL FUNCTIONS

Asset & Project Management

LTCCP Yr 3	Cost of Service Statement	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
\$	Operating Costs	\$	\$	\$
489,751	Professional staff & operating costs	621,482	508,476	(113,006)
	Operating Income			
489,751	Internal charges	621,482	508,476	113,006
	External recoveries	-	-	-
	Appropriations			
-	Transfer to reserves	-	-	-
	Rates Requirement	-	-	-

INTERNAL FUNCTIONS

Corporate Services

LTCCP Yr 3	Cost of Service Statement	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
\$	Operating Costs	\$	\$	\$
1,333,424	Management & administration	1,362,011	1,306,550	(55,461)
1,136,036	Financial management	1,147,356	1,068,850	(78,506)
430,983	Information systems	356,950	362,800	5,850
2,900,443		2,866,317	2,738,200	(128,117)
	Operating Income			
178,511	Miscellaneous income & recoveries	157,450	154,750	2,700
569,546	Interest income (external)	755,000	695,000	60,000
356,810	Interest income (on internal loans)	342,000	365,000	(23,000)
2,468,526	Support services allocated internally	2,461,867	2,363,450	98,417
3,573,393		3,716,317	3,578,200	138,117
	Appropriations			
-	Transfer (from) reserves	-	-	-
672,950	Transfer to reserves - interest	900,000	840,000	(60,000)
-	Rates Requirement	-	-	-

INTERNAL FUNCTIONS

LTCCP Yr 3	Capital Expenditure Summary	Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance
	Roading Advisory Services			
-	Vehicle	-	-	-
	Corporate Services			
85,080	Computer system upgrades	80,000	82,000	2,000
-	Aerial photos renewal	-	-	-
-	Records management system c/fwd	75,000	80,000	5,000
\$85,080		\$155,000	\$162,000	7,000
	Capital Funding			
(\$82,880)	Transfer from reserves	(\$155,000)	(\$230,000)	12,000

FORECAST FINANCIAL STATEMENTS

FORECAST STATEMENT OF FINANCIAL POSITION					\$ 000's
2010 Actual	as at 30 June	Projected 2011	Annual Plan 2012	LTCCP Yr 3 2012	Variance
	Public Equity				
420,232	Ratepayers' Equity	423,608	426,727	422,993	(3,734)
15,747	Special Funds & Reserves	16,202	14,181	11,862	(2,319)
161,753	Asset Revaluation Reserves	191,146	196,146	191,755	(4,391)
597,732	Total Public Equity	630,956	637,054	626,610	(10,444)
	Non-Current Liabilities				
95	Employee benefits	65	60	138	78
329	Provisions & other liabilities	300	385	18	(367)
787	Derivative financial instruments	820	750	0	(750)
17,280	Financial liabilities	31,088	50,252	45,803	(4,449)
18,491	Total Non-current Liabilities	32,273	51,447	45,959	(5,488)
	Current Liabilities				
5,383	Trade & other payables	4,801	4,912	4,277	(635)
44	Derivative financial instruments	20	0	0	
631	Employee benefits	700	750	764	14
59	Provisions (current)	70	100	268	168
960	Financial liabilities (current)	1,524	1,327	1,475	148
7,077	Total Current Liabilities	7,115	7,089	6,784	(305)
\$623,300	Total Liabilities & Equity	\$670,344	\$695,590	\$679,353	(\$16,237)
	Current Assets				
4,260	Cash & cash equivalents	3,750	3,252	10	(3,242)
2,778	Other financial assets	3,900	3,500	1,459	(2,041)
2,369	Trade and other receivables	2,580	3,178	3,581	403
180	Other current assets	185	165	159	(6)
9,587	Total Current Assets	10,415	10,095	5,209	(4,886)
	Non-Current Assets				
85,451	Property, Plant & Equipment	85,419	91,507	79,244	(12,263)
514,161	Infrastructural assets	561,081	581,589	579,924	(1,665)
5,014	Intangible assets	4,744	4,484	4,456	(28)
491	Forestry assets	520	550	325	(225)
1,575	Investment property	1,600	1,650	1,988	338
6	Derivative financial instruments	0	0	0	0
7,015	Financial assets	6,565	5,715	8,207	2,492
613,713	Total Non-Current Assets	659,929	685,495	674,144	(11,351)
\$623,300	Total Assets	\$670,344	\$695,590	\$679,353	(\$16,237)

FORECAST STATEMENT OF COMPREHENSIVE INCOME				
LTCCP Yr 3 2011/12		Annual Plan 2011/12	Prior Yr Plan 2010/11	Variance from Prior Yr
\$	Revenue	\$	\$	\$
22,885,640	Rates revenue	21,828,691	19,851,385	1,977,306
571,862	Finance income	755,000	695,000	60,000
1,212,489	Riversdale sewerage capital rates & subsidy	764,800	4,201,520	(3,436,720)
<u>11,268,438</u>	All Other income	<u>11,046,370</u>	<u>10,979,055</u>	<u>67,315</u>
35,938,429	Total Operating Income	34,394,861	35,726,960	(1,332,099)
	Expenditure			
(21,436,540)	Operating expenditure	(21,444,453)	(21,529,852)	85,399
(3,145,561)	Finance costs	(3,056,510)	(1,817,232)	(1,239,278)
<u>(10,111,130)</u>	Depreciation & amortisation	<u>(8,795,550)</u>	<u>(8,516,050)</u>	<u>(279,500)</u>
(34,693,231)	Total Operating Expenditure	(33,296,513)	(31,863,134)	(1,433,379)
\$1,245,198	Operating Surplus/(Deficit)	\$1,098,348	\$3,863,826	(\$2,765,478)
	Other Comprehensive Income			
	Gain on Infrastructural Asset revaluations		29,443,000	
-	Financial assets at fair value through equity	-	-	
<u>6,469,590</u>	Gain on land and building revaluations	<u>5,000,000</u>	<u>-</u>	
6,469,590	Total Net Other Comprehensive Income	5,000,000	29,443,000	
\$7,714,788	Total Comprehensive Income for the year	\$6,098,348	\$33,306,826	

FORECAST STATEMENT OF CHANGES IN EQUITY				\$ 000's	
2010 Actual		Projected 2010/11	Annual Plan 2011/12	LTCCP 2011/12	Variance
599,109	Equity at beginning of the Year	597,732	630,956	618,895	(12,061)
(1,377)	Total Comprehensive Income	33,224	6,098	7,715	1,616
<u>(1,377)</u>	Total recognised revenues and expenses for the year	<u>33,224</u>	<u>6,098</u>	<u>7,715</u>	<u>1,616</u>
\$597,732	Equity at end of the Year	\$630,956	\$637,054	\$626,610	(\$10,444)

FORECAST STATEMENT OF CASH FLOWS					\$ 000's
Actual 2009/10		Forecast 2010/11	Annual Plan 2011/12	LTCCP Yr 3 2011/12	Variance
CASH FLOWS FROM OPERATING ACTIVITIES					
Cash Provided from:					
18,209	Rates	19,806	22,079	22,886	807
0	Riversdale sewerage rates & subsidy	3,560	765	1,212	447
3,625	Subsidies & Grants	4,564	4,846	4,609	(237)
6,097	Other Revenue	5,085	6,190	6,611	421
704	Interest & Dividends	820	765	571	(194)
<u>28,635</u>		<u>33,835</u>	<u>34,645</u>	<u>35,889</u>	<u>1,244</u>
Cash Applied to:					
(19,007)	Payments to Suppliers & Employees	(21,297)	(21,439)	(21,043)	396
(951)	Interest paid on Term Debt	(1,372)	(3,057)	(3,145)	(88)
(79)	GST paid (net)	0	0	0	0
<u>(20,037)</u>		<u>(22,669)</u>	<u>(24,496)</u>	<u>(24,188)</u>	<u>308</u>
8,598	Net Cash From Operating Activities	11,166	10,149	11,701	1,552
CASH FLOWS FROM INVESTING ACTIVITIES					
Cash Provided from:					
0	Sales of Investments	280	564	0	(564)
106	Sales of Fixed Assets	12	15	92	77
<u>106</u>		<u>292</u>	<u>579</u>	<u>92</u>	<u>(487)</u>
Cash Applied to:					
(2,213)	Purchase of Investments	0	0	(2,233)	(2,233)
(9,688)	Purchase of property, plant & equipment	(27,596)	(30,252)	(13,710)	16,542
<u>(11,901)</u>		<u>(27,596)</u>	<u>(30,252)</u>	<u>(15,943)</u>	<u>14,309</u>
<u>(11,795)</u>	Net Cash From Investing Activities	(27,304)	(29,673)	(15,851)	13,822
CASH FLOWS FROM FINANCING ACTIVITIES					
Cash Provided from:					
3,648	Loans Raised (external)	16,310	20,550	5,527	15,023
Cash Applied to:					
(459)	Repayment of Term Debt	(682)	(1,524)	(2,115)	591
<u>3,189</u>	Net Cash From Financing Activities	15,628	19,026	3,412	15,614
4,268	Opening Balance of Cash on Hand	4,260	3,750	2,207	1,543
(8)	Net Increase/Decrease in cash held	(510)	(498)	(738)	240
<u>\$4,260</u>	Closing Balance of Cash on Hand	<u>\$3,750</u>	<u>\$3,252</u>	<u>\$1,469</u>	<u>1,783</u>

RATES REQUIREMENT STATEMENT				
LTCCP Yr 3 2011/12		Draft Annual Plan 2011/12	Prior Year Plan 2010/11	Variance from Prior Yr
\$		\$	\$	\$
	Transport			
5,404,342	Roading	5,267,359	5,042,688	(224,671)
(52,048)	Parking	(30,023)	(38,741)	(8,718)
131,611	Airport	110,379	104,331	(6,048)
	Water Services			
2,524,319	Urban Water supply	2,413,885	2,271,307	(142,578)
61,215	Rural Water supplies & races	79,900	73,900	(6,000)
	Waste Services			
4,916,881	Urban Sewerage system	4,472,868	3,128,733	(1,344,135)
1,362,056	Rural Sewerage systems	960,835	2,810,400	1,849,565
359,195	Stormwater	362,400	323,029	(39,371)
1,344,966	Solid Waste Management	1,128,015	1,275,246	147,231
	Community Facilities			
1,773,759	Parks, Reserves & Sportsfields	1,683,052	1,568,468	(114,585)
1,083,520	Genesis Energy Recreation Centre	1,083,027	990,941	(92,086)
67,140	Cemeteries	60,481	59,456	(1,024)
273,644	District Building	272,737	277,855	5,118
50	Housing for the Elderly	800	174	(626)
579,626	Other Property	575,400	540,746	(34,654)
	Community Services			
1,362,546	Library & Archive	1,341,391	1,329,131	(12,260)
414,572	Community Development	343,220	350,224	7,004
322,187	Arts & Culture	327,344	326,569	(775)
588,802	Economic Development & Promotion	566,580	556,661	(9,919)
	Planning & Regulatory Services			
563,569	Resource Management & Planning	572,902	557,508	(15,394)
247,343	Environmental Health	300,963	272,079	(28,884)
172,509	Building Control	109,050	153,007	43,957
77,488	Bylaw Control/General Inspection	68,913	66,735	(2,178)
193,511	Rural Fire	215,078	172,346	(42,732)
11,540	Dog Control	9,123	10,004	881
164,272	Emergency Management	160,220	156,085	(4,135)
	Governance			
508,853	Representation	472,101	481,366	9,265
(32,000)	Internal Functions (net)	(34,509)	(32,343)	2,166
\$ 24,425,468	Total Rates Requirement	\$ 22,893,491	\$ 22,827,905	(\$65,586)
	RATES INCOME			
24,425,470	MDC Rates Income	22,893,491	22,852,905	(40,586)
(1,212,489)	less rural sewerage capital contributions*	(764,800)	(2,706,520)	(1,941,720)
23,212,981		22,128,691	20,146,385	(1,982,306)
12.5%	<i>% Change (pre growth) from prior year</i>	9.8%		
11.5%	<i>% Change (after growth & GST) from prior year</i>	9.5% *		
150,000	Penalty Income	150,000	150,000	-
(130,000)	Rates Remissions	(120,000)	(120,000)	-
(20,000)	Discounts Given	(30,000)	(55,000)	25,000
\$ 23,212,981	Net Rates Income	\$ 22,128,691	\$ 20,121,385	(\$2,007,306)
14.5%	Typical urban change	10.7%	2012/13 forecast	8.5%
4.0%	Typical rural change	3.7%		2.5%

* before addition of GST increase effect of 0.55%

FORECAST COST OF SERVICES SUMMARY				
Draft Annual Plan 2011/12	Operating Revenue	Operating Expenditure	Net Operating Cost	Capital Expenditure
Significant Activities (by Output Area)	\$	\$	\$	\$
Transport				
Rooding	2,510,395	9,437,999	6,927,604	5,221,300
Parking	188,000	157,935	(30,065)	300,000
Airport	216,000	294,979	78,979	415,000
Water Services				
Urban Water supply	98,000	2,769,600	2,671,600	2,080,000
Rural Water supplies & races	144,800	246,700	101,900	16,000
Waste Services				
Urban Sewerage system	271,250	5,076,318	4,805,068	18,700,000
Rural Sewerage systems	58,000	424,610	366,610	200,000
Stormwater		547,400	547,400	400,000
Solid Waste Management	2,213,000	3,366,065	1,153,065	30,000
Community Facilities				
Parks, Reserves & Sportsfields	49,800	1,968,052	1,918,252	1,045,500
Genesis Energy Recreation Centre	73,000	1,318,702	1,245,702	439,000
Cemeteries	75,760	146,241	70,481	
District Building	236,200	508,937	272,737	373,000
Housing for the Elderly	329,950	512,749	182,799	84,000
Other Property	181,050	853,450	672,400	908,000
Community Services				
Library & Archive	181,450	1,582,841	1,401,391	184,800
Community Development	10,580	515,800	505,220	
Arts & Culture	30,500	357,844	327,344	
Economic Development & Promotion	21,000	637,580	616,580	
Planning & Regulatory Services				
Resource Management & Planning	416,200	602,102	185,902	
Environmental Health	302,050	603,013	300,963	7,250
Building Control	656,400	765,450	109,050	
Bylaw Control/General Inspection	236,920	305,833	68,913	90,000
Rural Fire		215,078	215,078	
Dog Control	330,850	339,973	9,123	
Emergency Management		155,220	155,220	3,100
Governance				
Representation	325,000	782,101	457,101	
Internal Functions	4,752,799	3,863,290	(889,509)	155,000
External funding of capital items	2,651,765		(2,651,765)	
Eliminate internal recoveries	(4,759,349)	(5,059,349)		
	11,801,370	33,296,513	21,795,143	30,651,950
(Note: rates expense on Council properties included above, assumed at \$300,000)				
			+ Add capital expenditure	30,651,950 ←
			+ Add loan principal repayments	1,880,763
			- Less loan funds applied	(20,550,000)
			+ Transfers to reserve funds	1,487,000
			- Transfers from reserve funds	(6,710,330)
				28,554,526
			Reverse depreciation, largely funded via capital programme	(5,661,035)
			Rates Requirement	\$ 22,893,491

CAPITAL EXPENDITURE SUMMARY						
Draft Annual Plan 2011/12		\$	per LTCCP	Source of Funding 2011/12		
Department / Project		2011/12	Year 3	Rates	Reserves	Other
Transport						
Roading renewals - rural		2,527,500	3,501,042	1,122,275		1,405,225 *2
Roading renewals - urban		948,800	1,237,914	394,760		554,040 *2
Bridge renewal		600,000	0		210,000	390,000 *2
Tinui slump reinstatement		550,000		127,500	120,000	302,500 *2
Urban footpath renewals		215,000	239,288	115,000	100,000	
CBD footpath resurfacing project (stage 1)		330,000	0		130,000	200,000 *1
Car park seal renewals		20,000	20,526		20,000	
QE Park footbridge refurbishment		30,000	0		30,000	
Airport development		25,000	0		25,000	
Airport runway reseal		390,000	0		190,000	200,000 *1
Parking meter replacements (c/fwd)		300,000	53,175		300,000	
Water Services						
Water treatment plant equipment renewal		135,000	138,255		135,000	
Water treatment buildings & grounds		15,000	10,635		15,000	
Water tmt filter refurbishment (1/2 c/fwd)		1,000,000	0			1,000,000 *1
Water supply - trunk line renewals		320,000	319,050		320,000	
Water reticulation - mains & reservoir renewals		410,000	436,035		410,000	
Water connection renewals		200,000	212,700		200,000	
Rural water supplies - Wainuioru		16,000	15,953		16,000	
Waste Services						
Homebush treatment plant development		16,800,000	3,195,525			16,800,000 *1
Sewerage reticulation renewals		1,900,000	1,988,745		700,000	1,200,000 *1
Riversdale sewerage - commissioning		200,000	0		200,000	
Stormwater renewals provision		100,000	106,350		100,000	
Stormwater upgrades provision		300,000	0			300,000 *1
Landfill closure & special waste facility		30,000	31,905		30,000	
Community Facilities						
Q E Park - renewal programme		150,000	297,780		150,000	
New 24 hour toilets		157,000	0		157,000	
Q E Park - skatepark lighting & features		25,000	0		25,000	
Playgrounds - safety matting, replacement equip.		65,000	0		65,000	
Cemetery upgrades (incl. in operating)		0	15,953		0	
Sportsbowl artificial running track (MDC share)		300,000	0		300,000	
Motorplex facility access upgrading		165,000	0		165,000	
Street trees additions & replacements		15,000	15,953		15,000	
Henley Lake - outlet structure & other upgrades		60,000	0		60,000	
Henley Lake - inlet/wetlands development		15,000	0		15,000	
Recreational trails		20,000	42,540		20,000	
Urban reserves upgrades		23,500	8,508		23,500	
Rural reserves upgrades		0	207,383		0	
Sportsfield turf renovations		20,000	0		20,000	
Sportsfield building upgrades		30,000	0		30,000	
Genesis Energy Recreation Centre - misc items		39,000	43,338		39,000	
War Memorial Stadium - seating & extension		400,000	0		400,000	
District Building facilities & equipment		44,000	28,715		44,000	
Building upgrades - office alterations c/fwd		150,000	73,382			150,000 *1
Town hall stage equipment upgrade c/fwd		179,000	0		179,000	
Pensioner housing upgrades		84,000	86,144		84,000	
Public conveniences (Riversdale)		267,000	4,254		167,000	100,000 *1
Property upgrades		41,000	57,426		41,000	
Mawley Park facility upgrades		600,000	0			600,000 *1

continued on the following page

CAPITAL EXPENDITURE SUMMARY (continued)					
Draft Annual Plan 2011/12	\$	per LTCCP	Source of Funding 2010/11		
Department / Project	2011/12	Year 3	Rates	Reserves	Other
<i>continued from previous page</i>					
Community Services					
Library book purchases	140,300	139,318		140,300	
Computer & equipment upgrades	22,000	30,842		22,000	
Library building & furniture upgrades	22,500	959,277		22,500	
Planning & Regulatory Services					
Council vehicle fleet replacements	90,000	90,398		90,000	
Rural fire capital upgrades	0	6,380		0	
Environmental Health testing equipment	7,250	7,445		7,250	
Emergency management equip. & software	3,100	3,191		3,100	
Corporate Services					
Computer and office equipment upgrades	80,000	85,080		80,000	
Records management system	75,000	0		75,000	
Total 2011/12	\$30,651,950	\$13,710,405	\$1,759,535	\$5,690,650	\$23,201,765
Analysis of other funding items: *1 - New loan funded items total \$20,550,000					
*2 - Land Transport NZ roading subsidies (on capital work) \$2,804,265					
*3 - Other external funding					

SPECIAL FUNDS & RESERVES				
Draft Annual Plan 2011/12	Opening Balance	Transfers Out	Transfers In	Closing Balance
Plant & Equipment Reserves	1,641,968	(390,350)	410,144	1,661,761
General Capital Reserves	4,345,919	(1,743,000)	229,645	2,823,563
Investment Interest Reserve	4,045	(588,000)	595,006	11,052
Reserves & Development Contributions Funds	544,135	(233,500)	157,536	468,171
Property Reserves	3,882,454	(1,174,800)	1,000,579	3,708,233
Roading & Infrastructure Reserves	5,251,901	(2,265,000)	2,088,313	5,075,214
Miscellaneous Reserves	531,593	(315,680)	217,292	433,205
Total	16,202,014	(6,710,330)	4,698,515	14,181,199
Analysis of Transfers 'OUT' of Funds & Reserves				
For detail of the specific projects which are to be funded from reserves please refer to both the Capital Expenditure Summary and the Cost of Service Statements for each activity.				
Analysis of Transfers 'IN' to Funds & Reserves				
Asset related reserves	Depreciation funded into asset replacement reserve funds			3,145,665
Plant & Gen Capital reserves	Proceeds from sale of assets			15,000
Development funds	Financial contributions received from developers			492,000
Miscellaneous Funds	Provision to replace/build miscellaneous funds			195,850
All funds	Interest allocation to special fund balances (increase by inflation of 1.5%)			254,994
Investment Interest Reserve	Interest earned on special fund investments (after provision for inflation)			595,006
Total Transfers to Special Funds & Reserves				\$ 4,698,515

TERM LIABILITIES		\$ 000's	
Draft Annual Plan 2011/12	Forecast to 30 June 2011	Annual Plan 30 June 2012	LTCCP Yr3 30 June 2012
Secured loans	27,422	25,898	36,716
Local Government stock	5,000	5,000	5,000
EECA Energy Efficiency loan	95	71	0
Finance leases	95	60	35
New borrowing per Draft Annual Plan 2011/12		20,550	5,527
	32,612	51,579	47,278
Internal Capital Projects loans (1998-2009)	5,845	5,470	5,202
Total All Loans	38,457	57,049	52,480
Internal Loans (eliminated against investments)	(5,845)	(5,470)	(5,202)
Less current portion of external liabilities	(1,524)	(1,327)	(1,475)
Net External Term Liabilities	\$31,088	\$50,252	\$45,803
		2012/13 Draft Annual Plan 2011/12	Updated Forecast
New Borrowing Proposed			
New capital projects loans - see capital expenditure table		\$ 20,550	\$ 2,848
Projected balance (including internal)		\$ 57,049	\$ 57,997
<i>Note 1 : the current portion of term loans shown above takes into account principal repayments as scheduled in loan repayment tables. Those loans and LG stock which mature during the year, but have remaining sanctioned terms, will be refinanced.</i>			
<i>Note 2 : the borrowing proposed in this plan will be undertaken in accordance with the Local Government Act 2002 and the Council's Liability Management Policy, a summary of which is included in the LTCCP.</i>			
<i>Note 3 : as per the Council's Treasury Management Policy, a number of projects have been funded by way of internal loans. These internal loans are shown as part of the Council's total borrowing and cost of debt servicing, but are offset against the internal investments for the purposes of external reporting.</i>			
	Treasury Policy Limits & Cost Of Debt Servicing	Plan 2011/12	LTCCP Yr3
	Loan repayments	1,876	2,115
	Interest expense (on external debt)	3,048	3,145
	Interest expense (on internal loans)	376	342
	Total Cost of Debt Servicing	\$5,300	\$5,602
Policy Max.			
150%	External Debt as % of Total Operating Income	150%	132%
10%	Interest (on external) as % of Total Operating Income	8.9%	8.8%
15%	Interest (on external) as % of Rates Income	14.0%	13.1%
20%	Interest (internal & external) as % of Rates Income	15.7%	14.5%

Statement of Accounting Policies

Reporting Entity

Masterton District Council (MDC) is a Territorial Authority within the definition of the Local Government Act 2002.

The measurement base adopted is that of historical cost, modified by the revaluation of certain assets.

Reliance is placed on the fact that Council is a 'going concern' and that sufficient funds are available, or will be received, to allow the Council to operate at the levels of activity estimated.

Accrual accounting is used to recognise and match costs with revenues in the period.

The financial statements contained within this community plan follow the appropriate legislative requirements of the Local Government Act 2002, and generally accepted accounting practices recognised as appropriate and relevant for the reporting of financial information in the public sector.

The Masterton District Council is a Public Benefit Entity whose primary objective is to provide goods and services for community or social benefit and objective rather than for a financial return. All available reporting exemptions allowed under the framework for Public Benefit Entities have been adopted.

The Annual Plan is in full compliance with Financial Reporting Standard 42 (FRS 42) 'Prospective Financial Statements'.

The Draft Annual Plan was adopted by the Council on 30th March 2011 and issued for consultation on 15th April 2011.

Following hearings and Council's consideration of the views and requests received during the consultation, the Council will adopt the amended Annual Plan on the 29th June 2011.

Accounting Policies

Revenue Recognition

Revenue is recognised to the extent that it is probable that the economic benefits will flow to the Council and the revenue can be measured. Revenue is recognised at fair value. The following specific criteria must also be met before revenue is recognised.

Subsidy revenue

Subsidy revenue is recognised in the period when expenditure to which the subsidy relates has been incurred.

Rates

Rates are recognised on the due date for each instalment.

Fees and charges

Fees and charges are recognised as revenue when the obligation to pay arises or, in the case of licence fees, upon renewal of the licence. Expenditure is recognised when the service has been provided or the goods received.

Other revenues

Other revenues are recognised when the service is provided. Other grants, bequests and assets vested in the Council are recognised as revenue when control over the asset is obtained.

Interest

Interest revenue is recognised as the interest accrues (using the effective interest method, which is the rate that exactly discounts estimated future cash receipts through the life of the financial instrument) to the net carrying amount of the financial asset.

Government grants

Government grants are recognised when there is reasonable assurance that the grant will be received and all attaching conditions will be complied with. When the grant relates to an expense item, it is recognised as income over the periods necessary to match the grant on a systematic basis to the costs that it is intended to compensate.

Financial contributions

Financial contributions are recognised when received. Any difference in timing between receipt of the contribution and the completion of the assets they relate to is not considered material.

Expenditure

Expenditure is recognised when Council is deemed to have been supplied with the service or has control of the goods supplied.

Borrowing costs

Borrowing costs are recognised as an expense when incurred.

Accounts Receivable

Accounts receivable are stated at expected realisable value after providing for doubtful debts and un-collectable debts. Rates and water rates are invoiced quarterly with payment due within 20 days.

An estimate for doubtful debts is made when collection of the full amount is no longer probable. Bad debts are written off when identified.

Inventories

Inventories are valued at the lower of cost (determined on a weighted average basis) and fair value after making adequate provision for obsolescence.

Investments

Share investments are valued at market value at 30 June 2010 for the purposes of the forecast balance sheets. Other investments are also stated at market value (as per NZ IFRS). Some of the Council's property assets are regarded as investment properties (under NZ IFRS).

Properties held for sale

Properties held for sale are separately recognised as a current asset when the sale of a property is highly probable and management are committed to a plan to sell the asset, which is expected to occur within one year. Properties held for sale are valued at lower of the carrying value and the fair value less disposal costs.

Property Plant and Equipment**Operational Assets**

Motor vehicles, plant, computer equipment and software, furniture and fittings are valued at cost less accumulated depreciation.

Land, buildings and improvements are stated at market valuation dated 30 June 2009. Fair value for buildings and improvements has been determined to be the depreciated replacement cost. Council's policy is to revalue every three years. Additions to assets between valuations are recorded at cost.

The library collection is valued using the depreciated replacement method.

Forestry assets will be valued annually (as biological assets under NZ IFRS) using the discounted net present value method.

Infrastructural Assets

These are the utility systems that provide a continuing service to the community and are not generally regarded as tradeable. They include roads, bridges, water and wastewater services and stormwater systems. Each asset type includes all items that are required for the network to function. The infrastructural assets will be revalued using the Depreciated Replacement Value method, as at 30 June 2011. An estimate of the new values has been included in the forecast position.

Renewals and extensions of service capacity between valuations are capitalised. For roading assets, this renewals expenditure includes the rehabilitation and resealing programme. Landfills do not have a specific asset value, other than within the land and buildings category, but a provision is recognised to reflect the future costs of closure and aftercare.

Land under the roading network was valued at 30 June 2000 and this valuation is considered deemed cost. The land under roads was valued by determining the average value of the land adjoining the roading network using a series of localities within the District.

Additions to assets between valuations are recorded at cost.

Impairment

For those network assets where there is no intention that there be an end to their useful life, the provision of depreciation on a straight line basis over the remaining life of the asset is regarded as appropriate. The Council's asset management plans (AMP) contain detailed component listings to which National Asset Management Manual (NAMs) asset life and condition factors are applied and replacement years derived. The depreciation is derived from the depreciated replacement value spread over the remaining economic life of each component.

Council's engineers design the roading programme of general maintenance, reseals and rehabilitation in order to maintain the roading network in a constant condition. The physical condition is regularly audited by Land Transport NZ and the roading AMP provides sufficient detailed information on the network to enable ongoing programme design. The decline in service potential of the roading network, although assumed to be rectified by the annual roading programme, has been calculated on a straight line depreciation basis on the estimated lives of the depreciable components of the network.

Revaluations

Following initial recognition at cost, operation land and buildings and infrastructural assets are carried at a revalued amount, which is the fair value at the date of the revaluation less any subsequent accumulated depreciation on buildings and infrastructural assets and accumulated impairment losses.

Fair value is determined by reference to market-based evidence, which is the amount which the assets could be exchanged between a willing buyer and a knowledgeable willing seller in an arm's length transaction as at the valuation date. Where no market exists for assets, for example for infrastructural assets, the fair value is the depreciated replacement costs.

Any revaluation surplus is credited to the appropriate asset revaluation reserve included in the equity section of the balance sheet unless it reverses a revaluation decrease of the same class of asset previously recognised in the income statement. Revaluation changes are recorded on a class of assets basis.

Any revaluation deficit is recognised in the income statement unless it directly offsets a previous surplus in the same asset class in the asset revaluation reserve.

In addition, any accumulated depreciation as at revaluation date is eliminated against the gross carrying amount of the asset and the net amount is re-stated to the revalued amount of the asset.

Upon disposal, any revaluation reserve relating to the particular asset being sold is transferred to retained earnings.

Independent valuations are performed with sufficient regularity to ensure that the carrying amount does not differ materially from the asset's fair value at the balance sheet date.

An item of property, plant and equipment is derecognised upon disposal or when no future economic benefits are expected to arise from the continued use of the asset.

Depreciation and Decline in Service Potential

Depreciation is provided on all fixed assets other than land, road formation and items under construction, at rates that will write off the cost (or valuation) of the assets to their estimated residual values over their remaining useful lives. Straight line depreciation is calculated on the following assets:

Fixed Assets		
Buildings	1.4% to 20%	5 to 70 years (depending on component life)
Vehicles and plant	10% or 15%	10 years plant, 6.67 years vehicles
Computer hardware and software	25%	4 years
Furniture, fittings and equipment	20%	5 years
Library books	15% or 20%	5 to 7 years (depending on type of collection)
Infrastructural Assets		
Roading		
Pavement (10% sub-base, 50% basecourse)	2.5% or 1.25%	(50 years rural, 80 years urban)
Seal	5.9%	(17 years)
Kerb and channel	1%	(100 years)
Seal on carparks and footpaths	6.67%	(15 years)
Streetlighting	3.33%	(30 years)
Street furniture and pavers	3.33% and 2%	(30 years furniture, 50 years pavers)
Bridges	1%	(base life 100 years, modified by NAMs factors)
Water Supply		
Pipes	1.25% to 2.5%	40-80 years (base life 60 years, modified by NAMs factors)
Hydrants, valves	1% to 1.33%	75-100 years
Treatment plant	1.25% to 10%	10-80 years (depending on components)
Sewerage		
Reticulation	1.67%	60 years (base life 60 years, modified by NAMs factors)
Treatment	6.67%	15 years (on plant and equipment)
Stormwater		
Pipes and culverts	1%	100 years (base life 100 years, modified by NAMs factors)
Stopbanks	not depreciated	
Weirs	1%	100 years
Rural Water and Sewage systems	1% to 2%	

Goods and Services Tax (GST)

All amounts in the financial statements are stated exclusive of GST except receivables, contract retentions, and payables which are stated inclusive of GST.

The net amount of GST recoverable from, or payable to, the Inland Revenue Department is included as part of receivable or payable in the balance sheet.

Landfill aftercare provision

Council has a legal obligation under the resource consents to provide ongoing maintenance and monitoring services at its former landfill sites. A provision for post-closure costs has been recognised as a liability.

The provision is based on the present value of future cash flows expected to be incurred, taking into account future events including new legal requirements and known improvements in technology. The provision includes all costs associated with landfill post closure.

The discount rate used is a rate that reflects current market assessments of the time value of money and the risks specific to Council.

Financial Instruments

Council is party to financial instruments as part of its normal operations. These financial instruments include bank accounts, investments, debtors, creditors and loans. All financial instruments are recognised in the Balance Sheet and all revenues and expenses in relation to financial instruments are recognised in the Income Statement.

Employee Entitlements

Provision is made in respect of the Council's liability for annual leave and retirement gratuities.

Annual leave has been calculated on an actual entitlement basis at current rates of pay while the other provisions have been calculated on an actuarial basis at current rates of pay. There is no long service leave. Accumulated sick leave carried forward, which is anticipated to be taken in future periods, is low in value and not considered to change significantly from the 2009 level. A review of accumulated sick leave and past take-up of prior period balances is completed annually so materiality can be considered.

Leases

Council as a lessor

Leases where the Council effectively retains substantially all the risks and benefits of ownership of the leased items are classified as operating leases. Revenue under these leases is recognised as income in a straight-line basis over the term of the lease.

Leases which effectively transfer to the lessee substantially all the risks and benefits incidental to ownership of the leased item are classified as finance leases. These are capitalised at the lower of the fair value of the asset or the present value of the minimum lease payments. The lease assets and corresponding lease liabilities are recognised in the Balance Sheet.

Council as a lessee

Leases where the lessor effectively retains substantially all the risks and benefits of ownership of the leased items are classified as operating leases. Payments under these leases are recognised as expenditure on a straight-line basis over the term of the lease.

Leases which effectively transfer to the Council substantially all the risks and benefits incidental to ownership of the leased item are classified as finance leases. These are capitalised at the lower of the fair value of the asset or the present value of the minimum lease payments. The lease assets and corresponding lease liabilities are recognised in the Balance Sheet.

The leased assets are depreciated over the period the Council is expected to benefit from their use.

Equity

Equity is the Community's interest in the Council as measured by total assets less total liabilities. Public equity is disaggregated and classified into a number of reserves to enable clearer identification of the specified uses that Council makes of its accumulated surpluses.

The components of equity are:

- Ratepayers Equity
- Restricted reserves (Special Funds)
- Council-created reserves (Special Funds)
- Asset revaluation reserves

Special Funds

Reserves are a component of equity generally representing a particular use to which various parts of equity have been assigned. Special Funds may be legally restricted or created by the Council. Restricted reserves are those reserves subject to specific conditions accepted as binding by the Council and which the Council may not revise without reference to the Courts or third parties. Transfers from these reserves may be made only for certain specified purposes or when certain specified conditions are met.

Council-created reserves are reserves established by Council decision. The Council may alter them without reference to any third parties or the Courts. Transfers to and from these reserves are at the discretion of the Council.

Asset revaluation reserves represent unrealised gains on assets owned by MDC.

The gains are held in the reserve until such time as the gain is realised and a transfer can be made to accumulated funds.

Cost of Service Statements

The Cost of Service Statements, as provided in the Activity Statements of the LTCCP, show the cost of services for the activities and services of the Council, and any revenue earned or allocated to those activities.

Cost allocations

Where costs are identifiable, support departments charge out the cost of their services direct to activities using those services. The remaining costs of administrative and financial service type activities are allocated to operational activities. Operational activities are those which provide a service direct to the public.

The basis of the corporate overhead allocation is "estimated use of service" which is reviewed each year, based on transaction samples.

Inflation

The projected net costs of service for the ten years shown in the financial statements have been adjusted for inflation. The inflation rate assumptions are listed in the 'Assumptions' section of the LTCCP.

Changes in Accounting Policies

There are no changes to accounting policies, which result in any significant items.

Funding Impact Statement

1. Introduction

- 1.1 A Funding Impact Statement must be prepared pursuant to Schedule 10 of the Local Government Act 2002. It must be included as part of the Long Term Council Community Plan and Annual Plan and be adopted in accordance with the Special Consultative Procedures.
- 1.2 **Important:** At various parts in this statement a level of rate or charge is specified. These were indicative figures included to give ratepayers an estimate of what their level of rates is likely to be and are based on the rating requirements of the Annual Plan. These figures are not the actual rates that will be assessed in the coming year. The actual figures will be determined on adoption of the Annual Plan prior to 30 June 2011 and the finalisation of the Council's Rating Information Database at 30 June 2011.
- 1.3 All figures for Rates and Charges as shown are inclusive of GST, unless stated. The GST rate was increased to 15% from 1st October 2010. All rates will be charged inclusive of the prevailing rate of GST so as not to disadvantage the Council's revenue needs.
- 1.4 The revenue raised in each instance is the total revenue required by the Council including any GST for central government.
- 1.5 The net operating expenses (net of user charges, subsidies & other external revenue) of the Council for 2011/12 total \$22,893,491 (excl GST) and will be provided by applying the various rating mechanisms outlined within the Revenue & Financing Policy and detailed below.
- 1.6 User Charge income is recovered by way of fees and charges, rents and recoveries. From page 99 of this Plan are schedules of the major fees and charges and in particular those that are changing from 1 July 2011.

- 1.7 The Revenue & Funding Policy is substantially unchanged from that adopted as part of the 2009-19 Long Term Council Community Plan (LTCCP), except for the Riversdale Beach sewerage rates, as specified in the LTCCP Amendment. The table on the following page illustrates the application of the rating policy to the funding requirement for 2011/12 and compares to the LTCCP Year 3 prediction.
- 1.8 In addition to operating expenditure, the Council has a capital works programme of \$30.65 million scheduled for 2011/12.
- 1.9 Separately Used or Inhabited Part of a Rating Unit.

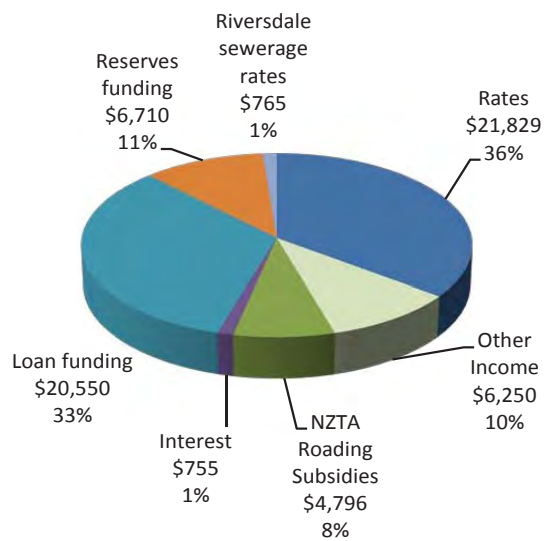
The following definition applies to the levying of all targeted rates by the Masterton District Council where the Council has determined that the rate shall apply to each separately used or inhabited part of a rating unit:

A separately used or inhabited part of a rating unit includes any portion of any separate rating unit used or inhabited by any person, other than the ratepayer (as defined by clause 11 of the Local Government (Rating) Act 2002), having the right to use or inhabit that portion by virtue of a tenancy, lease, licence or other agreement.

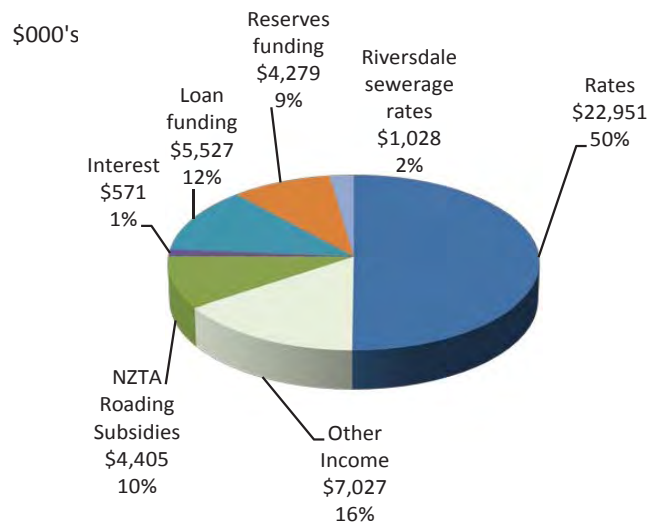
FUNDING IMPACT STATEMENT SUMMARY (excluding GST)				
Draft Annual Plan 2011/12				
2010/11 Plan		2011/12 Annual Plan	2011/12 per LTCCP Yr 3	000's Variance
Expenditure to be funded				
31,863	Total operating expenditure	33,297	34,393	1,096
38,942	Total capital expenditure	30,652	13,710	(16,942)
1,115	Loan repayments	1,881	2,115	234
1,399	Transfers to reserves	1,487	1,924	437
(5,560)	Less depreciation not funded (in lieu of renewals expenditure and loan repayments being funded)	(5,661)	(6,354)	(693)
\$67,759		\$61,655	\$45,788	(\$15,867)
Funding				
19,851	Local authority rates (excl Riversdale sewerage)*	21,829	22,951	(1,122)
6,429	Fees, charges & other income	6,250	7,027	(777)
4,551	NZTA roading subsidies	4,796	4,405	391
695	Interest received	755	571	184
25,854	Loan funding	20,550	5,527	15,023
6,177	Reserves funding	6,710	4,279	2,431
4,202	Riversdale sewerage capital rates and SWSS subsidy	765	1,028	(263)
\$67,759		\$61,655	\$45,788	\$15,867

*Excludes rates on MDC properties

Funding Sources 2011/12 Draft Annual Plan



Funding Sources LTCCP Year 3



Funding Impact Statement - Draft 2011/12 Rates Revenue**\$000's**

(All figures exclude GST)

		2011/12 Annual Plan			2011/12 LTCCP Year 3		
		Amount to be Collected by Ward			Amount to be Collected by Ward		
Rates Revenue		Urban	Rural	Total	Urban	Rural	Total
Differential General Rates							
Roading Rate	LV rate	2,141	1,878	4,019	2,428	2,130	4,558
Representation & Development Rate	CV rate	1,319	360	1,679	1,621	443	2,064
Regulatory Services Rate	CV rate	945	482	1,427	1,075	521	1,596
Sundry Facilities & Services Rate	CV rate	1,369	454	1,823	1,724	502	2,226
		5,775	3,174	8,948	6,848	3,596	10,444
Targeted Rates							
Uniform Annual Charge	Chrg	1,916	1,083	3,000 *	2,180	1,303	3,484
Roading Charge	Chrg	183	1,031	1,214 *	328	1,100	1,428
Recycling Collection Charge	Chrg	381		381 *	446	-	446
Civic Amenities Rate	CV rate	1,443		1,443	1,731	-	1,731
Urban Water Supply Rate	CV rate	1,451		1,451	1,706	-	1,706
Urban Water Supply Charge	Chrg	963		963	1,134	-	1,134
Urban Sewerage Rate	CV rate	2,683		2,683	3,115	-	3,115
Urban Sewerage Charge	Chrg	1,786		1,786	2,081	-	2,081
Rural water & sewerage scheme rates*	Chrg	4	250	255	2	249	251
		10,810	2,364	13,175	12,723	2,652	15,375
Total Rates**		16,585	5,538	22,123	19,571	6,248	25,819
Percentage Change (after growth, excl GST incr)		10.2%	3.2%	8.9%	13.4%	3.5%	10.8%
Percentage Change (after growth, incl GST incr)		10.7%	3.7%	9.5%			
* Uniform Annual Charges as % of Total Rates		15.0%	38.2%	20.8%	15.1%	38.5%	20.7%
** Note: figures above exclude Riversdale & Tinui capital contributions							
Riversdale capital contributions			765	765		0	0
Tinui capital contributions			6	6		0	0

FUNDING IMPACT STATEMENT - DRAFT RATES SUMMARY 2011/12

Estimated District Values	U1	U2	Total Urban	Total Rural	Total District
Differential	1	2.0		-	
District Land Value	870,470,000	157,080,000	1,027,550,000	1,902,650,000	2,930,200,000
District Capital Value	1,887,500,000	365,000,000	2,252,500,000	2,658,000,000	4,910,500,000
Uniform Charges (no.)	8,080	700	8,780	3,560	12,340
Water Charges (no.)	8,116	640	8,756	-	8,756
Sewerage Charges (no.)	7,960	635	8,595		8,595
Recycling Charges (no.)	7,950	635	8,585	0	8,585

Note: the valuation figures listed above are an estimate of the values at 30 June 2011.

	Rating Requirement			All Rates INCLUDING GST at 15%		
	Urban	Rural	Total	Uniform Charges and Rates in \$		
	U1	U2	Rural			
Uniform Charges	\$ 19,072,230	\$ 7,255,285	\$ 26,327,515			
Uniform Annual Charge	2,203,454	1,246,244	3,449,698	251.00	251.00	350.00
Uniform Roading Charge	210,720	1,185,480	1,396,200	24.00	24.00	333.00
Recycling Collection Charge	437,835	-	437,835	51.00	51.00	-
sub total	2,852,009	2,431,724	5,283,733			
	15.0%	33.5%	20.1%			
Uniform Water Charge	1,107,634	-	1,107,634	126.50	126.50	-
Uniform Sewerage Charge	2,054,205	-	2,054,205	239.00	239.00	-
sub total	3,161,839	-	3,161,839	691.50	691.50	683.00
	16.6%		33.6%			
Land Value Rates						
Roading Rate	2,462,224	2,159,353	4,621,578	0.002078	0.004156	0.001135
	2,462,224	2,159,353	4,621,578	0.002078	0.004156	0.001135
	12.9%	29.8%	18.4%			
Capital Value Rates						
Representation & Development Rate	1,517,121	413,985	1,931,106	0.000580	0.001160	0.000156
Regulatory Services Rate	1,087,207	553,988	1,641,195	0.000415	0.000830	0.000208
Sundry Facilities Rate	1,574,738	522,275	2,097,013	0.000602	0.001204	0.000196
Civic Amenities Rate	1,659,165	-	1,659,165	0.000634	0.001268	-
Water Rate	1,668,334	-	1,668,334	0.000601	0.001202	-
Sewerage Rate	3,084,493	-	3,084,493	0.001109	0.002218	-
sub total	10,591,058	1,490,247	12,081,305	0.003941	0.007882	0.000561
	55.5%	20.5%	48.0%			
Other Targeted Rates	19,067,130	6,081,324	25,148,455			
Opaki water race	Targeted LV rate	28,635		per \$LV of serviced properties		0.000871
Te Ore Ore water race	Targeted LV rate	30,015		per \$LV of serviced properties		0.002272
Tinui water supply	Targeted Chrg	10,350		345.00	per connection	
Castlepoint sewerage	Targeted Chrg	49,587		257.00	per connection	
Castlepoint seawall	Targeted Chrg	1,186		1,186.00	1 property paying off seawall contribution	
*RBCSS - connected charge	Targeted Chrg	152,222		436.00	per property using the system	
RBCSS - service available	Targeted Chrg	9,975		105.00	per servicable, but not connected property	
RBCSS - Capital LS 5%	Targeted Chrg	109,047		716.00	152 est. no. of REs take this option	
RBCSS - Capital LS Yr 2 of 2 (40%)	Targeted Chrg	490,817		6,696.00	73.3 est. no. of REs take this option	
RBCSS - Capital TP Yr 2 of 5	Targeted Chrg	128,300		4,086.00	31 est. no. of REs take this option	
RBCSS - Capital TP Yr 2 of 20	Targeted Chrg	151,193		1,643.40	92 est. no. of REs take this option	
Tinui sewerage - LS stage II	Targeted Chrg	-	full lump sum		properties paying in full	
Tinui sewerage - TP stage I	Targeted Chrg	425	time payments	212.50	2 properties paying stage I off	
Tinui sewerage - TP stage II	Targeted Chrg	1,064	time payments	532.00	2 properties paying stage II off	
Tinui sewerage - TP stage I & II	Targeted Chrg	5,212	time payments	744.50	7 properties paying stage I & II off	
Tinui sewerage - operating	Targeted Chrg	5,932	operating	312.00	per connection	
Sewerage Tmt Charge (Milford Downs)	5,100			300.00	per connection	
Total Rates	\$ 19,072,230	\$ 7,255,285	\$ 26,327,515	All rates incl GST at 15%		

LS = lump sum, TP = time payment, *RBCSS = Riversdale Beach Community Sewerage Scheme

Calculate Your 2011/12 Rates

The Rates-in-the-\$ and Charges will be set as part of the adoption of the Annual Plan at the end of June 2011. The result you calculate below will not include the Greater Wellington Regional Council rates.

Further assistance in explaining the effects of the rating policy or any valuation changes on your individual property can be obtained from the Council’s Rates Department.

Rural

Write in your most recent Land Value(a)

Write in your most recent Capital Value(b)

Land Value (LV) Rates 0.001135 X (a) =

Capital Value (CV) Rates 0.000561 X (b) =

Uniform Annual General Charge (where applicable)	350.00
Uniform Roothing (where applicable)	333.00
Castlepoint Sewerage (where applicable)	257.00
Riversdale Sewerage (where applicable, excludes capital)	436.00
Tinui Sewerage (where applicable)	312.00
<u>Sewage Charge (Milford Downs only)</u>	<u>300.00</u>

(Note: result excludes Greater Wellington RC rates)

\$ _____

Urban (residential)

Write in your most recent Land Value(a)

Write in your most recent Capital Value(b)

Land Value (LV) Rates 0.002078 X (a) =

Capital Value (CV) Rates 0.003941 X (b) =

Uniform Annual General Charge	251.00
Uniform Roothing Charge	24.00
Recycling Collection Charge	51.00
Water Supply Charge (where applicable)	126.50
<u>Sewerage Charge (where applicable)</u>	<u>239.00</u>

(Note: result excludes Greater Wellington RC rates)

\$ _____

Urban (non-residential)

Write in your most recent Land Value(a)

Write in your most recent Capital Valueb)

Use the Urban (residential) figures above, but double the LV & CV Rates (i.e. LV x 2 x (a) and CV x 2 x (b)). Then add the charges where applicable. Multiple sets of charges may apply where parts of a rating unit are separately used.

DRAFT RATES RESOLUTION

2.0 Differential – General Rates

2.1 The Council proposes to continue its practice of not having one 'General' rate but instead having a number of 'General' rates charged in the two rating wards on a differential basis and levied on either land value or capital value, as described in the Revenue & Financing Policy.

2.2 These rates will be set on a differential basis using rating areas (urban & rural) to determine the quantum of rates required.

2.3 Rating areas are defined as:

Urban rating area – all serviceable or serviced properties within the urban area of Masterton as defined by the District Plan

Rural rating area – all separately rateable properties in the rural area of Masterton District

2.4 The differential categories are explained as follows:

(i) Category 1 **U1** (Differential 1.0)

- Urban Residential – all rating units in the urban rating area used primarily for residential purposes, or for public halls, for sporting purposes or are vacant land

Category 2 **U2** (Differential 2.0)

- Non-residential urban – all rating units in the urban rating area used for purposes other than residential use (as defined in (1) above)

(ii) Category 3 **R1** (Differential 1.0)

- Rural – all rating units in the rural area

2.5 Properties which have more than one use (or where there is doubt on the relevant primary use) will be split with a rating unit division so that each division allows the rates to be levied according to the relevant use of the property. Note, that subject to the rights of objection to the rating information database set out in Section 28 of the Local Government (Rating) Act 2002, the Council is the sole determiner of the categories.

2.6 The four **General Rates**, set as per section 13(2)(b) of the Local Government (Rating) Act 2002 will be as follows:

Roading Rate – estimated per dollar of **Land Value** for 2011/12 will be:

U1 (0.002078 per dollar of land value)

U2 (0.004156 per dollar of land value)

R1 (0.001135 per dollar of land value)

Raising a total of approximately \$4,622,000.

The Roothing rate will be used to provide the following services:

- (i) Subsidised road maintenance and renewals programme on the District roading network
- (ii) Non-subsidised roading maintenance in the urban area
- (iii) Non-subsidised roading maintenance in the rural area

Representation & Development Rate – estimated per dollar of **Capital Value** for 2011/12 will be:

- U1 (0.000580 per dollar of capital value)
 - U2 (0.001160 per dollar of capital value)
 - R1 (0.000156 per dollar of capital value)
- Raising a total of approximately \$1,931,000

The Representation & Development Rate will be used to provide the following services:

- (i) Governance and representation
- (ii) Community development
- (iii) Arts and culture
- (iv) Economic development and promotion
- (v) District amenities (security cameras, under-verandah lighting)

Regulatory Services Rate – estimated per dollar of **Capital Value** for 2011/12 will be:

- U1 (0.000415 per dollar of capital value)
 - U2 (0.000830 per dollar of capital value)
 - R1 (0.000208 per dollar of capital value)
- Raising a total of approximately \$1,641,000

The Regulatory Services rate will be used to provide the following services:

- (i) Resource management and district planning
- (ii) Environmental Health, Building and General Inspection Services
- (iii) Civil Defence
- (iv) Rural Fire (rural only)

Sundry Facilities & Services Rate – estimated per dollar of **Capital Value** for 2011/12 will be:

- U1 (0.000620 per dollar of capital value)
 - U2 (0.001204 per dollar of capital value)
 - R1 (0.000196 per dollar of capital value)
- Raising a total of approximately \$2,097,800

The Sundry Facilities & Services rate will be used to provide the following services (see Allocation Table in LTCCP vol 3 for urban/rural share of each service cost):

- (i) Recycling and composting
- (ii) Urban stormwater
- (iii) Public conveniences
- (iv) District building (i.e. Town Hall)
- (v) Sportsfields (rural only)
- (vi) Public conveniences
- (vii) Rural halls
- (viii) Other property costs

3. Differential Targeted Charge – Uniform Annual Charge (UAC)

- 3.1 In addition to the general rates collected on a differential basis, the Council proposes to set a differential targeted uniform annual rate (under sections 16(3)(a), 16(4)(b), 17 and 18) charged on each separately used or inhabited part of a rating unit.
- 3.2 The estimated uniform annual charge for 2011/12 will be:
- U1 & U2 **\$251.00** per part of rating unit
 R1 **\$350.00** per part of rating unit
 Raising a total of approximately \$3,450,000
- 3.3 The Uniform Annual Charge will be used to provide the following services:
- (i) Library & Archive
 - (ii) Recreation Centre
 - (iii) Sportsfields (approx 40% of rural share)
 - (iv) Parks and reserves (rural only)
 - (v) Forestry
 - (vi) Cemeteries
 - (vii) Dog control
 - (viii) Rural transfer stations (rural only)

4. Differential Targeted Charge – Roading Charge

- 4.1 In addition to the roading rate collected on a differential basis, the Council proposes to set a differential targeted roading charge (as per sections 16(3)(a) and (4)(b), 17 and 18) on each separately used or inhabited part of a rating unit.
- 4.2 The estimated roading charge for 2011/12 will be:
- U1& U2 **\$24.00** per part of rating unit
 R1 **\$333.00** per part of rating unit
 Raising a total of approximately \$1,396,000
- 4.3 The Roading Charge will be used to fund a portion of the Roading costs allocated to each ward (as per the Revenue & Financing Policy).

5. Differential Targeted Charge – Recycling Collection Charge

- 5.1 The Council proposes to set a targeted rate for the recycling collection service on the following basis:
- (i) **Urban** – on every separately used or inhabited part of a rating unit situated within the urban area of Masterton to which the Council is prepared to provide the service.
 - (ii) **Rural** – on every separately used or inhabited part of a rating unit situated within the rural area of Masterton to which the Council is prepared to provide the service.
- 5.2 The rate for 2011/12 is proposed as:
- (i) Serviced Property **\$51.00**
 Raising a total of approximately \$438,000

6. *Differential Targeted Rates & Charges*

- 6.1 Urban Water Supply, Urban Sewerage and Civic Amenities.
- 6.2 Differentials Based on Location and Availability of Service.
- 6.3 The Council proposes to use the definitions below to assess rates on rating units for urban water supply and urban sewerage.

Availability of Service

- (i) Urban Water Supply Rate:

The differential categories for the proposed uniform water supply rates are:

- **Connected** – any separately used or inhabited rating unit that is connected to the Masterton urban water supply
- **Serviceable** – any separately used or inhabited rating unit that is not connected to the Masterton urban water supply but is within 100 metres of such water supply and within the urban rating area

- (ii) Sewerage Rate:

The differential categories for the proposed sewage disposal rate are:

- **Connected** – any separately used or inhabited rating unit that is connected to the Masterton public sewerage system
- **Serviceable** – any separately used or inhabited rating unit that is not connected to the Masterton public sewerage system but is within 30 metres of such a service and within the urban rating area

7. *Civic Amenities Rate*

Civic Amenities Rate – estimated per dollar of **Capital Value** for 2011/12 will be:

U1 (0.000634 per dollar of capital value)

U2 (0.001268 per dollar of capital value)

Raising a total of approximately \$1,659,000

The Civic Amenities rate will be used to provide the following services:

- (i) Parks and reserves (urban share)
- (ii) Sportsfields (60% of rural share; 100% urban share)
- (iii) Airport (urban share)

8. *Urban Water Supply*

Targeted on Uniform Basis and Capital Value Rate

- 8.1 The Council proposes to set a targeted capital value rate plus a uniform charge for water supply on the basis that these are targeted rates for separately used or inhabited parts of a rating unit throughout the serviced area where rating units are connected to urban water supply scheme or for which connection is available.
- 8.2 The charge will be set on a differential basis based on the availability of service (the categories being 'connected' and 'serviceable'). Rating units that are not connected and which are not serviceable will not be liable for the rates.

8.3 The estimated rates for 2011/12 are:

Urban Water Supply Charge - charged on each connected rating unit

Connected **\$126.50**, raising \$1,108,000

Urban Water Supply Rate charged on each connected and serviceable property – estimated per dollar of capital value for 2011/12 will be:

U1+ R1 (0.000601 per dollar of capital value) U2 (0.000992 per dollar of capital value)
Raising a total of approximately \$1,668,000

Total to be raised for Urban Water Supply \$2,776,000

Urban (Metered) Water Supply in Rural Area

8.4 The Council proposes to set a targeted rate for water supplied to metered rural properties from the urban water supply, based on volumes of water supplied through water meters.

The Urban Water Supply Charge will also apply to these properties.

8.5 The estimated rates for 2011/12 are as follows:

- | | |
|---|--------------|
| (i) Price per cubic metre for between 50 and 100 cu mtrs per quarter | 0.76c |
| (ii) Price per cubic metre for consumption over 100 cu mtrs per quarter | 0.86c |

Minimum charge per quarter of **\$27.30** for 50 cu mtrs per quarter or below.

9. **Urban Sewerage Rate**

Targeted on Uniform Basis and Capital Value Rate

9.1 The Council proposes to set a targeted capital value rate and a uniform charge for urban sewerage. The uniform charge will be levied on each separately used or inhabited part of a rating unit throughout the District where properties are connected to the Masterton urban sewerage scheme. The capital value rate will be levied on properties where connection is available (i.e. they are 'serviceable').

9.2 The charge will be set on a differential basis based on the availability of service (the categories are 'connected' and 'serviceable'). Rating units not connected to the scheme and not serviceable will not be liable for these rates.

9.3 The estimated rates for 2010/11 are:

Urban Sewerage Charge - charged on each connected rating unit

- (i) Connected **\$239.00**, raising \$2,054,000

Urban Sewerage Rate charged on each connected and/or serviceable property – estimated per dollar of capital value for 2011/12 will be:

U1+ R1 (0.001109 per dollar of capital value)
U2 (0.002218 per dollar of capital value)
Raising a total of approximately \$3,084,500

Total to be raised for Urban Sewerage \$5,138,500

9.4 Trade Waste Charges

The Council has a Trade Waste bylaw. The level of discharging to the sewer has been established for each individual trade-discharging property via a consent application process. All connected trade waste dischargers will continue to pay sewerage rates, plus a scale of treatment charges for trade waste dischargers and application and inspection fees.

See 12.1 below for the charging model.

10. Rural Water and Sewerage Schemes

- 10.1 The Council proposes to set targeted rates for the **Opaki Water Race** on the basis of land value of the properties serviced.

The land value rate for 2011/12 is \$0.000871, raising a total of \$28,600.

- 10.2 The Council proposes to set targeted rates for the **Te Ore Ore Water Race** on the basis of the land value of the properties serviced.

The land value rate for 2011/12 is \$0.002272, raising a total of \$30,000.

- 10.3 The Council proposes to set targeted rates for the **Tinui Water Supply** on the basis of connected properties.

The uniform charge per property for 2011/12 is: **\$345.00** raising a total of approximately \$10,350.

- 10.4 The Council proposes to set targeted rates for the **Castlepoint Sewerage Scheme** on the basis of connected properties.

The uniform charge per connection for 2011/12 is: **\$257.00** raising a total of \$49,600.

- 10.5 The Council proposes to set two targeted rates for the operation of the **Riversdale Beach Sewerage Scheme** on the basis of residential equivalent connections to the scheme (as assessed through the scheme development phases) and serviceable, but not connected (i.e. empty sections yet to have a dwelling built). Note: All properties with habitable buildings must connect to the scheme.

A uniform charge per residential equivalent connection for 2011/12 will be: **\$436.00**, raising a total of approximately \$152,000.

A uniform charge per serviceable empty sections for 2011/12 will be: **\$105.00**, raising a total of \$10,000.

Capital Contributions – as per the Amendment to the LTCCP for 2009-19 and the Capital Project Funding Plan for the Riversdale Beach Sewerage Scheme (both documents were included as part of the 2010/11 Annual Plan), the capital costs of the scheme will be charged per residential equivalent (RE). A revised sum of \$14,756 per RE has been established using a funding model that allocates the share of costs after subsidies. The following payment options were made available for Riversdale Beach property owners to pay their capital contributions and are now reflecting Year 2 based on the revised capital contribution per RE.

1. **Lump Sum** - balance payable for each RE that paid 95% in 2010. This equates to \$703.20 including GST.
2. **Lump Sum Yr 2 of 2** = 40% of amount for each RE levied as a targeted rate in 2011/12. This equates to \$6,696 including GST at 15%.
3. **Time Payment Yr 2 of 5** – each RE levied as a targeted rate spread over 5 years, including interest. This equates to \$4,071.00 pa including GST at 15%.
4. **Time Payment Yr 2 of 20** – each RE levied as a targeted rate spread over 20 years, including interest. This equates to \$1,638 pa including GST at 15%.

- 10.6 The Council proposes to set four targeted rates for the **Tinui Sewerage Scheme** for the 2011/12 year, on the basis of connected properties and their elected capital contributions for stages I and II of the scheme's upgrade. One rate will cover the annual operating costs of the scheme. The other rates will be levied on the connected properties as per their elected capital contribution payment options.

The **Operating Costs** rate per connection (including Tinui School as 5 connections) for 2011/12 is: **\$312.00** raising a total of approximately \$5,900.

The **Part Capital Contribution** Stage I (2 properties) for 2011/12 is: **\$212.50**

The **Part Capital Contribution** Stage II (2 properties) for 2011/12 is: **\$532.00**

The **Part Capital Contribution** Stage I & II (7 properties) for 2011/12 is: **\$744.50**

- 10.7 The Council proposes to set a targeted rate called the **Sewage Treatment Charge** on the basis of connected properties in the rural area discharging septic tank outflows to the urban sewerage system.

The estimated uniform charge per property for 2011/12 is: **\$300.00** raising a total of \$5,100.

11. **Out-of-District Water & Sewerage Charges**

- 11.1 The Council proposes to charge for non-metered water supply and sewerage services which are supplied to properties outside the Masterton District on the following basis:
- (i) Water supply – as per water meter charges in 8.5 above
 - (ii) Sewerage – estimated per dollar of Capital Value will be \$0.002218 plus \$239.00 charge or under Trade Waste bylaw regime as outlined below:

12. **Trade Waste**

- 12.1 The **Trade Waste** consent fees (excl GST) proposed for premises defined as large users (per Schedule 1 of the Bylaw) are:

Flow	\$0.30 (per m^3)
Suspended Solids (SS)	\$0.65 (per kg)
Biological Oxygen Demand (BOD)	\$0.74 (per kg)

For trade waste dischargers where the practicalities of measuring the flow and strength make it uneconomic, a scale of fixed charges has been set. A conditional status indicates the premises does not meet minimum requirements and will be required to pay a higher annual charge until compliance with the conditions of discharge.

Annual Trade Waste consent fees are proposed as follows:

Small dischargers

Controlled	\$133 +GST pa
Conditional	\$325 +GST pa

Medium dischargers

Controlled	\$530 +GST pa
Conditional	\$1,034 +GST pa

Large dischargers

Controlled	\$1,181 +GST pa
Conditional	\$2,215 +GST pa

Additional inspections \$88 +GST per hour

A scaled administration charge per application of:

Small	\$148.00 +gst
Medium	\$280.00 +gst
Large	\$545.00 +gst

Septic Tank Waste (via transfer station weighbridge) \$52.50/tonne (inc GST)

13. Discount

The Council will offer a discount of 2.5% to ratepayers who pay the full year's rates (and any arrears) prior to the penalty date of the first instalment due in August 2011.

The cost of this discount is estimated to be \$30,000 (+GST).

14. Due Dates For Payment of Rates

Rates will be charged in four instalments dated on:

- (i) 1st instalment 1st August 2011
- (ii) 2nd instalment 1st November 2011
- (iii) 3rd instalment 1st February 2012
- (iv) 4th instalment 1st May 2012

15. Penalty Charges

Penalties will be charged as follows:

10% charged on the balance of arrears unpaid as at 6th July 2011.

10% charged on the balance of the first instalment of rates remaining unpaid after 22nd August 2011.

10% charged on the balance of the second instalment of rates remaining unpaid after 21st November 2011.

10% charged on the balance of the third instalment of rates remaining unpaid after 20th February 2012.

10% charged on the balance of the fourth instalment of rates remaining unpaid after 21st May 2012.

16. Roundings

Rates statements will be subject to roundings. The rates due will be calculated to the nearest cent, but rounded to the nearest 10 cents.

Schedule of Fees

The fees in this section are set for Year 3 to meet the budgeted income levels for the various activities in accordance with the Council's policies.

Resource Consent Fees

GST Inclusive (unless stated)

LAND USE OR SUBDIVISION CONSENTS	
Activity	Interim Fees
Controlled	\$400.00
Restricted Discretionary	\$600.00
Discretionary	\$700.00
Non Complying	\$1,500.00
Heritage Items*	Free
Plan Change	\$5,000.00
Additional Charges	Fee
Public Notification	\$500.00
Limited Notification	\$350.00
Pre Hearing	\$300.00
Hearing	\$1,000.00
Hourly Rate above Deposit	\$80.00
External Consultancy	Actual cost
Post Decision - Appealed Condition	\$150.00
CERTIFICATION	Fee
223 & 224 Certificates	\$150.00
S226 Certificate - Existing Use Rights Certificate of Compliance	\$300.00
PWCDP CHARGES	Fee
Infrastructure Contribution (see next page)	\$5,000.00 (plus GST)
Reserve Contributions+	Rural 2% of land value (plus GST) Urban 3% of land value (plus GST)
Roading Contributions+	Rural 3% of land value (plus GST) Urban 2% of land value (plus GST)
LIM - Urgent (5 days)	\$230.00 (incl GST)
LIM - Standard (10 days)	\$185.00 (incl GST)
Certification of Title Searches	\$ 20.00 (incl GST)

*Waiver only applies to works to the heritage item but does not include other non compliance issues, eg boundary encroachments.

+ Total combined rural reserve and roading contribution is capped at \$7,500+gst.

Infrastructure Contributions

The figures below are payable by property owners who are taking up new connections to the various sewerage and water supply services in the Masterton District. The contribution is the 'buy in' price for new joiners that connect to the services.

All contributions are payable prior to connection.

GST Exclusive

New connection to Masterton urban services		\$5,000.00
	per residential equivalent connection	
Nominal split between services:	Sewer	\$3,000.00
	Water	\$2,000.00

This contribution is payable by subdividers/developers under the new Wairarapa Combined District Plan, as part of issuing resource consent for new lots. The charge is effectively a joining fee to join the existing network services. For all other new connections the contributions are payable by the owner prior to connection.

Developers may be required to pay additional contributions depending on their development's assessed impact on the future network upgrade needs.

Upper Plain water (trickle feed off urban supply)	\$2,666.67 plus connection costs (restriction valve, backflow valve etc)
Other Rural – (metered) connection to Masterton urban water	\$2,000.00 plus connection costs (restriction valve, backflow valve etc)
Rural – connection to Masterton urban sewer	\$3,000.00
Airport – additional cost recovery for Hood Aerodrome water & sewer lines	Additional \$4,000.00 and \$3,000.00 respectively
Tinui sewerage	\$8,000.00
Tinui water supply	\$3,200.00
Castlepoint sewerage	\$4,500.00
Taueru water supply	\$4,000.00
Riversdale Beach sewerage - original scheme area	\$18,000.00
Riversdale Beach sewerage - Riversdale Terraces	\$12,000.00

All of the above charges do not allow for:

- Installation costs
- Inspection & admin fee
- Back flow valves, meters etc

Building Consent and PIM Fees

Effective 1st July 2011 to the 30th June 2012		
All fees are GST Exclusive. The total fee including PIM (if applicable) and levies are to be paid at lodgement time		
Description	PIM fee (if applying prior or with building consent application) Additional to BC fee	Building consent (BC) only fee excl PIM fee, BRANZ and DBH levy
Minor Work		
Solid Fuel Heater	\$32.22	\$200.00
Minor Plumbing, Drainage Work-Fittings, Drain alteration (Solar Panel)	\$32.22	\$264.00
Drainage Work eg. New Minor Subdivision Services & Common Drains (See commercial fees for larger subdivision)	\$32.22	\$676.44
Drainage Work eg. New Effluent Disposal System	\$32.22	\$573.33
Wet Area Shower (vinyl floor)	\$32.22	\$367.11
Wet Area Shower (tile floor)	\$32.22	\$503.11
Residential Marquee > 100sq m (no insp.) professional assembly	\$32.22	\$96.89
Marquee > 50 sq m (no insp.) professional assembly < 50 people	\$32.22	\$96.89
Marquee > 50 sq m (with insp.) > 50 people	\$32.22	\$200.00
Sheds / Garages / Conservatories etc		
Swimming & Spa Pools	\$32.22	\$264.00
Garden Sheds/Retaining Walls/Carports	\$32.22	\$400.00
Decks/ Conservatories/Pergolas & Other Minor Works	\$32.22	\$400.00
Minor Farm Buildings Haysheds covered yards 1-6 bays etc	\$64.44	\$464.00
Larger farm buildings (covered yards, wool sheds) no plumbing or drainage	\$64.44	\$670.22
Larger farm buildings (covered yards, wool sheds) with plumbing or drainage	\$64.44	\$1,011.56
Proprietary Garages Standard	\$64.44	\$464.00
Proprietary Garages with Fire Wall	\$64.44	\$567.11
Proprietary Garages with plumbing and drainage	\$64.44	\$715.56
Proprietary Garages including sleepout no plumbing or drainage	\$64.44	\$567.11
Proprietary Garages including sleepout with plumbing and drainage	\$64.44	\$773.33
Garages, Custom Design	\$64.44	\$599.11
Garages, Custom Design with plumbing and drainage	\$64.44	\$805.33
Residential Repile	\$32.22	\$400.00
Residential Demolition	\$32.22	\$264.00
Residential New Dwellings		
Single Storey Brick Veneer Urban	\$257.78	\$2,242.67
Single Storey Brick Veneer Rural	\$257.78	\$2,706.67
Single Storey Weatherboard Urban	\$257.78	\$2,345.78
Single Storey Weatherboard Rural	\$257.78	\$2,835.56
Single Storey Stucco/Texture Coating/Ply/Steel/Block Urban	\$257.78	\$2,513.78
Single Storey Stucco/Texture Coating/Ply/Steel/Block Rural	\$257.78	\$3,029.33
Multi Storey Brick Veneer Urban	\$386.67	\$2,500.44
Multi Storey Brick Veneer Rural	\$386.67	\$2,964.44
Multi Storey Weatherboard Urban	\$386.67	\$2,603.56
Multi Storey Weatherboard Rural	\$386.67	\$3,093.33
Multi Storey Stucco/Texture Coating/Ply/Steel/Block Urban	\$386.67	\$2,771.56
Multi Storey Stucco/Texture Coating/Ply/Steel/Block Rural	\$386.67	\$3,287.11
Transportable Dwelling (Yard built)	\$64.44	\$1,972.44
<i>Note: Double Units charged at single unit rate plus 50%</i>		
<i>Dwellings with multiple cladding types are charged at Stucco/Texture coating/Ply/Steel/Block rate</i>		
<i>Other charges may apply. Check the last section of this schedule or contact a Council officer.</i>		

Description	PIM fee (if applying prior or with building consent application) Additional to BC fee	Building consent (BC) only fee excl PIM fee, BRANZ and DBH levy
Residential Dwelling Additions & Alterations		
Internal Alterations	\$32.22	\$400.00
Internal Alterations with Plumbing & Drainage	\$32.22	\$503.11
Single Storey Brick Veneer	\$64.44	\$838.22
Single Storey Brick Veneer with Plumbing & Drainage	\$64.44	\$1,044.44
Single Storey Weatherboard	\$64.44	\$941.33
Single Storey Weatherboard with Plumbing & Drainage	\$64.44	\$1,147.56
Single Storey Stucco/Texture Coating/Ply/Steel/Block	\$64.44	\$1,173.33
Single Storey Stucco/Texture Coating/Ply/Steel/Block with Plumbing & drainage	\$64.44	\$1,379.56
Residential Dwelling Additions & Alterations (continued)		
Multi Storey Brick Veneer	\$128.89	\$1,005.33
Multi Storey Brick Veneer with Plumbing & Drainage	\$128.89	\$1,211.56
Multi Storey Weatherboard	\$128.89	\$1,108.44
Multi Storey Weatherboard with Plumbing & Drainage	\$128.89	\$1,314.67
Multi Storey Stucco/Texture Coating/Ply/Steel/Block	\$128.89	\$1,340.44
Multi Storey Stucco/Texture Coating/Ply/Steel/Block with Plumbing & Drainage	\$128.89	\$1,546.67
<i>Note: All residential additions with multiple cladding types are charged at Stucco/Texture coating/Ply/Steel/Block rate</i>		
Relocated Residential Dwellings		
<i>Note: If Relocation Includes Alterations or Additions Add Alteration & Addition rate as above</i>		
Relocated Residential Dwelling Urban	\$386.67	\$1,160.00
Relocated Residential Dwelling Rural (See other charges for bonds)	\$386.67	\$1,366.22
Commercial / Industrial		
Single Storey Shop fit outs	\$64.44	\$831.11
Multi Storey Shop fit outs	\$64.44	\$1,037.33
Single storey Multi Unit Apartments/Motels	\$257.78	\$1,280.00 plus \$260.44 per unit
Multi storey Multi Unit Apartments/Motels	\$386.67	\$1496.89 plus \$433.78 per unit
Minor Commercial work e.g. Signs/Shop Fronts/Minor fit outs (No P/D)	\$128.89	\$528.89
Use Commercial rate for large subdivision services installations		
Commercial/Industrial <\$50,000	\$0.00	
Commercial/Industrial \$50,001 – \$100,000	\$206.22	\$1,572.44
Commercial/Industrial \$100,001 – \$150,000	\$348.00	\$2,191.11
Commercial/Industrial \$150,001 – \$250,000	\$412.44	\$2,809.78
Commercial/Industrial \$250,001 – \$350,000	\$515.56	\$3,428.44
Commercial/Industrial \$350,001 – \$500,000	\$618.67	\$4,047.11
Commercial/Industrial \$500,001 – \$1,000,000	\$721.78	\$4,665.78
Commercial/Industrial >\$1,000,000	\$721.78	\$5,078.22 plus \$304.00 per \$100,000 value
<i>Development levies may apply to commercial building consents. Check with Council</i>		

Other Charges**GST Exclusive**

Infrastructure Contributions may apply to connections or additional loads on council services. Check with Council Planning office.

Connection fees may apply to new connections to Council services. Check with Council.

BRANZ Levy \$1.00 per \$1,000 and DBH Levy – \$1.97 per \$1,000 of GST incl for work of \$20,000 or more		
Unscheduled Building, Plumbing and Drainage Inspections	\$103.11	
Structural Engineering or Fire Engineering Assessment/Peer review – Cost + 10%		
NZ fire service design review – Cost + 10%		
<i>The building consent fee does not include the cost of any structural or fire engineers assessment which may be required</i>		
Compliance Schedule charge	\$128.89	
Inspection hourly rate	\$128.89	
Re-inspection fee	\$103.11 per inspection	
Certificate of Acceptance – Building consent fee for the applicable building payable with lodgement plus actual cost charges at \$128.89 per hour payable on issue of certificate.		
Reassessment fee (amended plans) – \$137.78 lodgement fee (includes 1/2 hour assessment) plus \$128.89 per hour over and above first 1/2 hour		
Building Warrant of Fitness audit inspection fee – Actual costs at \$128.89 per hour		
Vehicle crossing bonds will be assessed for each application where required		
Street, crossing, footpath or berm damage bond	\$444.44	
Building consent/permit details are not able to be removed from the Council offices. The following fees apply		
Photocopying:	Black – up to A3	\$0.89 each
	Colour – up to A3	\$1.78 each
	Black – up to A0	\$4.00 each
Scan documents and email or write to disc (single pages) Black	\$2.67 per sheet	
Scan documents and email or write to disc (large quantities) Black	Price on application	
Scan colour documents larger than A3	Price on application	

Cemetery Charges**GST Exclusive**

Plot Fees	2010/2011	2011/12
Lawn Cemetery Plots		
Child no more than 12 mths old	\$139.00	\$145.00
Child more than 12 mths but less than 10 yrs	\$277.00	\$290.00
All others	\$830.00	\$870.00
Cremations Plots – Berms	\$207.00	\$217.00
Interment Fees		
Lawn Cemetery		
Child no more than 12 mths	\$139.00	\$146.00
Child more than 12 mths but less than 10 yrs	\$345.00	\$362.00
All others	\$692.00	\$726.00
Cremations – Berms	\$288.00	\$302.00
Other Charges		
Out of district fee	\$693.00	\$727.00
Breaking/Removing stone work, concrete		Actual costs
Interments on Sat, Sun, Statutory holidays	\$345.00	\$362.00 or Actual cost
(This fee additional to regulation charges)		Whichever is greater
Interments requiring attendance outside core working hours of normal working week (ie 0730 – 1630). These charges are additional to regulation fees		Actual costs (i.e. staff penal payments incurred plus administration fee)
Disinterments		Actual cost
Availability of sand for hand filling adult plots	\$276.00	\$288.00
Availability of soil for hand filling adult plots	\$346.00	\$363.00
Purchase of third plot (special conditions apply)	\$1,384.00	\$1,453.00
Removal of headstones and foundation structures		Actual costs
Construction of concrete floor, covers or renovation		Actual costs
RSA – No charge for plot or Out of District fee. Interment Fee Only		

Trade Waste Charges

These charges are split into three types: an application fee, an annual consent fee and fee based on flow and strength if discharges reach the trigger point as defined in Schedule 1 of the Council's Trade Waste Bylaw. All Trade Waste charges are additional to the Sewerage rates paid.

GST Exclusive

Application Fees	2010/11	2011/12
Small discharges	\$140.70	\$148.00
Medium discharges	\$267.30	\$280.00
Large discharges	\$520.60	\$545.00
Trade Waste Consent Fees		
Small (controlled)	\$127.00	\$133.00
Small (conditional)	\$310.00	\$325.00
Medium (controlled)	\$506.50	\$530.00
Medium (conditional)	\$985.00	\$1034.00
Large (controlled)	\$1125.00	\$1181.00
Large (conditional)	\$2110.00	\$2215.00
Large (users over Schedule 1 triggers) charged per flow strength and solids as follows:		
Flow (per cubic m)	0.29	\$0.30
Biological Oxygen Demand (BOD) (kg)	0.70	\$0.74
Suspended Solids (SS) (kg)	0.62	\$0.65
Additional Inspections	\$86.00	\$88.00

Landfill and Urban Transfer Station Charges – Nursery Road

Transfer Station Charges – Nursery Road

The following prices are proposed to apply from 1st July 2011.

NOTE: All refuse charges include the Waste Minimisation Levy of \$10/tonne (plus GST).

Domestic Prices (including GST unless otherwise stated)

Load Size Revised from 1 July 2010 (inc GST)	Green Waste to Composting	Refuse to Transfer Station
Official MDC Council Bags	N/A	Prepaid (no charge at gate)
Bags – any other bag (up to 30kg)	N/A	\$5 per bag
Car or station wagon (up to 100kg)	\$5	\$18
Van, Utility, small trailer (up to 250kg)	\$10	\$42
Trailer (up to 500kg)	\$15	\$55
Truck or large trailer	\$50/tonne (+GST)	\$152/tonne (+GST)

Note: Any load can be requested to be weighed, but a minimum charge of \$10 will apply.

Commercial Prices (excluding GST, unless stated)

	2011/12
General Refuse, incl construction & demolition materials	\$152/tonne
Tyres (more than 4 tyres, or where tyres are in a mixed load)	\$472/tonne
Tyres (car & 4WD, up to 4)	\$2.50 ea (inc GST)
Tyres (car & 4WD, on rims, up to 4)	\$3.50 ea (inc GST)
Tyres (truck, up to 4, excludes tractor & earthmovers)	\$5.50 ea (inc GST)
Grease Trap & Special Waste*	\$152/tonne
Special waste minimum charge	\$26 (inc GST)
Sawdust & shavings (treated)*	\$152/tonne
Sawdust & shavings (untreated)	\$37.50/tonne
Liquid Waste (to sewer)	\$45.65/tonne
Cleanfill	\$5.50/tonne
Recycling (e.g. all steel load)	No Charge

* Subject to prior disposal arrangements with the Council

Rural Recycling and Transfer Station Facilities

Load Size	Green Waste	Refuse
	2011/12	2011/12
Official MDC Council Bags	N/A	Prepaid (no charge at gate)
Bags – any other bag (up to 30kg)	N/A	\$5 per bag
Car or station wagon (up to 100kg)	\$5	\$18
Van, Utility, small trailer (up to 250 kg)	\$10	\$42
Large Trailer or Small Truck (less than 3T)	\$58	\$70
Large Truck (more than 3T)	\$44/M ³	\$55/M ³

Pensioner Housing**GST Inclusive**

Weekly Rentals	Number and Style of Units	2011/12
Panama Complex	25 Bedsitters	\$80.00
	15 One Bedrooms	\$86.00
	4 One Bedrooms - Double	\$92.00
Laurent Place	8 Bedsitters	\$76.00
	4 One Bedrooms	\$83.00
	6 One Bedrooms - Double	\$93.00
Bodmin Flats	8 Bedsitters	\$76.00
Truro Flats	4 One Bedrooms	\$83.00
	4 Garages	\$7.50

Building Hire Charges – District Building and Town Hall

Town Hall	2011/12	
<u>Displays, Exhibitions</u> – clear floor	GST Excl	GST Incl
Pack in / out per day	\$75.55	\$86.80
Week day	\$176.00	\$202.40
All day and evening	\$224.89	\$358.60
Saturday, Sunday or public holiday	\$244.44	\$281.10
Each hour after midnight	\$97.78	\$112.40
<u>Sales of Goods / Auctions</u>		
Local	\$224.89	\$258.60
Non local per day	\$440.00	\$506.00
Pack in /Pack out day	\$75.55	\$86.80
<u>Meetings, Services</u> – seating, microphones etc		
Weekday morning and afternoon	\$127.11	\$146.10
After hours 5 pm – midnight	\$156.44	\$179.90
All day 8.00 am – 5 pm	\$293.33	\$337.30
All day and evening	\$342.22	\$393.50
Saturday, Sunday or public holidays	\$391.11	\$449.70
Each hour after midnight	\$97.78	\$112.40
<u>Dances, Social Functions</u> (Clear floor)		
Refreshments served – no crockery. Hirers set up and clean up tables and chairs	\$342.22	\$393.50
Each hour after midnight	\$97.78	\$112.40
<u>Dinners</u>		
Includes hall hire, tables, chairs, full kitchen facilities, crockery, preparation room and dishwasher. Hirers set up and clean up	\$440.00	\$506.00
Each hour after midnight	\$97.78	\$112.40
<u>Stage Performances</u>		
Free Admission		
Pack in and pack out day	\$75.55	\$86.80
Rehearsal day	\$97.78	\$112.40
Performance day	\$293.33	\$337.30
Two performances in one day	\$586.67	\$674.60
Admission charged – local		
Pack in and pack out day	\$75.55	\$86.80
Rehearsal day	\$97.78	\$112.40
Performance day	\$488.89	\$562.20
Two performances in one day	\$782.22	\$899.50
Admission charged – travelling professionals		
Pack in and pack out day	\$97.78	\$112.40
Rehearsal day	\$146.67	\$168.60
Performance day	\$782.22	\$899.50
Two performances in one day	\$977.78	\$1112.40
<u>Kitchen</u> – per hire – if not already included	\$73.33	
Serving refreshments – teas, coffees, drinks etc		\$84.30

Town Hall cont'd	2011/12	
	GST Excl	GST Incl
Cleaning Fees – per hour (after second performance in one day) or as required	\$24.44	\$28.10
Grand Piano – No charge for hire. Tuning fee		actual cost
Deposit	\$177.78	\$200.00
Bond – if alcohol is served	\$266.67	\$300.00
Safety Officer – per performance	\$44.44	\$51.10
Ushers – 2 required for main hall; 1 for balcony (own arrangement with Masterton District Council staff or by invoice – per person, per show)	\$44.44	\$51.10
Ticket Seller – 1 required (own arrangement with Masterton District Council staff or by invoice – per person, per show)	\$44.44	\$51.10
Licences		
Itinerant Traders – Hirer to obtain licence	\$195.11	\$224.37
Liquor Licence (per event) – hirer to obtain licence	\$56.00	\$64.40

Frank Cody Lounge		
Meetings, Services, Displays		
Office hours, mornings or afternoon	\$73.33	\$84.30
All day or part morning / part afternoon	\$97.78	\$112.40
Before 8.00 am and after 5 pm	\$117.33	\$134.90
Saturday, Sunday, Public Holidays	\$146.67	\$168.60
Social Functions – after hours		
Serving breakfasts – includes lounge hire, kitchen, preparation room, some tables/chairs, all crockery	\$171.11	\$196.70
Serving light refreshments – includes lounge hire, kitchen, preparation room, some tables / chairs, no crockery	\$146.67	\$168.60
Serving dinner – includes lounge hire, kitchen, preparation room, tables / chairs, all crockery	\$220.00	\$253.00
Each hour after midnight	\$48.89	\$56.20
Kitchen		
Teas, suppers, and light refreshments	\$24.44	\$28.10
Tea, coffee, fruit juice and biscuits (per head)	\$2.67	\$3.00
Data Projector Hire		
- half day or evening	\$58.67	\$67.40
- full day	\$97.78	\$112.40
Electronic Whiteboard - hire per hour	\$19.56	\$22.40
Cleaning Fees – per hour (if required)	\$24.44	\$28.10

All prices include TV and video, overhead projector and screen, lectern, standard whiteboard, chairs, tables, heating, hearing loop, standard lighting and sound system.

Meeting Room – 1st Floor	Community Use	Community Use	Non-Community Use	Non-Community Use
	<i>GST Excl</i>	<i>GST Incl</i>	<i>GST Excl</i>	<i>GST Incl</i>
Office hours - morning or afternoon	\$48.89	\$56.20	\$73.33	\$84.30
All day or part morning / part afternoon	\$83.11	\$95.50	\$97.78	\$112.40
Before 8.00 am and after 5.00 pm	\$97.78	\$112.40	\$117.33	\$134.90
Saturday, Sunday and public holidays	\$97.78	\$112.40	\$136.89	\$157.40
Kitchen - teas and refreshments only	\$24.44	\$28.10	\$24.44	\$28.10
<u>Electronic Whiteboard</u> – per hour	\$19.56	\$22.40	\$19.56	\$22.40
<u>Data Projector Hire</u> - half day or evening	\$39.11	\$44.90	58.67	\$67.40
- full day	\$97.78	\$112.40	\$97.78	\$112.40
<u>Cleaning Fees</u> – per hour (if required)	\$24.44	\$28.10	\$24.44	\$28.10

All prices include: TV and video, overhead projector and screen, lectern, standard whiteboard, chairs, tables and heating.

Library Charges**GST Inclusive**

Service	Rental Charge	Late Return
Hot Picks	\$2.00 – 2 week loan \$3.00 – 3 week loan	\$1.00 per day
All other books	No charge for 3 week loan One 3 week renewal available	\$0.20 per day
Premium magazines	\$1.50 – 1 week loan	\$0.40 per day
Music CD's	\$2.00 – 3 week loan	\$0.40 per day
Adult DVD's	\$3.00 – 1 week-issue collection \$5.00 – 2 week-issue collection	\$1.00 per day
Junior and Young Adults DVD's	\$2.00 – 1 week loan	\$0.40 per day
Reserves	\$1.00 – per item	
Replacement Card	\$3.00	
Inter loans	\$10.00 – per item	
Computer / Internet Access	<u>Free Use – 8 PC's</u> Access 30 minutes per day Charged – 2 PC's \$1.50 – 15 minutes \$2.50 – 30 minutes \$5.00 – 1 hour	
Power Charge Laptops	Free use for 30 mins, then \$1.00 – per hour	
Printing	\$0.20 – A4 black \$0.50 – \$1.00 colour print	
Photocopying	\$0.10 – A4 black \$0.50 – \$1.00 – A4 colour \$0.20 – A3 black \$1.00 – \$2.00 – A3 colour	
Fax – New Zealand	\$2.00 – first page \$1.00 – each additional page	
Fax – International	\$3.00 – first page \$1.00 – each additional page	
Scan and email	\$1.00 – first page \$0.50 – each additional page	

Environmental Health and Licensing**GST Exclusive**

ACTIVITY	2011/12
Registration of Premises	
New food premises	\$222.22
Annual registration	\$160.00 per annum
Minor food processors (Limited sale)	\$80.00 per annum
Inspection fee	\$92.44
Camp ground	\$120.00 per annum
Hairdressers	\$104.89 per annum
Offensive trades	\$104.89 per annum
Transfers	\$111.11 per annum
Funeral directors	\$84.44 per annum
Application for refund of Registration Fee <ul style="list-style-type: none"> • Must be in writing • 50% of total fee retained for administration/inspection • 50% of total fee refunded on a monthly pro rata basis 	
Licences	
Application for Gambling Venue consent	\$205.33 plus charges
Street Photographer	\$97.78 per week
Hawkers licence (including inspection fee)	\$72.00 per annum
Mobile shop licence (including inspection fee)	\$123.11 per annum
Itinerant trader (including inspection fee)	\$195.11 per annum
Street stall – site licence	\$9.33 per week / 4m ²
Street stall – licence	\$14.67 per week
Omnibus stand	\$92.44 per annum
Taxicab stand	\$82.22 per annum
Pie cart stand – site licence	\$17.33 per week
Property numbering	\$14.00 per number, plus mileage and time
Boarding House	\$47.82 per annum
Special Licence late application processing fee	\$43.47
Outdoor Café Permits – Moritorium on fees	
Footpath and kerbside seating	\$5.33 per seat
Kerbside parking space: <ul style="list-style-type: none"> - Cost recovery for loss of one parking space (recovered over 10 years) - Cost recovery for paving etc (recovered over 5 years) 	\$622.22 per annum \$520.00 per annum

Environmental Health and Licensing cont'd**GST Exclusive**

Bylaws	2011/12
Duplicate licence	\$56.44
Removal of refuse	actual cost
Advertising sign permit	\$84.00 per annum
Scaffolding and deposit of materials	\$74.66
Display of a hoarding	\$74.66 per month
Work Access permit	\$30.43
Additional Inspections for permits, consents etc	\$74.67 per hour
Return of seized skateboard	
First offence	7 day impoundment
Second offence	7 day impoundment plus \$33.78 return fee
Third and subsequent seizures	7 day impoundment plus \$48.89 return fee
Noise Control	
Noise control charges (seizure)	\$48.89 per call out to property
Return of seized equipment	\$48.89 Admin and return
Security/Fire Alarm Disconnection/Abatement	Actual cost incurred
Abandoned vehicles	
Removal urban	\$149.33
Additional charges for storage and costs for rural collection	

Dog Control Fees

Dog registration fees for 2011/12 were set by Council resolution prior to the adoption of the Annual Plan to enable the issuing of registration notices in early June 2010.

Environmental Health and Licensing cont'd

Parking Meter Charges	
Parking meter operating times: Monday to Friday 9.00am to 5.00pm; Saturday 9.00am to midday.	
Parking meter charges \$0.80 per hour including GST	
<ul style="list-style-type: none"> No increases in parking meter charges are proposed, however, the charges could be reviewed following the GST increase or in any subsequent Annual Plan No change is proposed in the charges for private parking spaces in the Chapel/Perry/Cole St car park. These charges are \$40 per month, per space, excluding GST 	
Note: No GST is applied to the following infringements.	
Parking Offence Infringements	2011/12
P101 Parked within an intersection	\$60.00
P102 Parked on or within 6m of an intersection	\$60.00
P104 Parked on or near a pedestrian crossing	\$60.00
P107 Parked on broken yellow lines	\$60.00
P108 Parked on area reserved for hire or reward	\$60.00
P113 Double parking	\$60.00
P117 Inconsiderate parking	\$60.00
P105 Prohibited area	\$40.00
P109 Parked within 6m of bus stop	\$40.00
P110 Parked across a vehicle entrance	\$40.00
P111 Parked near a fire hydrant	\$40.00
P112 Parked between fire hydrant and road marking	\$40.00
P114 Incorrect kerb parking – Left side of the road	\$40.00
P115 Parked on footpath	\$40.00
P119 Parked on loading zones	\$40.00
P120 Incorrect angle parking	\$40.00
P969 Parked on disabled car parks with permit not displayed	\$150.00
P821 Parked across a line marking a space	\$40.00
Meter/Time Limit Infringements	
<ul style="list-style-type: none"> P106 Parked over the time limit P819 Parked on an expired meter 	
Not more than 30 minutes	\$12.00
More than 30 minutes but not more than 1 hour	\$15.00
More than 1 hour but not more than 2 hrs	\$21.00
More than 2 hours but not more than 4 hours	\$30.00
More than 4 hours but not more than 6 hours	\$42.00
More than 6 hours	\$57.00

Utility Services

GST Exclusive

Water & Sewer Service Charges	2011/12
<i>* Joint connection</i>	Note: * <i>Contract Price plus \$133.33 processing and inspection fee for each application</i>
15mm water and 100mm sewer	
<i>* Drainage</i>	
Sewer connection 100mm	
Sewer connection over 100mm	
Keeping sewer connection in repair	
<i>* Water Supply</i>	
15mm water connection	
Larger than 15mm connection	
Renewing 15mm connection	
Renewing larger than 15mm connection	
<i>* Keeping service pipe in repair</i>	
Disconnection of water supply	
Reconnection of water supply	
<i>* Installing water meter</i>	
Testing water meter	
Keeping meter in repair	
Renewing meter	
Water	
Up to 50,000 litres per 3 months	minimum charge \$25.50
50,000 to 100,000 per 3 months	\$0.62 per 1,000L
Over 100,000 litres per 3 months	\$0.80 per 1,000L
2,000-20,000 litres in same load (tanker)	\$1.33 per 1,000L