

Building Hire Charges – District Building and Town Hall

All charges are GST inclusive

TOWN HALL	\$
<u>Displays / Exhibitions</u> (clear floor)	
Pack in / out per day	86.80
Week day	202.40
All day and evening	358.60
Saturday, Sunday or Public Holiday	281.10
Each hour after midnight	112.40
<u>Sale of Goods / Auctions</u>	
Local per day	258.60
Non-Local per day	506.00
Pack in / out per day	86.80
<u>Meetings / Services</u> (seating, microphones etc)	
Week day – morning or afternoon	146.10
After hours (5.00 pm to midnight)	179.90
All day (8.00 am – 5.00 pm)	337.30
All day and evening	393.50
Saturday, Sunday or Public Holiday	449.70
Each hour after midnight	112.40
<u>Dances / Social Functions</u> (clear floor)	
Refreshments served - no crockery hirers set up and clean up	393.50
Each hour after midnight	112.40
<u>Dinners</u>	
Includes hall hire, tables, chairs, full kitchen facilities, crockery, preparation room and dishwasher. Hirers set up and clean up.	506.00
Each hour after midnight	112.40
<u>Stage Performances</u>	
Free Admission	
Pack in / out per day	86.80
Rehearsal day	112.40
Performance day	337.30
Two performances in one day	674.60
Admission Charged – Local	
Pack in / out per day	86.80
Rehearsal day	112.40
Performance day	562.20
Two performances in one day	899.50
Admission Charged – Travelling Professionals	
Pack in / out per day	112.40
Rehearsal day	168.60
Performance day	899.50
Two performances in one day	1124.40
<u>Kitchen – per hire</u> (if not already included)	
Serving refreshments – teas, coffees, drinks etc	84.30

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Cleaning Fees	\$28.10
per hour (after 2 nd performance in 1 day) or as required	
Grand Piano tuning cost (no charge for hire)	actual cost
Deposit	\$200.00
Bond - if alcohol is served	\$300.00
Safety Officer - per performance	51.10
Ushers – 2 required for main hall, 1 for balcony (own arrangements with Masterton District Council staff or by invoice – per person per show)	\$51.10 per person
Ticket Seller - 1 required (own arrangements with Masterton District Council staff or by invoice - per person per show)	\$51.10 per person
Licences	
Itinerant Traders – hirer to obtain licence	\$224.37
Liquor Licence (per event) – hirer to obtain licence	\$64.40
FRANK CODY LOUNGE	
Meetings / Services / Displays	
Office hours - morning or afternoon	\$84.30
All day or part morning / part afternoon	\$112.40
Before 8.00 am or after 5.00 pm	\$134.90
Saturday, Sunday or Public Holiday	\$168.60
Social Functions – after hours	
Serving <u>breakfasts</u> - includes lounge hire, kitchen, preparation room, some tables/chairs all crockery	\$196.70
Serving <u>light refreshments</u> - includes lounge hire, kitchen, preparation room, some tables/chairs - no crockery	\$168.60
Serving <u>dinner</u> – includes lounge hire, kitchen, preparation room, tables/chairs, all crockery	\$253.00
Each hour after midnight	\$56.20
Kitchen	
Teas, suppers and light refreshments	\$28.10
Tea, coffee, fruit juice and biscuits - (per head)	\$3.00
Data Projector Hire	
- half day or evening	\$67.40
- full day	\$112.40
Electronic Whiteboard – hire per hour	\$22.40
Cleaning Fees per hour (if required)	\$28.10

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<u>MEETING ROOM – 1st FLOOR</u>		
<u>Meetings</u>	Community Use	Non Community Use
Office hours - morning or afternoon	\$56.20	\$84.30
All day or part morning / part afternoon	\$95.50	\$112.40
Before 8.00 am or after 5.00 pm	\$112.40	\$134.90
Saturday, Sunday or Public Holiday	\$112.40	\$157.40
<u>Kitchen</u>		
Serving teas and refreshments only	\$28.10	\$28.10
<u>Data Projector hire</u> -		
- half day or evening	\$44.90	\$67.40
- full day	\$112.40	\$112.40
<u>Electronic Whiteboard</u> – per hour	\$22.40	\$22.40
<u>Cleaning Fees</u> per hour – if required	\$28.10	\$28.10
All prices include GST, TV and video, overhead projector and screen, lectern, standard whiteboard, chairs, tables, heating, standard lighting and sound system.		