



# MASTERTON DISTRICT COUNCIL

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## AFFECTED PARTY CONSENT FORM

### AFFECTED PARTY

Name.....  
Address.....  
.....Phone.....

### APPLICANT DETAILS

Name.....RC#.....  
Site.....  
Proposed Activity.....  
.....  
.....

- I/We confirm that we have seen a full and complete copy of the application for Resource Consent including the plans. We have signed the application and/or plans and they are attached.
- I/We understand that in providing my/our written approval, the Council cannot take into account any actual or potential effects of the proposed activity on me/us and my/our property. The fact that such effects may occur shall not be relevant grounds upon which the Council may refuse to grant consent to the application.
- I/We have read the information overleaf and understand my/our rights as affected parties.
- I/We understand that this written approval is unconditional and for the application as it has been submitted to Masterton District Council. I/We understand that no conditions or provisos can be attached to this consent for the application.
- I/we give our written approval for the consent application as detailed above. I/We am/are authorised to do so as the owner/s, occupier/s or agents for the aforementioned.

**NAME**..... And.....

**SIGNED**..... And.....

**Date**.....

An affected party is a person, or a group of people, who the council thinks will experience an effect generated by the proposed activity that will be significantly greater than or different from the effect on the general public.

If you're an affected party, the applicant for Resource Consent might ask you for your written approval for the activity. If an applicant gains the written approval of *all* affected parties, and the potential effects from the activity are less than minor, the council will probably not provide anyone with an opportunity to make a submission on the proposal. The application becomes what is called 'non-notified'. Non-notified applications are faster and cheaper for the applicant.

If an applicant gains written approval from *some* (but not all) affected parties and the potential effects from the activity are minor, the council will provide all affected parties with the opportunity to make a submission on the proposal. This is sometimes called a 'limited notified' application.

Applicants are usually keen to get written approval from affected parties, so the application can be processed more quickly and at less cost.

If you're an affected party you:

- may be asked by an applicant to give written approval to an application for a resource consent that affects you
- don't have to give written approval if you are unhappy with what is being proposed
- are entitled to make a written submission to the council on an application if you, or any other affected party, decide not to give your written approval.

Giving your written approval involves signing a number of documents. The applicant will usually ask you to sign and date:

- a copy of the application form
- a copy of the plans, if there are any
- a copy of the Assessment of Environmental Effects (AEE)
- an affected person approval form.

The **application form** sets out the details of the application for Resource Consent. The **plans** show what the applicant wants to do. The **Assessment of Environmental Effects (AEE)** states what the environmental effects will be and how the applicant proposes to address them. The **Affected Party Consent Form** is the form you sign and date to show that:

- you understand the activity and its effects
- you give your approval to the activity
- you understand that the council can't consider effects on you when it processes the application.

**IF YOU ARE IN ANY DOUBT AS TO THE CONSENT PROCESS OR WHAT YOU ARE SIGNING AS AN AFFECTED PARTY YOU SHOULD SEEK ADVICE FROM A SUITABLY QUALIFIED PERSON.**