



EXTRAORDINARY MEETING of the Awards & Grants Committee

AGENDA

Time: 8.30am
Date: Wednesday, 14 December 2022
Venue: Waiata House
Lincoln Road
Masterton

MEMBERSHIP

Councillor Tim Nelson (Chair)

Councillor Craig Bowyer

Mayor Gary Caffell

Councillor Marama Tuuta

Councillor Bex Johnson

Councillor Stella Lennox

Values

1. **Public interest:** members will serve the best interests of the people within the Masterton district and discharge their duties conscientiously, to the best of their ability.
2. **Public trust:** members, in order to foster community confidence and trust in their Council, will work together constructively and uphold the values of honesty, integrity, accountability and transparency.
3. **Ethical behaviour:** members will not place themselves in situations where their honesty and integrity may be questioned, will not behave improperly and will avoid the appearance of any such behaviour.
4. **Objectivity:** members will make decisions on merit; including appointments, awarding contracts, and recommending individuals for rewards or benefits.
5. **Respect for others:** will treat people, including other members, with respect and courtesy, regardless of their ethnicity, age, religion, gender, sexual orientation, or disability. Members will respect the impartiality and integrity of Council staff.
6. **Duty to uphold the law:** members will comply with all legislative requirements applying to their role, abide by this Code, and act in accordance with the trust placed in them by the public.
7. **Equitable contribution:** members will take all reasonable steps to ensure they fulfil the duties and responsibilities of office, including attending meetings and workshops, preparing for meetings, attending civic events, and participating in relevant training seminars.
8. **Leadership:** members will actively promote and support these principles and ensure they are reflected in the way in which MDC operates, including a regular review and assessment of MDC's collective performance.

These values complement, and work in conjunction with, the principles of section 14 of the LGA 2002; the governance principles of section 39 of the LGA 2002; and our MDC governance principles:

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|--------------------------|--|
| Whakamana Tangata | Respecting the mandate of each member, and ensuring the integrity of the committee as a whole by acknowledging the principle of collective responsibility and decision-making. |
| Manaakitanga | Recognising and embracing the mana of others. |
| Rangatiratanga | Demonstrating effective leadership with integrity, humility, honesty and transparency. |
| Whanaungatanga | Building and sustaining effective and efficient relationships. |
| Kotahitanga | Working collectively. |

Order Of Business

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1 CONFLICTS OF INTEREST

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

2 APOLOGIES

The Chair invites notice from members of apologies, including apologies for lateness and early departure from the meeting.

3 ITEMS NOT ON THE AGENDA

The Chairperson will give notice of items not on the agenda as follows:

Matters requiring urgent attention as determined by resolution of the Council

- The reason why the item is not on the agenda; and
- The reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters relating to the general business of Council

No resolution, decision or recommendation may be made in respect of the item except to refer it to a subsequent meeting of Masterton District Council for further discussion.

4 REPORTS FOR DECISION

4.1 COMMUNITY EVENTS FUND APPLICATION - TE HAPORI SKATEPARK

File Number:

Author: Corin Haines, Manager Community Facilities and Activities

Authoriser: David Hopman, Chief Executive

PURPOSE

To provide the Awards and Grants Committee with an unexpected 2022 Community Events Fund application for decision.

EXECUTIVE SUMMARY

The 2022 Community Events Funding round opened on 1 July and closed on 29 July 2022 with 19 applications received. Council budgeted \$82,000 towards the funding of events for the 2022/23 year.

At the Awards and Grants Committee meeting held on 7 and 8 September 2022, 18 applications were allocated \$78,026 in total funding, one application was declined and \$3,974 was requested to be retained for any further applications brought to the committee during the remainder of the year to 30 June 2023.

An unexpected application was received from Alzheimer's Wairarapa on 4 November and at an extraordinary Awards and Grants Committee meeting on 23 November 2022, a grant of \$608.70 plus GST (\$700) was allocated for billboard advertising.

Council has received another unexpected event funding application from Te Hapori Skatepark (under the umbrella of Friends of Queen Elizabeth Park Incorporated) requesting a grant of \$3,000 to assist with expenses for the Summer Hummer music event.

The event meets the Community Events Fund goals and is a major event.

RECOMMENDATIONS

That the Awards and Grants Committee:

1. receives an unexpected 2022 Community Events Fund application from Te Hapori Skatepark (under the umbrella of Friends of Queen Elizabeth Park Incorporated) requesting a grant of \$3,000; and
2. decides on a funding allocation for the application for the Summer Hummer music event.

CONTEXT

The Awards and Grants Committee have delegated authority to receive and decide funding applications, within approved budget, for the Community Events Fund.

The Community Events Fund supports a range of diverse and exciting events that appeal to residents, contributes to the priorities identified in our Wellbeing Strategy *He Hiringa Tangata, He Hiringa Whenua*; and celebrate our culturally rich district and region.

The fund goals are:

- To optimise the economic contribution of events to Masterton
- To support events to be of a high quality
- To support events to grow and appeal to a wider audience
- To promote Masterton as an event visitor destination
- To create a positive image of Masterton to residents and visitors.

Key Community Outcomes supported by events:

1. A Thriving and Resilient Economy: Local events can attract visitors to Masterton that in turn provide economic benefits for the community.
2. An Engaged and Empowered Community: Events provide opportunities for our community to connect and engage with each other.

ANALYSIS AND ADVICE

Masterton's iconic Summer Hummer was first launched in 1997 and took place annually through to 2011.

The newly formed Te Hapori Skatepark committee (under the umbrella of Friends of Queen Elizabeth Park Incorporated) recognised the negative impact of COVID-19, the cancellation of a number of special events in our community and the need to motivate our families and younger members. Summer Hummer was relaunched on Saturday, 3 December 2022 at the Queen Elizabeth Park sports ground.

Sponsorship funding for the music event was provided from 15 organisations/businesses and council provided staff resources, ground works and the funding for the mobile staging.

This application is to request a grant of \$3,000 towards expenses for the event from the Community Events Fund.

SUMMARY OF CONSIDERATIONS

Strategic, Policy and Legislative Implications

The funding provision of the Community Events Fund to the community, supports council's commitment to the Wellbeing Strategy *He Hiringa Tangata, He Hiringa Whenua* and council's community outcomes as specified in the 2021-31 Long-Term Plan.

Significance, Engagement and Consultation

The Community Events Fund is not significant under the Significance and Engagement Policy because the decisions do not relate to a strategic asset; do not involve a change in level of service provided by council; the decision does not impact on debt, rates, or the financial figures in the 2022 Annual Plan and it does not involve council exiting an existing activity or adding a new activity.

Financial Considerations

After the allocation of funding at the Awards and Grants Committee meetings in September and November 2022, the amount of \$3,365.30 remains available for any further applications received. Should the committee allocate the requested \$3,000 for this application, this would leave \$365.30 available for any further events to 30 June 2023.

Implications for Māori

No significant implications for Māori have been identified.

Communications/Engagement Plan

No communications/engagement plan is required in relation to this decision.

Environmental/Climate Change Impact and Considerations

No impact has been identified. The Summer Hummer organisers ensured as part of their event planning, the waste management was complied with.

ATTACHMENTS

Nil