

**MINUTES OF THE MEETING OF THE MASTERTON DISTRICT COUNCIL HELD IN
WAIATA HOUSE, 27 LINCOLN ROAD, MASTERTON ON WEDNESDAY 14 SEPTEMBER
2022 AT 3.00PM**

PRESENT

Mayor L Patterson, Councillors G Caffell, B Gare, D Holmes, B Johnson, F Mailman (by zoom), T Nelson (by zoom), T Nixon, C Peterson and S Ryan and iwi representative Ra Smith.

IN ATTENDANCE

Chief Executive, Manager Finance, Manager Community Facilities and Activities, Manager Communications and Engagement, Manager Strategy and Governance, Manager Assets and Operations, Manager Regulatory Services, Policy Manager, Roading Manager, Senior Policy Advisor, Senior Policy Advisor Climate Change and Environment, Community Development Team Leader, Positive Ageing Coordinator (by Zoom) and Governance Advisor.

KARAKIA

Her Worship led the Karakia

CONFLICTS OF INTEREST

Councillor Nixon declared an interest in relation to Hood Aerodrome and, in relation to Item 19, as a member of the Wairarapa Combined District Plan Joint Committee.

Councillor Mailman declared an interest as the Chair of the District Licensing Committee in relation to Item 18 Appointment of District Licensing Committee Commissioner and, in relation to item 19, as a member of the Wairarapa Combined District Plan Joint Committee.

APOLOGIES

Moved Councillor Peterson

That the apologies for non-attendance from Deputy Mayor G McClymont, and Tiraumaera Te Tau be received.

Seconded by Councillor Holmes and CARRIED

PUBLIC FORUM

There was no public forum

**LATE ITEMS FOR INCLUSION UNDER SECTION 46A(7) OF THE LOCAL
GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987**

There were no late items.

ITEMS TO BE CONSIDERED UNDER SECTION 48(1)(A) OF THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

- Minutes of the Council Meeting held with the public excluded on 3 August 2022
- Report of the Audit and Risk Committee meeting held with the public excluded 17 August 2022
- CE Annual Review
- CE KPIs

Moved by Councillor Johnson

That in terms of section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 the items be dealt with at this meeting.

Seconded by Councillor Gare and CARRIED

Moved by Mayor L Patterson

That Council, in accordance with Standing Order 22.1 Options for speaking and moving, agrees to adopt Option C for this meeting.

Seconded by Councillor Caffell and CARRIED

RECONFIRMATION OF MINUTES OF THE COUNCIL MEETING HELD ON 15 JUNE 2022 (075/22)

Moved by Councillor Peterson

That the minutes of the meeting of the Masterton District Council held on 15 June 2022 be re-confirmed.

Seconded by Councillor Gare and CARRIED

CONFIRMATION OF MINUTES OF THE COUNCIL MEETING HELD ON 3 AUGUST 2022 (094/22)

Moved by Mayor L Patterson

That the minutes of the meeting of the Masterton District Council held on 3 August 2022 be confirmed.

Seconded by Councillor Ryan and CARRIED

CONFIRMATION OF MINUTES OF THE COUNCIL MEETING HELD ON 24 AUGUST 2022 (113/22)

Moved by Councillor Holmes

That the minutes of the meeting of the Masterton District Council held on 24 August 2022 be confirmed.

Seconded by Councillor Peterson and CARRIED

REPORT OF THE AUDIT AND RISK COMMITTEE HELD ON 17 AUGUST 2022 (108/22)

The report of the Audit and Risk Committee meeting held on 17 August was taken as read.
The following items had been considered

- Non-Financial Performance 2021/22 Quarter 4/Year End Report (099/22)
- Service Provision Report: Aratoi Regional Trust and Nuku Ora (097/22)
- Service Provision Report: Destination Wairarapa (098/22)
- Health And Safety Quarterly Report (100/22)
- Treasury Management Report (101/22)
- Rates Receivable Report (102/22)
- Interim 2021/2022 Financial Report (103/22)
- Interim Capital Expenditure Report 2021/22 (104/22)
- Insurance Report (105/22)

The non-compliance with the Treasury Management Policy for two measures was noted.

To clarify the recommendation to Council in the Interim Financial Report 2021/2022 (103/22) item, the meeting agreed to the inclusion of the word 'general' in the resolution as follows:

"recommends to Council that the surplus of **general** rates income, indicatively \$445,000, be transferred to Council's flood damage fund."

Moved by Mayor L Patterson

That the Report of the Audit and Risk Committee meeting held on 17 August 2022 (108/22) including the following resolutions be confirmed:

NON-FINANCIAL PERFORMANCE 2021/22 YEAR END REPORT (099/22)

That the Audit and Risk Committee

- 1. Receives the Quarter 4 non-financial performance report for the 2021/22 financial year.***
- 2. Recommends Council confirm the Year 2 targets for the two water measures that are reported annually as follows:***
 - ***Percentage of Real Water Loss – target for Year 2: no more than 32.5%.***
 - ***Average Consumption - target for Year 2: no more than 578/litres/person/day.***

SERVICE PROVISION REPORT ARATOI AND NUKU ORA (097/22)

That Council receives Service Provision Report 097/22, which covers:

- (a) the summary results of the key result indicators for the quarter 4***
- (b) April – 30 June 2022 from Aratoi Regional Trust***
- (c) the summary results of the key initiatives for the six months 1 January – 30 June 2022 from Nuku Ora.***

SERVICE PROVISION REPORT: DESTINATION WAIRARAPA (098/22)

That the Audit and Risk Committee receives the fourth quarter report (1 April 2022 – 30 June 2022) from Destination Wairarapa.

HEALTH AND SAFETY QUARTERLY REPORT (100/22)

The Audit and Risk Committee notes the content and receives the Health and Safety Report for the quarter (1 May 2022 to 31 July 2022).

TREASURY MANAGEMENT REPORT (101/22)

That the Audit & Risk Committee

- (i) receives the Treasury Management Report as at 30 June 2022.*
- (ii) Notes the non-compliance with the Treasury Management Policy in the 2027 interest rate position of 16% at a fixed rate, rather than the Policy minimum of 20%, but endorse Council going outside the Policy as there is potential for three waters debt to be removed from Council's balance sheet beyond 2024 and this will change the profile of the debt and the forward cover needs of the remaining debt.*
- (ii) Notes the minor breach of policy for the WBS investment of 0.4% over the Treasury Management Policy limit of 15%.*

RATES RECEIVABLE REPORT (102/22)

That the Committee receives the Rates Receivable Report 102/22 to 30 June 2022.

INTERIM FINANCIAL REPORT 2021/2022 (103/22)

That Audit & Risk Committee

- i. receives the 12 months to date financial report and commentary, including the Operating and Rates Requirement Statements contained in Report 103/22.*
- ii. recommends to Council that the surplus of general rates income, indicatively \$445,000, be transferred to Council's flood damage fund.*

INTERIM CAPITAL EXPENDITURE REPORT 2021/2022 (104/22)

That the Audit and Risk Committee receives the draft capital expenditure report and commentary for the 12 months to 30 June 2022.

INSURANCE UPDATE (152/21)

That the Audit and Risk Committee receives the report and notes the information regarding the Council's Insurances.

Seconded by Councillor Nixon and CARRIED

REPORT OF THE INFRASTRUCTURE AND SERVICES COMMITTEE HELD ON 24 AUGUST 2022 (114/22)

The report of the Infrastructure and Services Committee meeting held on 24 August 2022 was taken as read. The following items had been considered:

- Electric Vehicle Charging Site: 70 Dixon Street Carpark

- Regulatory Services Infrastructure and Services Update
- Community Facilities & Activities Infrastructure and Services Update
- Infrastructure Update

Moved by Councillor Johnson

That the Report of the Infrastructure and Services Committee held on 24 August 2022 (114/22) including the following resolutions be confirmed:

ELECTRIC VEHICLE CHARGING SITE: 70 DIXON STREET CARPARK (109/22)

That the Infrastructure and Services Committee endorses and recommends that Council:

- a) Notes that Meridian Energy has proposed to situate six (6) vehicle charging stations in the car park at 70 Dixon Street, Masterton, (situated in Part Lot 2 DP 9885 as identified in Attachment 1 of Report 109/22);***
- b) Agrees to designate six (6) car parks in the parking area at 70 Dixon Street, Masterton, (situated in Part Lot 2 DP 9885 as identified in Attachment 1 of Report 109/22) as electric vehicle charging areas;***
- c) Agrees that, in accordance with Council's delegations for the disposal of interests in land, the Chief Executive negotiates and finalises a licence to occupy with Meridian Energy to provide for the electric vehicle charging stations; and***
- d) Notes that following negotiations, officers will report to Council to amend the Wairarapa Consolidated Bylaw 2019 Part 10: Traffic Bylaw Schedules by adding the designated electric vehicle charging areas to Schedule 2P: Electric Vehicle Charging Areas.***

REGULATORY SERVICES INFRASTRUCTURE AND SERVICES UPDATE (107/22)

That the Infrastructure and Services Committee notes the contents of Report 107/22.

COMMUNITY FACILITIES & ACTIVITIES INFRASTRUCTURE AND SERVICES UPDATE (110/22)

That the Infrastructure and Services Committee notes the contents of Report 110/22.

INFRASTRUCTURE UPDATE (111/22)

That the Infrastructure and Services Committee notes the information contained in Report 111/22.

Seconded by Councillor Ryan and CARRIED

REPORT OF THE AWARDS AND GRANTS COMMITTEE MEETING HELD ON 7 AND 8 SEPTEMBER 2022 (116/22)

The report of the Awards and Grants Committee meeting held on 7 and 8 September 2022

was taken as read. The following items had been considered:

- Community Wellbeing Grant and Community Events Fund applications for 2022/23

Moved by Councillor Caffell

**COMMUNITY WELLBEING GRANT AND COMMUNITY EVENTS FUND
APPLICATIONS FOR 2022/23 (115/22)**

That the Awards and Grants Committee receive the information in the Community Wellbeing Grant and Community Events Fund Applications for 2022/23 Report (115/22), and for the;

1. Community Wellbeing Grant

- a) receives the 36 Community Wellbeing Grant applications,*
- b) decides funding allocations for the above applications, as follows:*

File ID	Organisation	Project Description	Allocation
80	Access Radio Wairarapa Charitable Trust	<i>Seeking funding to support the new weekly Ahmadiyya Muslim community and We Are One programme, make programme presentation simpler and promote programme output on other media channels.</i>	\$1,500
145	Age Concern Wairarapa	<i>Seeking funding to establish and design a website to assist with providing user friendly and accessible information.</i>	\$3,000
75	Alzheimer's Wairarapa Inc	<i>Seeking funding to assist with expenses for the Out and About Group.</i>	\$3,000
172	Good Bitches Trust	<i>Seeking funding towards expenses for the Baking it Better programme providing baking boxes to nine Masterton organisations, for 45 - 50 Masterton recipients.</i>	\$1,500
92	Henley Mens Shed Incorporated	<i>Seeking funding towards operating expenses of electricity, insurance, lease and refuse disposal.</i>	\$2,000
94	House of Science Wairarapa Charitable Trust	<i>Seeking funding for one 'A Load of Rubbish He Putunga Para' environmental science kit and material for one year, containing the MDC logo.</i>	\$0

File ID	Organisation	Project Description	Allocation
174	Kidz Need Dadz	Seeking funding for three projects: (A) Wairarapa Meetings - seeking \$626.28 for venue hire and monthly meetings in Masterton; (B) Dadzkare - seeking \$980.00 being 10% of rent for 208 Wairarapa clients; and (C) Parenting "Info for New Dads" - seeking \$2,028.00 being 10% contribution towards office hire.	\$2,000
67	King Street Artworks Inc	Seeking funding to assist with operating expenses.	\$5,000
205	Leaving the Ladder Down	Seeking funding for a Programme Coordinator for six weeks to provide a Summer School Holiday Programme for teen parents and babies.	\$1,000
185	Life Education Trust Wairarapa, Tararua & Central Hawkes Bay	Seeking funding to assist with the operating costs to deliver the "Learning with Harold" life education programme to primary school aged children in the Masterton area.	\$0
111	Little Bundles Wairarapa	Seeking funding for wool, laundry powder, stain remover, travel expenses and new clothing to create little bundles for those in need in the community.	\$1,500
101	Mahi Tahi Tatou Charitable Trust	Seeking funding to expand the services for the Formal Day Programme and provide a drop-in service.	\$5,000
135	Masterton Community Toy Library	Seeking funding towards rent, toys, resources and container storage.	\$1,500
183	Masterton District Brass Band	Seeking funding to expand the Learner Programme into two more schools and purchase a PA system and music stands.	\$10,000
141	Masterton Foodbank Incorporated	Seeking funding to purchase food for community parcels for those in need, feeding over 24,000 people over the year.	\$2,500
147	Masterton Young Citizens Club Inc	Seeking funding for the operating expenses of rates, electricity, insurance, cleaning, advertising and administration.	\$6,000

File ID	Organisation	Project Description	Allocation
220	Order of St John	Seeking funding towards the operational costs of running the health shuttles in the Wairarapa and to Wellington, for the benefit of Masterton residents.	\$2,500
168	Oxford Street Community Garden	Seeking funding for trestle tables, wood chip, tools and seeds to produce and pack vegetable and fruit boxes to support local whanau.	\$1,640
113	People First NZ Incorporated	Seeking funding for operating expenses of the Masterton People First Group	\$2,000
218	Pioneer Sports Club	Seeking funding for the 120 JAB and 36 League players kai and travel expenses for the 2022-23 season, and the purchase of a barbeque for away games.	\$2,500
247	Rangitāne o Wairarapa : Tūranga Rau	Seeking funding of building materials and labour costs for Tūranga Rau's project Tākaro; to provide a safe, all-inclusive educational play area including basketball hoop, barbeque and entertainment area.	\$10,000
158	Shear History Trust	Seeking funding towards the operating expenses of the Wool Shed tourist attraction which also houses the Jubilee Fire Engine Museum and Council's steam roller in the Stewart-Weston gallery.	\$12,000
202	Shelter Masterton Incorporated	Seeking funding towards a Support Fund to provide residents with items and services needed e.g. bus fares, clothing, shoes, training etc.	\$5,000
166	SPCA (Royal New Zealand Society for the Prevention of Cruelty to Animals)	Seeking funding for the operating expenses to provide animal welfare services.	\$5,000
105	StarJam Charitable Trust	Seeking funding toward expenses for the Magical Movers weekly workshops at Hadlow School for 12 participants aged 6 - 25 years of age.	\$1,000

File ID	Organisation	Project Description	Allocation
189	Te Kura O Papatūānuku Wairarapa Earth School Charitable Trust	Seeking funding towards the Fruit Trees in Schools programme providing trees, plants and workshops to three Masterton schools.	\$2,600
187	Victim Support Wairarapa	Seeking funding to assist towards the costs of the Volunteer Support Worker Programme in the Wairarapa to enable volunteer recruitment, expenses and training and towards the personnel costs of the Service Coordinator.	\$2,000
133	Volunteering Wairarapa	Seeking funding for operating expenses.	\$1,500
160	Wairarapa Citizens Advice Bureau Inc	Seeking funding for operating expenses.	\$1,500
84	Wairarapa Community Centre Trust	Seeking funding towards the shortfall of expenses for the new Urban Allotment Garden.	\$2,000
118	Wairarapa Road Safety Council	Seeking funding to support the Wairarapa Driver Mentor Programme to address barriers for our rangatahi/youth to attain driver licences, become safe drivers and have a pathway to local employment.	\$10,000
78	Wairarapa Search and Rescue	Seeking funding to assist with operating expenses.	\$2,500
176	Wairarapa Women's Centre	Seeking funding for facilitator fees and expenses to run yoga movement sessions and art workshops for 40 weeks to improve the wellbeing and confidence of women.	\$2,000
162	Wairarapa Youth Charitable Trust	Seeking funding towards operating expenses.	\$5,000
107	YMCA Central Incorporated	Seeking funding for the Raise Up Masterton Programme, a safe space for up to 60 youth to engage in activities, learning, sharing and fun every Sunday, in collaboration with Tu Ora Compass Health.	\$5,000

<i>File ID</i>	<i>Organisation</i>	<i>Project Description</i>	<i>Allocation</i>
164	Youthline Wairarapa Branch	<i>Seeking funding for the Standing Tall mental health wellbeing programme and a youth specialist counsellor helping Hokai Tahi with baby loss clients.</i>	\$5,000
		TOTAL	\$126,240

c) notes that 27 applications, listed in Schedule 1 to Report 115/22, were presented to the committee at this meeting.

2. Community Events Fund

a) receives the 19 Community Events Fund applications,

b) decides funding allocations for the above applications, as follows

<i>File ID</i>	<i>Organisation Club or Individual</i>	<i>Event</i>	<i>Allocation</i>
123	All Kiwi Sports Club Incorporated	36th NZ Cycle Classic	\$10,000
127	Douglas Villa Association Football Club Incorporated	2022 Junior Soccer Tournament	\$3,500
125	Eastside Community Group	2022 Spring Festival	\$3,000
170	Equippers Masterton Trust	Colour Party	\$1,500
156	Golden Shears International Shearing Championship Society Incorporated	61st Golden Shears	\$11,347
68	Masterton Agricultural & Pastoral Association	Fashion in the Field	\$1,000

<i>File ID</i>	<i>Organisation Club or Individual</i>	<i>Event</i>	<i>Allocation</i>
103	Masterton Motorplex Incorporated	2022 Drag Racing Season	\$15,000
193	Mauriceville Kopuaranga Fair Association	Mauriceville Country Fair	\$2,000
235	NZ Aerobatic Club Incorporated	National Aerobatic Club Championships	\$1,000
198	NZ Red Cross	Ahmadiyya Community Events	\$3,000
216	Jane ROSS	Solace: A Portrait of Loss exhibition	\$0
179	Jane ROSS	Wairarapa Film Festival	\$5,000
242	Tinui Horse Sports	Tinui Horse Sports and Family Day Out	\$1,879
131	Volunteering Wairarapa	Wairarapa Walking Festival 2022	\$3,000
191	Wairarapa Balloon Society Incorporated	Balloon Festival	\$10,000
153	Wairarapa Dressage	2023 Regional Championship Show	\$1,500
207	Wairarapa Fijian Community	Fijian Language Week and Celebration Day	\$1,200
70	Wairarapa Maths Association	2022 Matharapa	\$600
195	Wairarapa REAP	2022 Wairarapa Schools Kapa Haka Festival	\$3,500
		TOTAL	\$78,026

and

- c) notes that 12 applications, listed in Schedule 1 to Report 115/22, were presented to the committee at this meeting.

Seconded by Mayor L Patterson and CARRIED

WAIRARAPA CONSOLIDATED BYLAW 2019, PART 10: TRAFFIC BYLAW SCHEDULES (120/22)

The report seeking Council's agreement to amend the Traffic Bylaw Schedules to add six (6) electric vehicle parking spaces, a number of no stopping areas and bus stops was presented by the Roading Manager.

Moved by Mayor L Patterson

That the Council:

1. agrees to the following recommendations made by the Infrastructure and Services Committee on 24 August 2022 (Refer Report 114/22) that Council:
 - a. notes that Meridian Energy has proposed to situate six (6) vehicle charging stations in the car park at 70 Dixon Street, Masterton, (situated in Part Lot 2 DP 9885 as identified in Attachment 1);
 - b. agrees to designate six (6) car parks in the parking area at 70 Dixon Street, Masterton, (situated in Part Lot 2 DP 9885 as identified in Attachment 1) as electric vehicle charging areas;
 - c. agrees that, in accordance with Council's delegations for the disposal of interests in land, the Chief Executive negotiates and finalises a licence to occupy with Meridian Energy to provide for the electric vehicle charging stations;
 - d. notes that following negotiations, officers will report to Council to amend the Wairarapa Consolidated Bylaw 2019 Part 10: Traffic Bylaw Schedules by adding the designated electric vehicle charging areas to Schedule 2P: Electric Vehicle Charging Areas.
2. adopts the proposed amendments to Schedule 2F1: No Stopping Areas on Streets (Refer Attachment 2 and Analysis and Advice section of Report 120/22) and Schedule 2I: Bus Stops (Refer Attachment 3 and Analysis and Advice section of Report 120/22) in the Wairarapa Consolidated Bylaw, Part 10: Traffic Bylaw Schedules.

Seconded by Councillor Ryan and CARRIED

MEMBERSHIP TO THE WORLD HEALTH ORGANISATION'S GLOBAL NETWORK FOR AGE-FRIENDLY CITIES AND COMMUNITIES (126/22)

The report seeking Council agreement to apply for regional membership, with Carterton and South Wairarapa District Councils, to the World Health Organization's Global Network for Age-friendly Cities and Communities was presented by Council's Positive Ageing Coordinator.

Moved by Councillor S Ryan

That Council agrees to lodge an application for regional membership, with Carterton District Council and South Wairarapa District Council, to the World Health Organisation's Global Network for Age-Friendly Cities and Communities.

Seconded by Councillor B Johnson and CARRIED

RISK MANAGEMENT POLICY (121/22)

The report recommending Council adopt the Risk Management Policy was taken as read.

Moved by Councillor Nixon

That Council adopts the Risk Management Policy (Attachment 1 to Report 121/22)

Seconded by Councillor Holmes and CARRIED

The meeting adjourned at 3.36 and reconvened at 3.41pm.

Mayor L Patterson, Councillors G Caffell, B Gare, D Holmes, B Johnson, F Mailman (by zoom), T Nelson (by zoom), T Nixon, C Peterson and S Ryan and iwi representative Ra Smith were present when the meeting reconvened.

ADOPTION OF THE MASTERTON DISTRICT CLIMATE ACTION PLAN (122/22)

The report seeking Council adoption of the Masterton District Climate Action Plan was presented by the Senior Policy Advisor – Climate Change and Environment.

The Plan was discussed with most members in support, noting that the Plan was aspirational and included building on the work already being done in the community and that it would be up to the new Council to implement it. Those who didn't support the Plan in its current form thought that its priority should be water.

Moved by Councillor Peterson

That Council:

- a. **Acknowledges the work of the climate change community focus group in providing advice and assistance to Council to develop a Masterton District Climate Action Plan;**
- b. **Notes that the Masterton District Climate Action Plan reflects the resolutions made by Council at its deliberations meeting held on 24 August 2022;**
- c. **Adopts the Masterton District Climate Action Plan included as Attachment 1 to Report 122/22;**
- d. **Delegates authority to the Chief Executive to approve minor proofing corrections prior to publication of the Masterton District Climate Action Plan;**
- e. **Notes that a 2022/23 implementation plan and associated budget will be presented to the incoming Council for agreement; and**
- f. **Notes that the final Masterton District Climate Action Plan will be published within one month of its adoption.**

Seconded by Councillor Ryan and CARRIED

DELEGATIONS DURING INTERIM ELECTION PERIOD (123/22)

The report requesting Council delegate its responsibilities in the election period to the Chief Executive was presented by the Manager Strategy and Governance.

Moved by Councillor Nixon

That Council:

1. **Delegates all responsibilities, duties and powers of the Council, except those set out in paragraphs (a) to (h) of clause 32(1) of Schedule 7 of the Local Government Act 2002, to the Chief Executive, for the period from 8 October 2022 until the swearing in of the new Council on 26 October 2022, subject to the following conditions:**

- (a) **the Mayor-elect must be consulted regarding any decisions;**
- (b) **the delegation may only be used to attend to urgent matters that cannot reasonably wait until the first meeting of the new Council; and**
- (c) **any decisions made will be reported to the first meeting of the new Council.**

Seconded by Councillor Johnson and CARRIED

APPOINTMENT OF DISTRICT LICENSING COMMITTEE COMMISSIONER (124/22)

The report seeking Council's agreement to recommend the Chief Executive appoint Frazer Mailman as Commissioner to the District Licensing Committee was presented by the Manager Regulatory Services.

Moved by Councillor Caffell

That Masterton District Council recommends that the Chief Executive, pursuant to Section 193 of the Sale and Supply of Alcohol Act 2012, appoints Frazer Mailman (the current District Licensing Committee Chairperson) as a Commissioner to the District Licensing Committee from the day after the official result of the 2022 Local Election is declared by public notice until 30 June 2023.

Seconded by Councillor Nixon and CARRIED

Councillor Mailman did not take part in any of the discussion or voting on the item.

WAIRARAPA COMBINED DISTRICT PLAN – CONTINUATION OF JOINT COMMITTEE AND DRAFT PLAN (125/22)

The report seeking a decision from Council on the continuation of the Wairarapa Combined District Plan Joint Committee and informing Council of the process in relation to the draft District Plan was presented by the Manager Strategy and Governance.

Moved by Councillor Gare

That Council:

- a) **receives the Wairarapa Combined District Plan – Continuation of Joint Committee and Draft Plan report;**

- b) notes that, in accordance with its delegated authority, the Wairarapa Combined District Plan Joint Committee will approve the draft District Plan for consultation at its meeting on 15 September 2022;
- c) resolves not to discharge the Wairarapa Combined District Plan Joint Committee on the coming into office of the members of the local authority elected or appointed at, or following, the triennial election in October 2022; and
- d) corrects the names of the iwi entities in the Terms of Reference for the Wairarapa Combined District Plan Joint Committee

Seconded by Councillor Ryan and CARRIED

Councillors Nixon and Mailman did not take part in any of the discussion or voting on the matter.

DESTINATION WAIRARAPA MEMORANDUM OF UNDERSTANDING 2022—2025

(127/22)

The report seeking Council approval of the proposed MOU between Destination Wairarapa, Masterton, Carterton and South Wairarapa District Councils was presented by the Senior Policy Advisor.

It was advised that Carterton District Council had approved entering into the agreement for a two year term only. Members agreed to enter into the agreement for three years and agreed to amend the motion to allow the Chief Executive to negotiate the term and finalise the MOU.

Moved Councillor Nixon

That Council:

- a. approves the proposed Destination Wairarapa Memorandum of Understanding (MOU) 2022-2025 between Destination Wairarapa, Masterton District Council, Carterton District Council and South Wairarapa District Council contained in Attachment 1 to Report 127/22
- b. approves funding for Destination Wairarapa for three years from 1 October 2022 to 30 September 2025 and delegates to the Chief Executive to negotiate the length of the term and finalise the Destination Wairarapa Memorandum of Understanding (MOU).

Seconded Councillor Gare and CARRIED

ROADSIDE SLIPS ON MASTERTON CASTLEPOINT ROAD AND BLAIRLOGIE LANGDALE ROAD (128/22)

The report seeking Council approval to carry out urgent repair work on roadside slips along Masterton Castlepoint Road and Blairlogie Langdale Road was presented by the Manager Roding.

In response to a question, staff advised that the Council's share of the costs of the work would come from the flood damage fund, but it will put the fund into a deficit and would need

to be built back up again. How quickly that could be achieved was a matter for the new Council to decide.

(Councillor Ryan left the meeting at 4.57pm)

(Councillor Ryan returned to the meeting at 4.59pm)

Moved Mayor L Patterson

That the Council:

1. approves 1Geo Limited be engaged through Direct Appointment to carry out the urgent proposed slip remediation works for the sites 1-7 listed below on Masterton Castlepoint Road and Blairlogie Langdale Road.

Site	Location	Estimated Cost
1	Masterton Castlepoint Road (Referred to as Carswell Site 1) approx. RP 22.425	\$ 203,989
2	Masterton Castlepoint Road (Referred to as Carswell Site 2) a few hundred meters from Carswell Site 1	\$ 149,049
3	Masterton Castlepoint Road (Referred to as Carswell Site 3) a few Hundred meters from Carswell Site 2	\$ 130,568
4	Blairlogie Langdale Road (Referred to as Kerosene Ridge) approx. RP 3.500. Variation to contract 13-21/22	\$ 474,712
5	Blairlogie Langdale Road Site 1 (approx. RP 5.880)	\$ 120,842
6	Blairlogie Langdale Road Site 2 (approx. RP 5.920)	\$ 102,764
7	Blairlogie Langdale Road Site 3 (approx. RP 5.970)	\$ 842,924
		\$ 2,024,852

2. approves Variation of the contract 13-21/22 for Kerosene Ridge by extending the new retaining wall a further 42 meters (site 4).
3. notes that sites 8 to 20 in Table 1 in Report 128/22 will be monitored and if investigations show serious movement further remediation will be accelerated, when these sites have stabilised any viable repair options will be investigated before engaging contractors to repair.

Seconded by Councillor Holmes and CARRIED

APPROVAL OF THE WAIRARAPA ECONOMIC DEVELOPMENT STRATEGY 2022-25 (129/22)

The report seeking Council approval of the Wairarapa Economic Development Strategy was presented by the Policy Manager and the Senior Policy Advisor.

Member discussed the Strategy. One member raised the concern that there hadn't been

much elected member involvement with the review and that an environmental perspective needed to be taken into account. The Water Resilience Strategy, and the need to get on and implement that, rather than review it was raised, as the district had big businesses who relied on water. The need for council representation on the WEDS committee was also raised.

Moved by Mayor L Patterson

That Council

- a) notes that the Wairarapa Economic Development Strategy (2018) was reviewed by HenleyHutchings;
- b) notes that following the review a refreshed Wairarapa Economic Development Strategy (WEDS) was prepared by HenleyHutchings, and refined by MDC staff with support from the WEDS Forum and WellingtonNZ staff;
- c) notes that the refreshed WEDS was presented to the Combined Wairarapa District Councils forum on 17 August 2022;
- d) approves the refreshed WEDS included as Attachment 1 to Report 129/22, including the 2022-2025 workplan (Attachment 2 to Report 129/22);
- e) delegates authority to the Chief Executive to approve minor proofing corrections and final designs of the publication version of the WEDS;
- f) approves the WEDS Memorandum of Understanding (MOU) included as Attachment 3 to Report 129/22;
- g) delegates authority to the Chief Executive to sign the approved WEDS MOU;
- h) notes that the WEDS and the MOU will not be operational until all parties formally approve these documents;
- i) notes that the WEDS will be publicly launched in November 2022, with the incoming Council to be invited to the launch; and
- j) directs that the WEDS Forum is provided with cost estimates for the actions in the workplan for their December 2022 meeting.

Seconded by Councillor Gare and CARRIED

THREE WATERS BETTER OFF FUNDING PROPOSAL (130/22)

The report seeking Council approval to submit a Three Waters Reform Better Off Funding Package Tranche 1 proposal to the Department of Internal Affairs was presented by the Manager Corporate Planning.

Moved Mayor Lyn Patterson

That Council:

- a) Agrees to submit a Three Waters Reform Better Off Funding Package Tranche 1 proposal to the Department of Internal Affairs for a total of \$3.88 million comprising the following eight projects:

- i. Targeted wastewater renewals for 2 years – total \$2.25 million.
 - ii. Planting for biodiversity and fish passages (primarily Mākoura Stream/Homebush) - \$200,000
 - iii. Contribution to Pūkaha Mount Bruce development project - \$335,000
 - iv. Climate Change Activator for 3 years - \$250,000
 - v. Mana Whenua Partnerships/Climate Resilience Projects - \$575,000
 - vi. Urban Safe Active Transport Routes (Incorporating History) Implementation Plan/Business Case - \$50,000
 - vii. Trust House Recreation Centre/War Memorial Stadium Assessment including feasibility of a Splash Pad - \$120,000
 - viii. Air Quality Actions Scope and Business Case - \$100,000
- b) Notes that submission of a Better off Funding Tranche 1 Proposal does not commit Council or a future Council to the three waters reform process.
- c) Notes that submission of a Better off Funding Tranche 1 Funding Proposal does not reflect any change in Council support for the Communities 4 Local Democracy or views on the Three Waters Reforms as expressed in Council's submission on the Water Services Entities Bill.
- d) Notes that the better off funding proposal and agreed programme of projects will be confirmed through the application process with Department of Internal Affairs which may include some minor changes to the proposed projects.
- e) Delegates authority to the Chief Executive to complete the Better Off Funding Tranche 1 application process and to enter into a better off funding agreement with Department of Internal Affairs.

Seconded by Councillor Mailman

Members discussed the motion and raised the following points:

- it wouldn't matter what project all the money was allocated to as it wouldn't get that project done more quickly;
- it was important to note that the application for funding did not mean that Council's view of the Three Waters Reform process had changed;
- that it should be noted that some of the projects would require ongoing Council funding once the tranche 1 money ran out;
- that there was an iwi component to all the projects including the wastewater project as there was iwi interest in stopping wastewater going into the river;
- Council should be respecting the feedback received from Māori in terms of the priorities they had indicated;
- all the funding should go to wastewater infrastructure to help those families who are dealing with wastewater issues and show Council was listening to them;
- the funding gave Council the opportunity to get some resource to keep faith with the Climate Action Plan adopted earlier in the meeting and to take steps to address the longstanding air quality issues faced by the community;
- Council had consulted on all the projects and the community had indicated their

support for those projects;

- if all the money was put towards the one project, the problems in Cockburn St and other areas wouldn't be immediately fixed with the additional money; and
- that a strategy was needed to look at that particular wastewater problem so other solutions could be considered.

Councillor Nelson put an amendment to the motion seeking to allocate the whole of the tranche 1 funding to wastewater renewals as the funding had come about because of water infrastructure and that was where it should be spent, the proposal met all three criteria set by the Department of Internal Affairs, there was an urgent need to help the families who had been affected by wastewater overflows for a long time and although the \$3.88m would not completely address the issue it would go further than the proposed \$2.25m.

Moved Councillor Nelson

That Council:

- a) **Agrees to submit a Three Waters Reform Better Off Funding Package Tranche 1 proposal to the Department of Internal Affairs for a total of \$3.88 million for the following project:**
 - (i) Targeted wastewater renewals for 2 years, and*
 - (ii) requests that officers provide a detailed report on Wastewater Network Overflows, setting out the frequency of events over the last ten years, mitigation measures completed and in progress, their costs, and an investigation of alternative options, and, notes that this work will be used to update the strategy in the Asset Management Plan to be implemented by the Council*

Seconded by Councillor Caffell and LOST

Councillors Nelson, Caffell and Johnson asked for their votes in favour of the motion to be recorded.

With the agreement of the meeting, the original motion was amended to include the request for a detailed report on Wastewater Network Overflows as proposed by Councillor Nelson.

Moved Mayor L Patterson

That Council:

- a) **Agrees to submit a Three Waters Reform Better Off Funding Package Tranche 1 proposal to the Department of Internal Affairs for a total of \$3.88 million comprising the following eight projects:**
 - i. **Targeted wastewater renewals for 2 years – total \$2.25 million and requests that officers provide a detailed report on Wastewater Network Overflows, setting out the frequency of events over the last ten years, mitigation measures completed and in progress, their costs, and an investigation of alternative options, and, notes that this work will be used to update the strategy in the Asset Management Plan to be implemented by the Council**
 - ii. **Planting for biodiversity and fish passages (primarily Mākoura Stream/Homebush) - \$200,000**

- iii. Contribution to Pūkaha Mount Bruce development project - \$335,000
 - iv. Climate Change Activator for 3 years - \$250,000
 - v. Mana Whenua Partnerships/Climate Resilience Projects - \$575,000
 - vi. Urban Safe Active Transport Routes (Incorporating History) Implementation Plan/Business Case - \$50,000
 - vii. Trust House Recreation Centre/War Memorial Stadium Assessment including feasibility of a Splash Pad - \$120,000
 - viii. Air Quality Actions Scope and Business Case - \$100,000
- b) Notes that submission of a Better off Funding Tranche 1 Proposal does not commit Council or a future Council to the three waters reform process.
 - c) Notes that submission of a Better off Funding Tranche 1 Funding Proposal does not reflect any change in Council support for the Communities 4 Local Democracy or views on the Three Waters Reforms as expressed in Council's submission on the Water Services Entities Bill.
 - d) Notes that the better off funding proposal and agreed programme of projects will be confirmed through the application process with Department of Internal Affairs which may include some minor changes to the proposed projects.
 - e) Delegates authority to the Chief Executive to complete the Better Off Funding Tranche 1 application process and to enter into a better off funding agreement with Department of Internal Affairs.

Seconded by Councillor Mailman and CARRIED

UPDATE TO DELEGATIONS REGISTER (131/22)

The report seeking Council approval of amendments reflecting staff position changes to the Delegations Register was presented by the Manager Strategy and Governance.

Moved by Mayor L Patterson

That Council:

- a. receives Report 131/22;
- b. approves amendments to section 7.1 of the Delegations Register to reflect the positions of Manager Strategy and Governance and Manager Regulatory Services for executing documents under seal;
- c. approves amendments to section 7.3 of the Delegations Register to add delegations relating to the acquisition and disposal of land and interests in land;
- d. approves amendments to sections 9.1 and 9.2 of the Delegations Register to references to the Chief Executive and Manager Finance under the Local Government (Rating) Act 2002, section references under the Resource Management Act 1991 and including the Manager Regulatory Services and Principal Resource Planner titles in full; and

- e. **approves minor amendments for clarification and editorial purposes, as highlighted in the Delegations Register Parts A & B in Attachment 1 to Report 131/22.**

Seconded by Councillor Peterson and CARRIED

ELECTRICITY SUPPLY CONTRACTS (132/22)

The report providing information on the electricity tenders accepted for Time-of-Use and Non-Time of Use sites was presented by the Manager Finance.

Moved Mayor L Patterson

That Council receives the information in report 132/22 and acknowledges the following tender result:

- i. **Mercury's electricity tender has been accepted for Time-Of-Use (TOU) sites for 5 years (60 months) with an indicative total value of \$952,679 and average cents per kWh of \$0.168**
- ii. **Meridian Energy's electricity tender will be accepted for Non-TOU sites for 3 years (36 months) with an indicative value of \$428,469 and average cents per kWh of \$0.3206**

Seconded Councillor Nixon and CARRIED

CHIEF EXECUTIVE'S REPORT (133/22)

The report providing Council with an update (as at 6 September 2022) on Council operations was presented by the Chief Executive.

Moved Mayor L Patterson

That Council notes the information contained in the Chief Executive's report 133/22.

Seconded Councillor Holmes and CARRIED

MAYOR'S REPORT(134/22)

The Mayor presented her report and valedictory speech (see Minutes Attachment 1).

Moved by Mayor L Patterson

That Council receives the information in Report 134/22.

Seconded by Councillor Nixon and CARRIED

MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED COUNCIL MEETING WEDNESDAY 14 SEPTEMBER 2022

MOVED BY: Mayor L Patterson

That the public be excluded from the following parts of the proceedings of the meeting of the Masterton District Council:-

Confirmation of Minutes

- 28. Minutes of the Council meeting held with the public excluded on 3 August 2022
- 29. Report of the Audit and Risk Committee meeting held with the public excluded on 17 August 2022

General Business

- 30. CE Annual Review
- 31. CE KPIs

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:-

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Confirmation of Minutes of the Council meeting held with the public excluded on 3 August 2022	Refer to pages 104-105	Refer to pages 104-105
Confirmation of Report of the Audit and Risk Committee held With the public excluded on 17 August 2022	Refer to pages 405-407	Refer to pages 405-407

CE Annual Review	7(2)(a) To protect the privacy of natural persons, including that of deceased natural persons).	s48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
CE KPIs	7(2)(a) To protect the privacy of natural persons, including that of deceased natural persons).	s48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

SECONDED BY Councillor Holmes and CARRIED

The meeting moved into public excluded at 6.46 pm

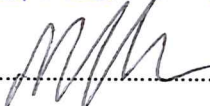
The meeting moved out of public excluded at 6.57 pm

The meeting closed at 6.57 pm

Confirmed by the Mayor and Chief Executive on

7th October 2022





Mayor's Valedictory Speech

14 September 2022

Tēnā tātōa katoa

What a privilege and a pleasure it has been to serve our community as Mayor for the last nine years, and six years prior as a Councillor. What an amazing, exciting, rewarding and sometimes frustrating journey it has been.

I have spent thirty years in and around local government. Beginning my journey in the mid-1980s working for Audit NZ and auditing the likes of Masterton County, Masterton Borough, and the counties and boroughs across Wairarapa and Tararua. I have very fond memories of those days! In the mid-1990s I returned to work in local government, both in NZ and South Africa until 2006, and then became a Masterton District Councillor in 2007. It has been a wonderful experience and I have absolutely no regrets about the path that I chose. I have loved it! Local government works closest with the community, that is what has always driven me – making a difference in the community in which I live.

I acknowledge our two Iwi, Rangitāne o Wairarapa and Ngāti Kahungunu ki Wairarapa and their respective PSGE, Rangitāne Tū Ma Rā Trust and Ngāti Kahungunu ki Wairarapa Tāmaki Nui-a-Rua. I have enjoyed building the relationships. I have learnt so much! The appointment in 2016 of Iwi Representatives to Council committees and to sit at the Council table is one of my proudest moments as Mayor. I sincerely thank previous Councillors who had the courage against some strong public opposition to support me in getting it across the line.

I look back over my nine years as Mayor with pride in what has been achieved: Queen Elizabeth Park completion of stage five rejuvenation plan – our Jewel in the Crown; the new skatepark; Keep NZ Beautiful Award in 2017 – NZ's Most Beautiful Little City; Bring it to Colombo – Council's significant investment in the Netball Centre build; establishment of neighbourhood groups; complete refurbishment of the Lansdowne Shopping Village; ongoing investment in our recreational and commuter trails; most recently the opening of Whitipoua Bridge over the Waipoua River; continued investment in infrastructure renewals; He Hiringi Tangata, He Hiringi Whenua – Our Wellbeing Strategy with our people at the heart of everything we do; 30-year Homebush Waste Water Strategy; the design plans for our Town Centre redevelopment and the engagement process with our community in the plan development; supporting the rebuild of the Riversdale Surf Life Saving Club; the Wairarapa Resilience Strategy; moving an island on Henley Lake (thanks Graham); refurbishment of the Queen Elizabeth Park heritage grandstand and cricket facilities; the first Wairarapa Economic Strategy developed and being implemented with our neighbouring Councils; the successful PGF allocation of \$10m for the development of Hood Aerodrome – an important regional asset; becoming a Refugee resettlement district; and today we adopted our Climate Action Plan.

The list goes on and then there is BAU – roads to be maintained and renewed; clean water to be provided; rubbish to be collected; sports fields, parks and reserves to be maintained; library and archives services given; policies written; governance advice given; building consents issued; planners planning; environmental health keeping us safe; sewage to be disposed of; asset management plans updated; etc.

Leadership is about sometimes having to make some hard decisions that are not always the most popular ones. Popularity was never a motivator to me. What motivates me are the values that I hold, and the vision and aspirations I have for all people across our wonderful district.

Our Vision: Whakaoriori Masterton offers the best of rural provincial living.

We want the best for everyone in our community, and especially our tamariki and mokopuna. We want them to be proud of who they are, and where they come from.

That is what has driven me. I paid little heed to the constant cry from publicity seeking parts of our community, I hear all voices, not necessarily the loudest ones. That is why being out and about attending as many events, functions, and activities in our community, and being accessible, were so important to me. You can't perform the legislative purpose of local government 'to promote the social, economic, environmental and cultural well-being of communities in the present and for the future' if you do not listen and hear the voices of all our people. I took that legislative responsibility very seriously.

The Long Term Plan 2021-2031 was called Stepping Up as the plan was about investing in the future for our mokopuna. To boldly move Whakaoriori forward and creating a place that our tamariki and mokopuna can be proud of. We had three big decisions to make in the Plan – funding for the new Civic Facility; more Housing for Seniors; and the Masterton Revamp.

A Civic Facility for our community is desperately needed and I am saddened that the building of a much-needed Civic Facility in an appropriate site was not progressed this term. Sadly, populism took precedence over leadership.

I was thrilled that Council agreed to sell the land in Ngaumutawa Road for much needed public (social) housing, with the proceeds of the sale reinvested in Council's existing housing stock or associated infrastructure, and semi-okay that the Masterton Revamp was delayed till 2024.

Covid 19 has been with us for two and a half years of this three-year term and happened just five months into the term. A National State of Emergency was declared and we went into our first lockdown on the 25 March 2020. It has been a challenging time for many, with the restrictions on face-to-face meetings, cancellation of community events and activities. As someone who enjoyed the interactions with our people, I found it particularly difficult. I acknowledge the work of our staff, particularly in 2020 through the first lockdown which was a national emergency and our EOC was activated.

Thank you, David Hopman for the energy and commitment that you are bring to the role of Chief Executive. The role of CE in local government is a challenging one, as you well know, and I thank you for the independent, expert advice that you and your team provide to elected officials. I have enjoyed working alongside you. I give my heartfelt thanks to all your staff, thank you for your service to our community.

To Councillors and Iwi Representatives, current and previous, thank you for your service to our community, and to Graham McClymont as my Deputy Mayor during my mayoral tenure, thank you for your support.

Lastly, but by no means the least, I give my thanks and love to my family, Phil, Anna and Richard, Jamie, Nina, Drew and Dara. Thank you for being there and for your unwavering support.

Ngā mihi nui.

Lyn Patterson