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1 CONFLICTS OF INTEREST

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

2 APOLOGIES

The Chair invites notice from members of apologies, including apologies for lateness and early departure from the meeting.

3 PUBLIC FORUM

4 ITEMS NOT ON THE AGENDA

The Chairperson will give notice of items not on the agenda as follows:

Matters requiring urgent attention as determined by resolution of the Council

- The reason why the item is not on the agenda; and
- The reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters relating to the general business of Council

No resolution, decision or recommendation may be made in respect of the item except to refer it to a subsequent meeting of Masterton District Council for further discussion.

5 REPORTS FOR INFORMATION

5.1 REGULATORY SERVICES INFRASTRUCTURE AND SERVICES UPDATE

File Number:

Author: Steven May, Manager Regulatory Services

Authoriser: David Hopman, Chief Executive

PURPOSE

The purpose of this report is to provide the Infrastructure and Services Committee with an update from the Building Control Services team, the Consents and Planning team and the Environmental Services team (see Attachment 1).

RECOMMENDATION(S)

That the Infrastructure and Services Committee receives the update from the Building Control Services, Consents and Planning and Environmental Services teams.

ATTACHMENTS

- 1. Regulatory Services Infrastructure and Services Update** [↓](#) 

REGULATORY SERVICES UPDATE

BUILDING CONTROL SERVICES ACTIVITY

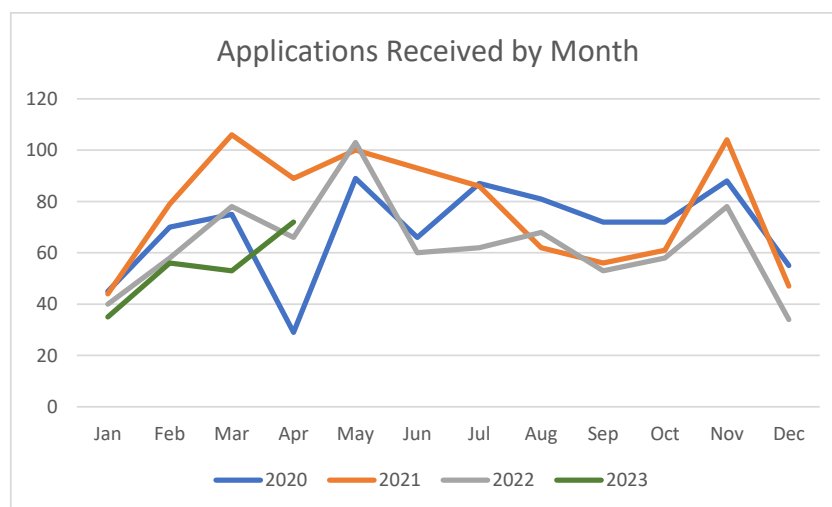
Activity Levels, Staff and Service

There has only been one reporting month (April) since the last ISC meeting. Generally building activity remains steady. There has been 25% bump in applications received in part due to changes to the acceptable solution for code compliance with H1 Energy Efficiency. The revised solution includes significantly greater insulation requirements so many applicants were trying to beat the change to save money.

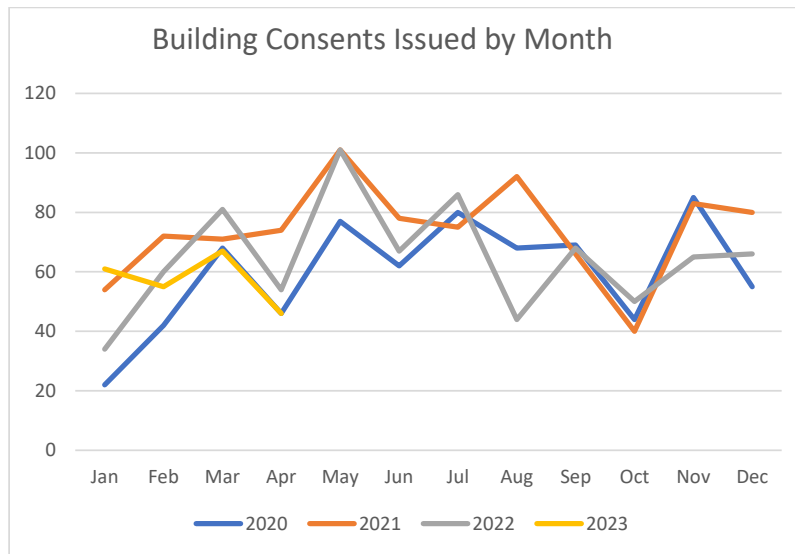
Compliance with statutory timeframes for Building Consents and Code Compliance Certificates remains high. Our compliance officers continue work on swimming pool barriers and BWoF maintenance. We can expect to see some changes to the BWoF scheme considering the Loafers Lodge fire however this will take a long time.

Building Consent Authority Statistics

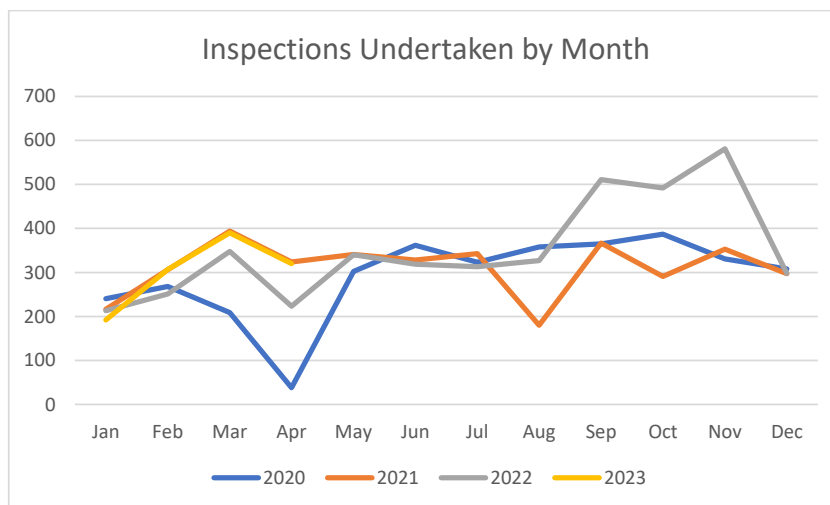
Although interest rates have continued to rise, we have seen better availability of materials and even falling prices as the supply and demand process balances out.



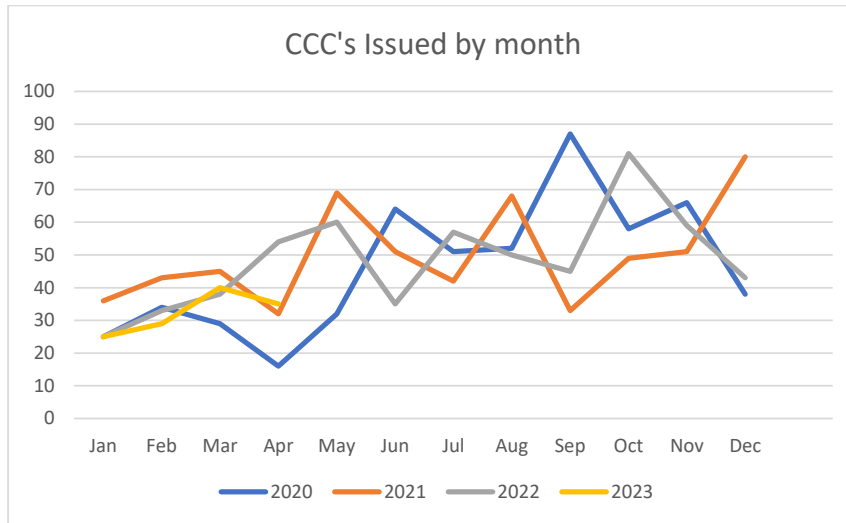
April was our strongest month of the year, even surpassing the same time last year, we will be looking for May to flatten back to the 60-ish consents per month.



The Building Consent issuing numbers dropped in April, we will expect this to bump up again in May and June as the large amount of applications come through the system.



We maintain very high levels of inspections tracking the same approximate numbers as 2021. Inspections numbers are expected to stay high due to the large number of consents processed in the last 2 years.



CCC's issued remain low as many consent holders are finding it difficult to finish work.

TA Building Functions

Building Warrants of Fitness (BWoF)

Annual BWoF renewals continue, all renewals are being reviewed within a 20-working day period. MBIE recently introduced new guidance providing a means to address expired BWoFs where inspections have not been recorded consistently for 12 months (as is the requirement in legislation.) We have sent out notices to fix with instructions to our 10 long-term overdue BWoFs.

Earthquake Prone Buildings

We completed an EPB notice audit in April as planned, approximately 40% of the 50 buildings on the national register were not displaying their EPB notices. We are following up with building owners by sending a templated letter from the ministry and a new notice, owners will also be called to ensure they understand their responsibilities.

Swimming Pool Barriers

We have continued with pool barrier inspections inspecting another 22 pools in April. Progress had slowed due to the focus on BWoF and EPBs in April so we have set a goal of completing 20 pool inspections per week going forward.

CONSENTS AND PLANNING ACTIVITY

Resource Consents

The Planning Team has processed the following Consents for 1 July 2022 to 30 April 2023:

Type of Consent Received	Number of Consents Processed 1 July 2021- 30 June 2022	Number of Consents Processed 1 July 2022-30 April 2023	% Within RMA timeframe
Land use	89	43	83.05%
Subdivision	110	55	93.9%
Permitted Boundary	27	23	100% (within 10 days)
TOTAL	226	121	90.9%

A total of 141 applications were received between 1 July 2022 – 30 April 2023. One application was withdrawn, and nineteen applications are on hold requiring further information.

LIMs (Land Information Memorandum)

Period	Number of LIMs Processed	% Within Required Timeframe
1 July 2022 to 30 April 2023	236	99%
1 July 2021 to 30 June 2022	331	99%

Planning Enquires - 1 July 2022 to 30 April 2023

Period	Number of Enquiries
July 2022	51
August 2022	103
September 2022	96
October 2022	90
November 2022	62
December 2022	58
January 2023	51
February 2023	45
March 2023	36
April 2023	33
Total	625

Private Plan Change Application

Welhom Developments Ltd

Council is still waiting for the Hearings Commissioners recommendation that is due out end of May 2023.

Wairarapa Combined District Plan

Feedback on documents proposed to be incorporated by reference into the Proposed Wairarapa Combined District Plan is currently being invited. These include New Zealand and Australian Standards, International Guidelines and Code of Practices, National Guidelines and Code of Practices and Local and Regional Standards. These were publicly notified on 10 May and will close on 7 June 2023.

ENVIRONMENTAL SERVICES ACTIVITY

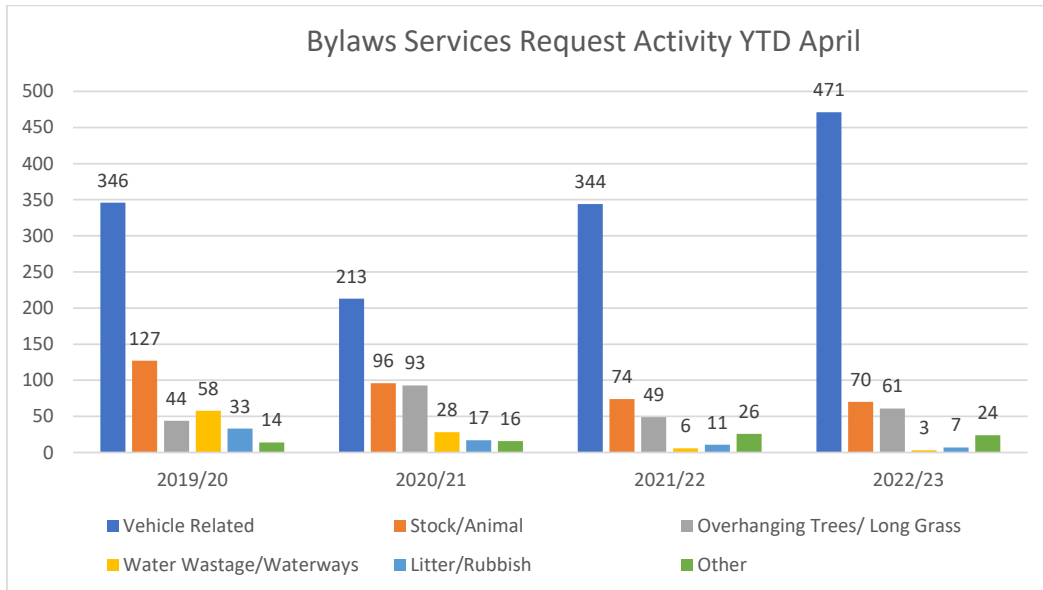
Bylaws and Parking

Staffing levels

Animal and Bylaws staff are currently short-staffed. There is a staff vacancy and staff illness and injury which has required extended leave. This is putting pressure on existing staff to cover both day and after-hours duties. Recruitment is underway. Services for Animal and Bylaws is a 24-hour, 7-day-a-week service. During after-hours staff must attend to Priority 1 calls for dogs and stock and collect and impound contained dogs. Staff must also care for any impounded animals on the weekends twice daily. This can leave staff unrested if they have numerous calls for after-hours.

Parking

Parking meters continue to require frequent maintenance. Parts for the meters have been discontinued. Parts are refurbished and come from Australia. This means broken parts are required to be sent back to Australia for repair. While it's great to be able to refurbish parts this is not cost effective and the travel miles likely more than outweigh the benefits of refurbishing.

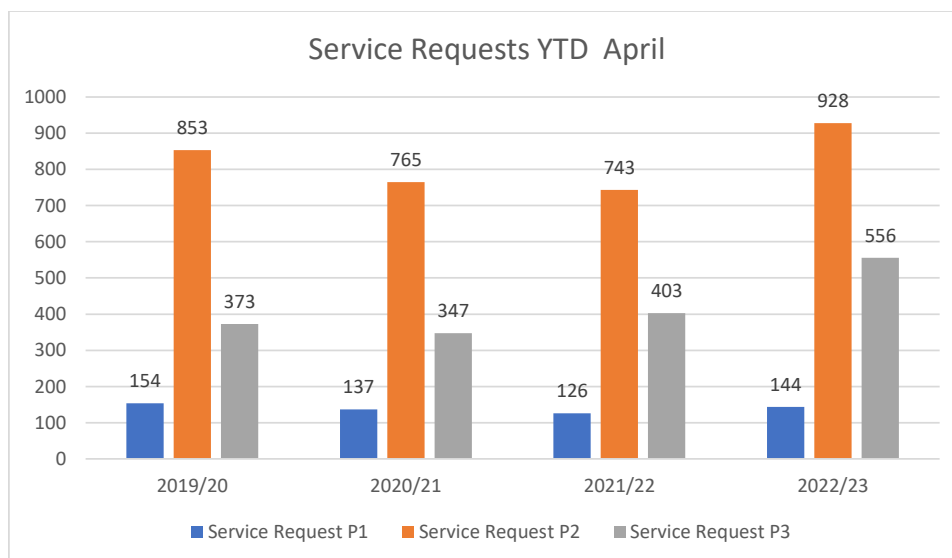


Dog Control

Service requests

P1, P2 and P3 reflect the priority/urgency of the requests for service received.

- P1 – The most urgent calls, for example, dog attacks, police assistance. Attendance within one hour.
- P2 – Barking, contained dog for collection and wandering. Attendance within 24 hours.
- P3 - Non-urgent requests, for example changing details on a dog account. Response within 5 working days.



The priority 1 calls that are targeted to be actioned within 60 minutes continue to increase compared to the same time for the previous 2 years. Calls about dog welfare, dogs rushing, and dogs attacking a domestic pet are the majority of the P1 calls.

When a person is concerned about the welfare of a dog, the Animal and Bylaws team will often be the first port of call. In the first instance, it is common practice for officers to refer animal welfare matters to the Royal New Zealand Society for the Prevention of Cruelty to Animals (RNZSPCA). The Dog Control Act 1996 contains specific animal welfare provisions, and local authorities have powers to enforce these.

The Dog Control Act 1996 requires owners to ensure that their dog receives proper care and attention and is supplied with proper and sufficient food, water, and shelter. Owners must also ensure that their dog receives adequate exercise. A breach of these basic welfare provisions in the Dog Control Act 1996 can amount to an infringement offence or a prosecution offence.

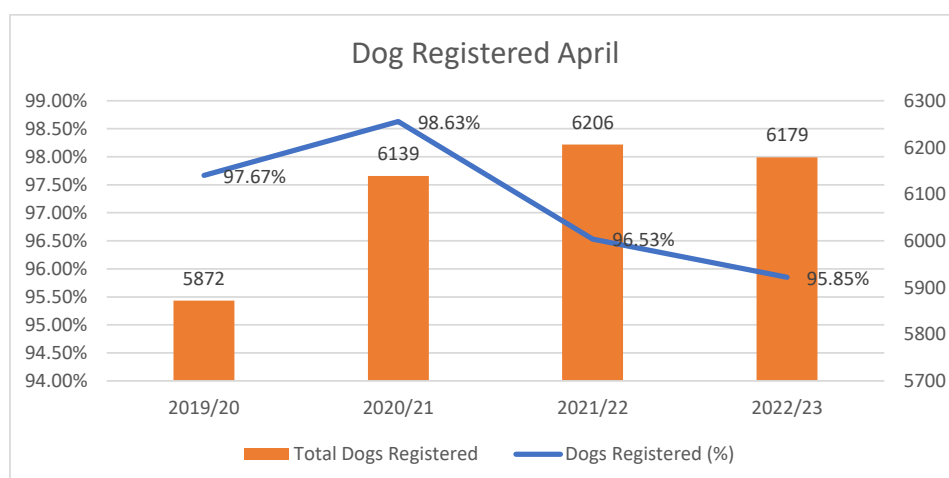
A rushing dog is a dog in a public place that rushes at a person, animal or vehicle. The rushing dog may startle any person or animal in a manner that causes or may cause a person to be killed, injured, or endangered, property to be damaged or endangered or if the dog rushes at a vehicle in a manner that causes or is likely to cause an accident.

Overall the Animal and Bylaws Team have received 1628 requests for service across P1-P3 categories compared to 1272 requests in the same period last year and 1249 in the 2020/21 year for the same time period. The majority of requests have been P2, which require action within 24 hours.

Dog Registration

The percentage of known dogs continues to reduce. There are fewer known dogs compared to the same time last year.

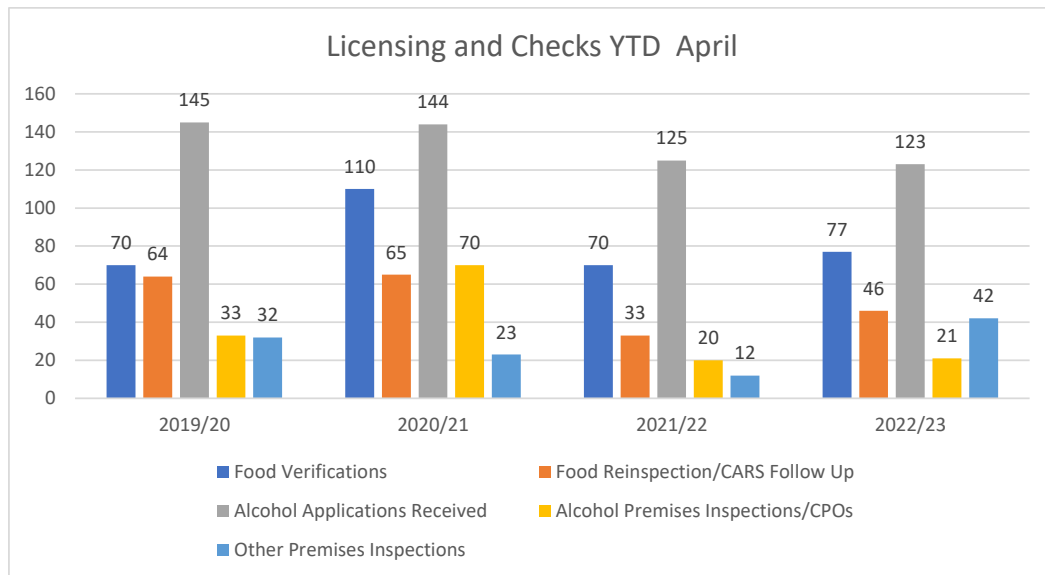
Dog owners are reminded to consider paying off their dog registration. Dog registration fees must be paid in full no later than 31 July to avoid a 50% penalty.



Environmental Health

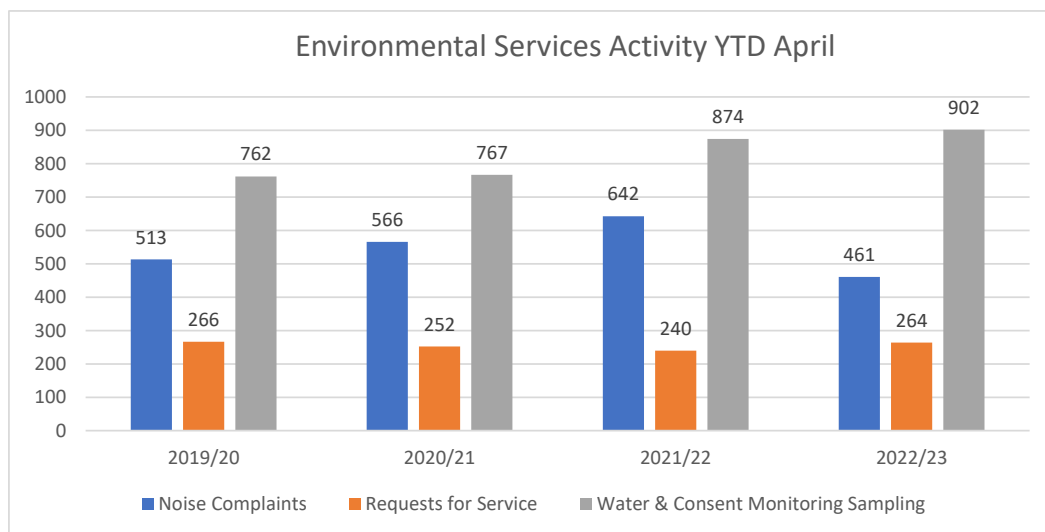
Verifications, inspections and checks

Inspections and verifications are on track. The Environmental team has been focused on catching up on outstanding work after being short-staffed for over a 12-month period.



Alcohol Premises

Compliance visits for alcohol premises will be carried out in the coming months. Most premises that sell alcohol should expect a visit from a licencing inspector before the end of the year. The inspector will be checking that operators are meeting their obligations under the Sale and Supply of Alcohol Act 2012.



Service Requests

Service requests continue to increase compared to last year. The majority of service requests relate to food and alcohol businesses enquiries, this year however has also seen noise enquiries increase as well.

Environmental Monitoring

Water and environmental sampling continued to be busy for April. With the Easter long weekend in the mix, scheduling sampling runs to meet required timeframes was challenging but was achieved.

The monitoring of Covid in wastewater continues on a twice-weekly basis. Covid monitoring is carried out on the behalf of Institute of Environmental Science and Research (ESR). Samples continue to be collected from wastewater treatment facilities throughout New Zealand. This early warning can lead to increased local vigilance and clinical testing and allow health authorities to target public health advice to prevent transmission.

5.2 COMMUNITY FACILITIES AND ACTIVITIES INFRASTRUCTURE AND SERVICES UPDATE

File Number:

Author: Corin Haines, Manager Community Facilities and Activities

Authoriser: David Hopman, Chief Executive

PURPOSE

The purpose of this report is to provide the Infrastructure and Services Committee with an update from Community Facilities and Activities on key projects and summary of progress since the last report, including highlights and any new issues.

RECOMMENDATIONS

That the Infrastructure and Services Committee receives the update from the Community Facilities and Activities team on key projects and a summary of progress since the last report.

ATTACHMENTS

- 1. Community Facilities and Activities Infrastructure and Services Update** [↓](#) 

COMMUNITY FACILITIES AND ACTIVITIES INFRASTRUCTURE AND SERVICES UPDATE

Key Projects Currently Underway – Summary

Community Facilities and Activities have a capital budget of \$15.9 million for the 2022/23 financial year. Our larger financial projects will be reported via the Project's Office, Assets and Operation's report:

- Hood Aerodrome; \$16 million
- Youth Hub; \$300,000

The team also have operational projects as follows:

Properties

Housing

The tender process is underway to identify and appoint a contractor to complete the carpark expansion at Panama Village. The work is likely to commence and be completed within the second half of 2023.

A refresh of outdoor furniture has been arranged for Panama Village and will include some new items for Laurent Place, after consultation with residents occurred towards the end of 2022 to identify where the furniture placement would be best utilised. Increased parking at Laurent Place will also be investigated in the 2023/24 year.

Panama Village is currently experiencing an issue with an area of very wet turf, preventing the mowing maintenance to occur. Initial investigation suggests a water main that feeds the network of hose taps has suffered a leak. Exploratory work will commence on the 29 May to track the source and guide staff on what repairs are required.

Leased Facilities

- Douglas Villa Football Club – The contract to build the new access ramp at Douglas Villa Clubrooms has been awarded and plans have been submitted for the consent process. Fire rating construction work of the changing rooms ceiling has been delayed whilst Council's Building Team seek further instruction over the ceiling penetrations that have been required for structural earthquake strengthening of the lower-level concrete block work. A visit for elected members to the refurbished Douglas Villa Clubrooms will be organised once the works are completed.
- Coronation Hall – Renovation work is underway, two new heat-pumps have been installed, an electrician has been engaged to install an electric oven and modify the existing range-hood extraction, and to upgrade any appropriate lighting to LED. Redundant gas appliances have been decommissioned. Refrigeration units are being removed to enable lino repairs. Staff will look to recover costs through the sale of some of the redundant equipment through public auction. It is anticipated that the facility will be available for leasing conversations in July.
- Queen Elizabeth Park Sports Club Inc - Earthquake strengthening work is well underway within the Bowling Club building. Delays have arisen as the engineering designs required minor amendments due to what was found when exposing areas of the actual constructed building verse the plans. Further structural integrity has had to

be introduced. This has added a further month to the project. The Bowling Club have remained active, thanks to the support and access provided at the Masterton Bowling Club.

Facilities

- Trust House Recreation Centre – Recent replacement of the primary heating compressor for the pool complex has resolved the heating issues, steps to upgrade the existing and overworked back up heating compressor are underway, within current budget allocations.
The sauna within the pool complex may require a short closure period to enable seating repairs, investigation is underway to establish the extent of the issue. There is potential for the rear wall which the seating is attached to have also deteriorated. Removing the upper level of seating may provide a short-term solution to keep the sauna open whilst further exploration and costings are obtained.
Consultation with the Insurance Broker is continuing to try and gain traction on the rear toddler pool, which remains closed due roof issues. The impact of recent cyclone damage across New Zealand has drawn Assessor resources to help manage claims in badly affected areas.
- Mawley Park - Groundworks have been completed to create a stable compacted base area for up to five motorhomes, which will enable relocating some motorhome visitors away from an area that hasn't fared well with the consistent wet we have experienced. The vacated area will be attended to in a similar fashion, to enable a better base for vehicles to park on.
- Bentley Street Depot - Staff within the Facilities and Open Spaces Team have worked hard to get the Bentley Street site cleared and prepared for the hand over to the new owner on 31 May. A shipping container has been filled with items that have been identified as important, and public auctions held for several items that have been identified as no longer required. Council will need to consider a secure small storage facility in the future to meet it's operational needs.

Parks and Reserves

- Riversdale Beach - A meeting has been held with the Riversdale Beach Surf Life Saving Club, and a residents' representative to discuss the continued impact of erosion along the southern bank of the Motūwaireka Stream, at Northern Reserve, Riversdale Beach. It was agreed to monitor the situation through until September to see how winter plays out, with action to ensure beach access for the Surf Club is stabilised for the start of their next Season (Labour Weekend).
A meeting was also held with the Riversdale Beach Residents Association at the Southern Reserve, to confirm that repairs to the pedestrian access bridge to the trails, which has suffered erosion on the southern side, are in progress. Discussions over the future placement of the toilet in Southern Reserve were also held, which will help guide Long Term Plan submissions. Planting of the key native eco-system is underway along the southern escarpment in the Reserve.
- Queen Elizabeth Park - The installation of wooden bollards to protect grassed areas along sections of Memorial Drive is in progress. The eastern boatshed carpark is planned to have the road-marking refurbished, this carpark is highly congested on

weekends with the crossover of sports and park visitors. Parking behaviour has led to the odd altercation and has impacted on traffic movement through the carpark.

- Cemeteries - The Riverside Cemetery refurbishment has made further progress, with further clearance of boundary areas and removal of stone features. New fencing has been installed along the back of several River Road properties. The change to an open lawn style cemetery appearance continues to attract positive feedback.
- Lansdowne Recreation Trail - As the Arvida Retirement Village continues to develop on State Highway 2, Opaki, an MoU is being finalised with MDC to guide the future creation and management of a more gradual trail that will connect the new lower village development with the existing upper retirement village accessed off Titoki Street. The proposed location of the re-designed trail is south of the mountain bike trails.

Contractors

Belgravia Leisure

Trust House Recreation Centre Contract

Visitor numbers continue to track positively, with figures sitting higher than this time last year. The Pool complex had to be closed on Sunday, 28 May 2023 due to a drainage issue, investigation is still in progress.

Mawley Park Contract

Mawley Park has continued to show positive signs of improved patronage, they have exceeded their revenue targets for the 2022/23 contract period two months ahead of time.

Recreational Services

Parks and Open Spaces Maintenance Contract

Delivery of KPI measures remains consistent and tracking positively. Capital expenditure is tracking behind where we would like it to be, which is in part down to supply and demand pressures, and the operational demands the unseasonal weather has created within the parks and open spaces.

Community Development

Cultural Festival

Community Development will be running a Cultural Festival Event during Welcoming Week, 4 - 10 September 2023. Initial planning for this event has begun and the Community Development team met with Councillor Lennox last week to discuss where we are currently at.

Policy Support

Community Development is currently supporting engagement on several policy projects – Annual Plan, Long Term Plan and the Rangatahi Strategy Review.

Neighbourhood Support

During the month of May Masterton Neighbourhood Support Coordinator collaborated with WREMO in assisting with their *Emergency Sanitation Campaign and Poo-nelope* Regional Emergency Sanitation Campaign. This campaign is particularly unique as there are very few cities/regions (if any), across the world that have an emergency sanitation plan. This public education campaign is a culmination of the work done to develop the emergency sanitation plan for the Wellington region. Masterton Neighbourhood Support Coordinator was awarded \$4,016 funds to the WEconnect project – volunteers buddying up with migrants to support their needs. The project is in collaboration with all key Emergency partners, Red Cross, Welcoming Communities Advisor, Community Driving Mentor Programme with other organisations depending on the needs of our new residents to Masterton. The project is due to commence in mid-July 2023.

Cross-Agency Leadership Meeting

During our last meeting in April, concerns were raised about the lack of awareness regarding available services and the need for a support system for young people. The idea of establishing a central hub for connections and referrals was discussed. Successful models from other regions were mentioned, along with funding challenges for existing initiatives. Issues such as family harm and school stand-downs were identified as areas requiring attention. The importance of collaboration, privacy, and consent was emphasised, and the group proposed starting with small, achievable goals. Our next meeting is scheduled for Tuesday, 30 May 2023.

Positive Ageing

The Positive Ageing Strategy Co-ordinator attended the first meeting of the Greater Wellington Regional Council's Public Transport Advisory Group on 24 May. Discussion involved the planned update to the Wellington Regional Public Transport Plan. There are now two representatives from the Wairarapa on the Public Transport Advisory Group.

Other Positive Ageing Strategy Co-ordinator activities:

- Planning is underway with the Community Development team to celebrate World Elder Abuse Awareness Day on 15 June. Staff will be encouraged to wear purple and there will be a purple morning tea for staff.
- The Co-ordinator is also planning how to Support Digital Seniors with NetSafety Week in July.

She has requested a meeting with Nuku Ora to formally debrief regarding the Senior Games.

Community Facilities and Activities Infrastructure Projects

Properties and Facilities							
Project Name	Project Lead	This month	Next milestone	Budget	Risk	Council Decision Points	Completion Date
Trust House Recreation Centre and War Memorial Stadium - condition and energy assessment (Feasibility Study into Splash Pad)	Ian Osland	Contract awarded to the successful tenderer	Formalise scope of assessments to be carried out and timeline.	\$120,000	Consultant availability. Scale of assessment work able to be completed within designated budget.		To be confirmed – aiming to enable findings to be used in 2023-24 LTP planning
Reserve Lease Review	Corin Haines	Workshop held with Council 31 May	Workshop Draft Lease Policy with council in July	Operational cost	Negative reaction from clubs and other leaseholders who have historical or expired agreements that do not comply with current legislation and do not wish to move to new agreements. Assessment of new leases may lead to discussions around potential lease increases.		To be confirmed

Services

Parks and Open Spaces							
Project Name	Project Lead	This month	Next milestone	Budget	Risk	Council Decision Points	Completion Date
Playground renewals	Odell Sugrue	No action this month	Community engagement in consultation with Henley Trust and Lions beginning June.	To be confirmed	Inflation impact on material and labour costs, and contractor availability		Consultation, June 2023 Installation, June 2024
Riverside Cemetery Landscaping Upgrade	Odell Sugrue	Sowing of grass	Planting of trees in June	\$70,000	Weather conditions delaying project		June 2023
CBD Planting Rejuvenation	Odell Sugrue	Planting of climbing plants		\$5,000	Adverse weather may affect the planting schedule.		May 2023

Green: On target or low risk

Orange: Slightly off target or some Risk

Red: Significantly off target or Significant Risk

5.3 ASSETS AND OPERATIONS INFRASTRUCTURE AND SERVICES UPDATE

File Number:

Author: Mike Burger, Manager Assets and Operations

Authoriser: David Hopman, Chief Executive

PURPOSE

The purpose of this report is to provide the Infrastructure and Services Committee with an update from Assets and Operations on key infrastructure projects and areas of project focus (see Attachment 1).

RECOMMENDATION

That the Infrastructure and Services Committee receives the update from Assets and Operations on key infrastructure projects and areas of project focus.

ATTACHMENTS

- 1. Assets and Operations Infrastructure and Services Update**  

ASSETS AND OPERATIONS INFRASTRUCTURE AND SERVICES UPDATE

Corridor Management

Masterton District Council received forty-three Corridor Access Requests for the period 1st April to the 15th of May. There have been four Traffic Management Audits completed. There was one Non-conformance Notice issued for breach of Work Reinstatement conditions. There were no Traffic Management Plans (TMP) for an event, twenty nine for excavation and fourteen for non-excavation activities.

Cockburn Street Sewer work

Three properties have now agreed to have tanks and non-return valves install on their sewer laterals. Tanks will be delivered and installed over the next two weeks. Further tank installations will be looked at once these are successfully commissioned.

Activity Reports

PROJECTS/PROGRAMME WORKS						
ACTIVITY	PROJECT LEAD	PROGRAMME PROGRESS	COUNCIL DECISION POINTS	BUDGET	COMPLETION	RISK
ROADING						
Roading Maintenance	Kaine Jaquery	Footpaths: Renewals programmed are underway, completion by end of the year. 95% completed.	No significant decisions.	\$485,000	June 2023	Contractor resourcing and equipment availability is a major risk to programme completion. Weather COVID 19 alert levels Resourcing and equipment
		Reseals: Engineering preparations and pre sealing repairs are underway on 2023 sites. Bitumen sealing and urban asphalt sites are scheduled for April 2023.		\$1,335,000	April 2023	
		Road Remarking: Scheduled for April 2023		\$340,000	May 2023	
Pavement Rehabilitation	Kaine Jaquery	Contract awarded to Higgins for 2022-2024 Rehabs. This includes approx. 3.0km of sealed network. Two roundabouts have also been included in the scope.	No significant decisions.	Contract spilt over two years. SP 1 - \$2,234,500 SP 2 - \$1,177,250	SP1 – May 2023 SP2 – May 2024	Resourcing Weather COVID 19 alert level Cyclone damage delaying programme completion

PROJECTS/PROGRAMME WORKS						
ACTIVITY	PROJECT LEAD	PROGRAMME PROGRESS	COUNCIL DECISION POINTS	BUDGET	COMPLETION	RISK
		3.3km of unsealed network has been programmed for this year by carrying over contract from last year as SP3 some of this site has been affected by cyclone events		SP3 - \$1,199,000	SP3 – June 2023	
Colombo Road Bridge Renewal – South Bound	Kaine Jaquierey	Contract awarded to Concrete Structures (NZ) Ltd - 6/04/2022. Completed	No significant decisions.	Bridge renewal & Temp. Sewer diversion (SP1,2&3) - \$4,373,200	April 2023	Availability of resources COVID 19 alert level RLTP funding.
Te Mara Road Bridge Renewal	Kaine Jaquierey	Project awarded to Concrete Structures (NZ) Ltd as an extension to the existing Colombo Rd Bridge Contract Completed.	No significant decisions.	\$426,000	May 2023	Availability of resources. COVID 19 alert level.

PROJECTS/PROGRAMME WORKS						
ACTIVITY	PROJECT LEAD	PROGRAMME PROGRESS	COUNCIL DECISION POINTS	BUDGET	COMPLETION	RISK
<p>Emergency Works</p> <ul style="list-style-type: none"> • Kerosene Ridge – Blairlogie • June/July Event 2022 (cost scope adjusted) • Cyclone Hale Jan 23 • Cyclone Gabrielle Feb 23 	Kaine Jaquierey	<p>Retaining wall at Kerosene Ridge under slip completed – Some roading works remain.</p> <p>June/July events include approximately 60 major repair sites. Assessments and designs, and remediation works are underway. A panel of suppliers to carry out works has been advertised on GETS.</p> <p>Cyclone Hale/Gabrielle initial response and clean up continues, there is a need for further recovery assessment of additional major slip sites required.</p>	<p>An application for a cost scope adjustment has been requested with Waka Kotahi for July 2022 Event and Gabrielle Response.</p> <p>A funding application has been submitted for Cyclone Hale/Gabrielle response and recovery work, we are still awaiting funding approvals from Waka Kotahi.</p>	<p>Kerosene Ridge with cost scope adjustment: \$1,254,450.</p> <p>June/July Storms 2022 – \$8,186,255</p> <p>Cyclone Hale –\$3,854,327</p> <p>Cyclone Gabrielle - \$15,197,015</p>	<p>Remediation investigation and construction in 2023 will continue into 2024 and 2025</p>	<p>Weather</p> <p>Public interest</p> <p>Disruption (road closure)</p> <p>Funding</p> <p>TMP</p> <p>COVID 19 alert level</p> <p>Further risk of ground movement increases scope.</p> <p>Resourcing contractors</p>

PROJECTS/PROGRAMME WORKS						
ACTIVITY	PROJECT LEAD	PROGRAMME PROGRESS	COUNCIL DECISION POINTS	BUDGET	COMPLETION	RISK
Transport Choices Lansdowne to Kuripuni Cycle Facilities	Laura Maclean	Project in plan and design phase. Proposed design out for Consultation with the public from Monday 29 th May – Monday 19 th June. Feedback from consultation will inform final design.	Any local share contributions towards the project. Funding Agreements to be signed. Approve design for construction	\$1,322,00 (funding delivered in stages) Funding is linked to timeline and completion of key project milestones. funding gates are pre implementation and construction. Funding for bike parking added to project (\$45k)	If successful in obtaining implementation funding the project must be completed before June 2024	Timeframes – must be delivered by June 2024 Project resourcing governance and public support. Funding (securing implementation funding and uncertainty in estimated project costs) Public interest
WATER						
Henley Lake Resource Consent	Phil Evans	Consent renewal: Resource consent application lodged with GWRC for processing. Further information requested and discussions with Iwi ongoing. GWRC Ecologists to visit the site and determine effect of the discharge on the wetlands.		\$80,000	June 2021 – September 2022. Further information requested to be developed and supplied to GWRC	Non-compliance with existing consent.

PROJECTS/PROGRAMME WORKS						
ACTIVITY	PROJECT LEAD	PROGRAMME PROGRESS	COUNCIL DECISION POINTS	BUDGET	COMPLETION	RISK
Opaki Water Race	Phil Evans	Consent renewal: Amended application lodged in February 21. Discussion with Iwi completed. General support for closure. Environmental Impact of maintaining Race for next few years to be assessed. Council decision to close water race in 2026.		\$15,663 Scope to be confirmed	Amended application lodged February 2021. Application in progress. Further information to be supplied to GWRC.	Non-compliance with resource consent conditions. Difficulty in progressing consent application further without expert consultant input.
Homebush WWTP	Mike Burger	Old pond decommissioning: Consent Application submitted, and preparation of a Cultural Impact Assessment is in progress.	Contract Award: To be confirmed	\$200,000 On budget	Site preparation, Spring 2023	Decision making Resources Supply of components
Water Meters	James Li	Meters installed on to 91% of all properties.	Water charges: To be confirmed	\$600,000 On budget	All shared meters installed: June 2023	Contractor Resource – Contractor secured Staff for Project continuity.

PROJECTS/PROGRAMME WORKS						
ACTIVITY	PROJECT LEAD	PROGRAMME PROGRESS	COUNCIL DECISION POINTS	BUDGET	COMPLETION	RISK
						Public uncertainty of shared supply and cost of water.
Three Waters Renewal Projects	James Li	Installation: Planned renewals work to be tendered		Water: \$1,800,000 Sewer: \$1,524,000 Stormwater: \$475,000 On budget	June 2023	Potential delay and cost increase to this Year's Renewal Programme.
Treated Water Storage	Mike Burger	Provides for an extra 1,000m3 Treated Water Storage in Nikau Heights, Lansdowne. Resource Consent process is underway.	Contract awarded – supply and install. Tank manufactured.	\$800,000	December 2023	Land Valuation received, meeting with property owner to secure Land footprint for Tank Location. Resource Consent to be granted on securement of Land.
PROJECT DELIVERY						
Civic Facility	Phil Evans	Annual Plan consultation complete. Results and way forward to be presented to Council June 2023	Governance Structure of Project	\$30.8 million	Existing Town Hall Building earthquake prone status needs to be resolved by 2026.	Scope will not be achievable within current LTP budget provision. Further consultation required to vary LTP.

PROJECTS/PROGRAMME WORKS						
ACTIVITY	PROJECT LEAD	PROGRAMME PROGRESS	COUNCIL DECISION POINTS	BUDGET	COMPLETION	RISK
			Options to take forward for development			Delivery timeframe.
Masterton Revamp - Queen Street Stage 2 - Southern Roundabout	Tracey Rowe	Detailed Design for Queen Street now provisionally costed. Costs approx double stage 1 and 2 budget. De-scoped options being costed for comparison. Detailed Design for the planting around the new SH2 Roundabout at Ngaumutawa Road corner is underway.	Decision part of LTP	\$35.2 million over 13 years	2034	Scope Budget provision
Animal Shelter	Steve May	Developed design and costings completed with indicative budget of \$2.5M. Council direction to proceed to tender.	The project scope and timeframe have been re-set.	\$1.46 million budgeted. Revised costs at \$2.5M	Q4 2023	Scope Budget provision Delivery timeframe Contractor availability

PROJECTS/PROGRAMME WORKS						
ACTIVITY	PROJECT LEAD	PROGRAMME PROGRESS	COUNCIL DECISION POINTS	BUDGET	COMPLETION	RISK
		The temporary shelter is operational in the meantime.				
Hood Aerodrome	Phil Evans / Laura Maclean	Preferred supplier identified for Stage 1 works, including runway reseal and widening, apron extension and grass runway realignment. Project Team working with supplier to finalise cost. Project team clarifying a reduced scope and working with funding body (Kanoa) to confirm ongoing funding for the project. Decision from Ministers expected on 9 th June.	Agree tender award following completion of evaluation process. Confirm reduced scope of project	\$17 million, consisting of \$10M Kanoa funding and \$7M Council co-funding.	Q1 2026	Wings Over Wairarapa delayed due to cyclone Gabrielle. Rescheduled for Nov 2023. Potential to impact on timing of physical works. Stage 2 -Land acquisition Forecasted costs for current scope of project exceeds the current budget. Funding to deliver Stage 1 of project requires confirmation from Kanoa. Reduced scope required to deliver project within budget.

PROJECTS/PROGRAMME WORKS						
ACTIVITY	PROJECT LEAD	PROGRAMME PROGRESS	COUNCIL DECISION POINTS	BUDGET	COMPLETION	RISK
Queen Elizabeth Park Lake	Phil Evans	Discussing with GWRC option to align requirements under current consent due to expire in 2023. This will require a variation to existing consent. Next steps: <ul style="list-style-type: none"> Draft new consent. Scope design and investigate work options.	No significant decisions.	To be confirmed. CFA to determine next steps in operation / management of the lake.	2023	Decision making
Youth Hub	Phil Evans / Tracey Rowe	<ul style="list-style-type: none"> Construction Company Podular placed in receivership December 2022. Awaiting further advice from liquidator. 	Staff working with liquidator to determine what has been constructed and what can be recovered.	Total Budget \$485,837.00 \$267,661 of funds paid to Podular.	2023	Podular placed in receivership with multiple creditors. Unclear what – if any – recoveries will be made.