Form 2AA: Application for Project Information Memorandum for non-consented small standalone dwelling

Section 33, Building Act 2004

Property information

You can find the legal description for the property here:
www.mstn.govt.nz/property-rates-and-building/property-search

Street address of the building
For structures that do not have a street address, state the nearest street intersection and the distance and direction from that intersection

Legal description of the land where the building is located
State legal description as at the date of application and, if the land is proposed to be subdivided, include details of relevant lot numbers and subdivision consent

Location of the building within the site/ block number, position in relation to existing structures, and building coverage (percentage):
This information can be included in the Site Plan you provide.

Area
Total floor area. Indicate area affected by the building work if less than the total area

Owner details

Name of owner

Contact person
If owner is not an individual

Email

Phone

Postal address

06 370 6300
161 Queen Street
PO Box 444, Masterton 5840
buildingadmin@mstn.govt.nz

MASTERTON WHAKAORIORI DISTRICT COUNCIL

Applicant details (if application is made on behalf of the owner)

Name of applicant

Contact person
If applicant is not an individual

Email

Phone

Postal address

Contact

First point of contact	☐ Applicant	☐ Owner
Who we should contact for invoicing	☐ Applicant	☐ Owner
Payee name for invoicing	☐ Applicant	☐ Owner

Project information

Write a description of the proposed building work.

Include information about known natural hazards and how they are accounted for in designs and plans, and information about how the dwelling meets the requirements of a small standalone dwelling set out in clause 1 of Schedule 1A of the Building Act 2004, that is, that the dwelling has the following characteristics:

- Is standalone
- Is new
- Has a floor area of 70 square meters or less
- Has a single storey

Previously issued building consents or project information memoranda
(if any)

Estimated value of building work
Please specify estimated value as defined in section 7(1) if Building Act 2004

Name of builder
(if known)

Project information Memorandum

Select which of the following applies to the project:

- [ ] Alterations to land contours
- [ ] New or altered connections to public utilities
- [ ] New or altered access for vehicles
- [ ] Disposal of stormwater
- [ ] Disposal of wastewater
- [ ] Building work over any existing drains or sewers, or in close proximity to wells or water mains

Other matters known to applicant that may require authorisations from the territorial authority (please specify):

Attachments

Please make sure the following documents are attached to this application:

- [ ] Proof of ownership
- [ ] Preliminary design plans for the proposed building work (which must include site plans, set-backs, elevations, and basic sections and may also include floor plans)
- [ ] Product certificates (omit if not applicable)

Privacy statement

In submitting this form I agree to my details being used for the purposes stated on this form. The data will only be accessed by necessary council staff. I understand my data will be held securely. I have a right to change or access my data. I understand that when this data is no longer required for this purpose, official council procedure will be followed to dispose of my data. If I want to ask for a copy of my data, or to have it corrected, I can contact privacy@mstn.govt.nz. Please see the Masterton District Council Privacy Policy for further information.

Declaration

I request that you issue a Project Information Memorandum for the non-consented small standalone dwelling described in this application.

Signed _____

Date _____

06 370 6300
161 Queen Street
PO Box 444, Masterton 5840
buildingadmin@mstn.govt.nz

MASTERTON WHAKAORIORI DISTRICT COUNCIL