

Data Checklist for Engineering Approvals

Applicant Details

Name

Resource consent no.

Site address

Legal description

Engineering consultant

Date of approval request

Conditions for which approval is sought

Privacy Statement

In submitting this form I agree to my details being used for the purposes stated on this form. The data will only be accessed by necessary Council staff. I understand my data will be held securely. I have a right to change or access my data. I understand that when this data is no longer required for this purpose, official Council procedure will be followed to dispose of my data. If I want to ask for a copy of my data, or to have it corrected, I can contact privacy@mstn.govt.nz. Please see the Masterton District Council Privacy Policy for further information.

The Privacy Act 2020 applies when we collect personal details. Further information is available by searching "privacy policy" on our website: www.mstn.govt.nz

Signed

Date

06 370 6300

161 Queen Street

PO Box 444, Masterton 5840

planningadmin@mstn.govt.nz



MASTERTON
WHAKAORIORI
DISTRICT COUNCIL

Information Requirements

The following information is required for engineering documentation acceptance and approval by Masterton District Council. Please complete this form, attach to the engineering documentation approval request and send to: planningadmin@mstn.govt.nz

The Wairarapa Combined District Plan Engineering Development Standard 2023 provides detailed guidance on the information that shall be provided. Please note that completing this form does not guarantee approval from the Council. It only outlines the minimum requirements that must be addressed by all applicants. Additional information may need to be provided beyond the checklist to satisfy the conditions outlined in the resource consent decision document and any further requests from Masterton District Council.

General

Yes	No	Compliance with the relevant resource consent conditions
Yes	No	Confirmation that all elements have been designed in accordance with Wairarapa Combined District Plan and NZS4404:2010.
Yes	No	Design report and construction documentation including drawings, specifications and calculations that have been reviewed by a suitably qualified professional
Yes	No	A quality management plan setting out construction and material testing methodologies and inspection frequencies
Yes	No	A design certificate in the form of Schedule 1A of NZS4404:2010
Yes	No	Any other information required by the consent conditions

Earthworks

Yes	No	Identification of special features
Yes	No	Requirement of earthwork consent with Greater Wellington Regional Council > 3000m ³
Yes	No	Detail where specific engineering design is required i.e. retaining walls, mechanically stabilized earth walls etc

Parks, Reserves, and Open Spaces

Yes	No	Compliance with Council's approved street tree policy and planting guidelines
Yes	No	Tree species, locations, and spacing
Yes	No	Planting schedule and maintenance period
Yes	No	Root barrier installation (where applicable)

Roading

Yes	No	Roading layout plan (to include landscape provisions) and pedestrian/ cycle links
Yes	No	Compliance with the minimum legal and carriageway width
Yes	No	Gradients and crossfalls
Yes	No	A road safety audit at the detail design stage in accordance with Waka Kotahi Guidelines for Road Safety Audit Procedures for Projects
Yes	No	Internal access, manoeuvring and parking areas (including any pedestrian and cycle links) associated with land use development
Yes	No	Cross sections including typical location of all services and separation
Yes	No	Long sections
Yes	No	Sight distance plan in accordance with RTS 06 Guidelines for Visibility at Driveways.
Yes	No	Pavement design
Yes	No	Pram crossings at all road intersections
Yes	No	Vehicle crossing designs in accordance with the subdivision application, and Wairarapa Combined District Plan
Yes	No	Cul-de-sac or turning head design including drainage in accordance with NZS4404:2010
Yes	No	Streetlighting design in accordance with M30 Specification and Guidelines for Road Lighting Design
Yes	No	All road markings and signage in compliance with MOTSAM and NZTA Traffic Control Devices Manual
Yes	No	Standard details specific to the application

Stormwater

Yes	No	Stormwater management report and calculations
Yes	No	Catchment plan
Yes	No	Design philosophy including allowance for upstream catchments and impact on downstream catchments
Yes	No	Plans and long sections
Yes	No	Overland flow paths plan
Yes	No	Standard details

Wastewater

Yes	No	Catchment plan
Yes	No	Design philosophy (reticulation, pumping, treatment and disposal)
Yes	No	Drainage plans, layout and long sections
Yes	No	Standard details

Water supply

Yes	No	Proof of network modelling undertaken and compliance with the Council's standards
Yes	No	Plans, layout and long sections
Yes	No	Standard details

06 370 6300

161 Queen Street

PO Box 444, Masterton 5840

planningadmin@mstn.govt.nz



MASTERTON
WHAKAORIORI
DISTRICT COUNCIL