

# VOLUNTARY SUSPENSION OF REGISTRATION UNDER FOOD ACT 2014

This form should be used when notifying Masterton District Council of a voluntary suspension of a registration of a food control plan or national programme under the Food Act 2014

Masterton District Council  
PO Box 444  
Masterton 5840

Phone: 06 370 6300  
mstn.govt.nz  
health@mstn.govt.nz

What type of registration do you wish to surrender?

Template Food Control Plan

National Programme

Trading Name

Registration number

Email

Contact phone

Businesses operating registered food control plans or registered national programme may voluntarily suspend their registration for a minimum of 3 months, and a maximum of 12 months, under section 64 and section 92 of the Food Act 2014.

I wish to suspend the registration in relation to the registration number referred starting from the following date (must be a minimum of 3 months and a maximum of 12 months):

Start date of suspension

Date you start operating (end of suspension)

- You can extend your suspension to a maximum of 12 months.
- **You can not process and handle food for sale during the voluntary suspension.**
- Your suspension will be effective from the date that Masterton District Council processes your application. You will receive notification when this occurs. Masterton District Council may require you to provide further information within a specified time, or may impose conditions in respect of this suspension.

Do you want to change your next verification date if it is due during the voluntary suspension? Yes No

## APPLICANT STATEMENT

I confirm that:

- 1) I am authorised to make this application as the operator or a person with legal authority to act on behalf of the operator; and
- 2) The information supplied in this application is truthful and accurate to the best of my knowledge and belief.

Applicant's Name

Job Title

Signature

Date

# COLLECTION OF INFORMATION

## Collection of Personal Information

Pursuant to Principle 3 of the Privacy Act 1993, we advise that:

- This information is being collected for the purpose of registering a change under the Food Act 2014; and
- The recipient of this information, which is the agency that will collect and hold the information, is Masterton District Council, PO Box 444, Masterton District 5840; and
- Some of the information collected will be displayed on a public register; and
- The collection of information is required under section 64 or 92 of the Food Act 2014, which ever applies. Failure to provide information under section 81 is an offence under section 240 of the Act. Failure to provide information under sections 64 or 92 is an offence under section 244 and
- Under Principles 6 and 7 of the Privacy Act 1993, you have the right of access to, and correction of, any personal information that you have provided.

## Collection of Official Information

- All information provided to Masterton District Council is official information and may be subject to a request made under the Local Government Official Information & Meetings Act 1987.
- If a request is made under that Act for information you have provided in this application, Masterton District Council must consider any such request in accordance with its obligations under the Local Government Official Information & Meetings Act 1987 and any other applicable legislation.