

MASTERTON ARTS FUND PROJECT COMPLETION REPORT

This Project Completion Report is to be completed returned within two months after the project completion date, either by:

POSTING TO:	Masterton District Council Arts Fund PO Box 444, Masterton 5840	Delivering To:	161 Queen St, Masterton	emailing To:	<u>deannae@mstn.govt.nz</u>
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If you have any questions about this Masterton Arts Fund Project Completion Form, contact Deanna Elwin, Grants Administrator by or email <u>deannae@mstn.govt.nz</u> or telephoning (06) 370 6272

Please complete the following sections of the Project Completion Form:

A. GENERAL DETAILS	
Name of applicant/organisation:	
Postal Address:	
Email:	

B. PROJECT DETAILS AND ACCOUNTABILITY DECLARATION				
Project name:				
Location of Project:				
Date (s) of Project:				
Grant Received:				
Signature: Type in your name				
Date:				



C. DETAILS OF PROJECT INCOME AND EXPENDITURE

Please show the costs for the project, including your own contribution [if applicable]:

Project Income	Amount (excluding GST)
Total Income:	
Project Expenditure	Amount (excluding GST)
Total Expenditure:	

D. HIGHLIGHTS

Provide a brief description of the highlights of the project

Please use a separate sheet if needed

E. BENEFIT TO THE COMMUNITY

Provide a brief description of how the project was of benefit or made a difference to the arts sector/economy of our community

Please use a separate sheet if needed

Masterton District Council Masterton Arts Fund Project Completion Report