



2023 COMMUNITY WELLBEING GRANT INFORMATION SHEET

Goal of the Community Wellbeing Grant

Masterton District Council's Wellbeing Strategy *He Hiringa Tangata, He Hiringa Whenua* outlines our long-term direction for the social, cultural, environmental, and economic wellbeing of our community. To align with the strategy, the Community Wellbeing Grant is available to provide support to community groups and organisations for projects that contribute to the social, cultural, environmental, and economic wellbeing of our community.

The Community Wellbeing Grant is available to help towards the increased needs and demands on community groups and organisations for community services. Council recognises that economic uncertainty within our community may have an additional strain on existing financial and non-financial resources of community groups and organisations carrying out these functions for our community.

The Community Wellbeing Grant remains an avenue for organisations that would usually seek funding through Council's Annual or Long-Term Plan processes, to apply for funding. This enables Council to consider ALL applications for funding for wellbeing projects at the same time.

Applicants will need to indicate how their application aligns with the four wellbeing development areas set out in *He Hiringa Tangata, He Hiringa Whenua*.

Eligibility

To be eligible for a Community Wellbeing Grant, organisations should:

- be a non-profit organisation/group
- have their project or activity based in the Masterton District or substantially benefit Masterton residents
- be delivering a public service that contributes to the wellbeing of Masterton district residents
- show that they will contribute to the project costs, and they can account for the funds
- have completed the accountability form for any previous funding.

Eligible Projects

Community Activities

- Meeting community needs
- Improving services
- Expanding programmes

Training

- For staff, community, volunteers, skill development, forum/seminar costs
- Support for volunteers or programme coordination wages

Minor Facility Development

- Towards upgrades for minor facility development and it can be demonstrated the project will contribute to the wellbeing of the Masterton community (or parts of it). *[Larger, more substantive facility upgrades should seek funding through the Annual Plan or Long-Term Plan processes].*

Administration Costs

- Rent, rates, insurance, and electricity
- Operational costs e.g. telephone, internet, stationery, printing etc
- Auditing and/or financial fees
- Travel within district (limited)

Ineligible Projects/Applications

- Applications from individuals
- Applications from educational institutions
- Applications to provide/deliver social welfare or health treatment benefits to an individual
- Applications from organisations, which have not completed and returned an Accountability Form for a previous grant
- Projects already completed are not eligible

Funding Round

Applications to the 2023/24 funding round open on Monday, 3 July 2023. Applications will close at 4.30pm on Monday, 31 July 2023.

How to Apply

An application form must be completed to be considered for this grant.

The application form is available on our website

<https://www.mstn.govt.nz/community/community-grants/community-wellbeing-grants> and at our Customer Services Centre, 161 Queen Street, Masterton.

Information You Will Need for Your Application

- You will need to demonstrate the wellbeing area(s) that your project will contribute to. These are summarised in the table below, and in the extract from our Wellbeing Strategy on the last page of this information sheet.

Wellbeing Development Area	
 Social	Masterton/Whakaoriori is a positive, strong, inclusive, and self-determining community with equitable opportunities for everyone.
 Cultural	Masterton/Whakaoriori values the place and role of tangata whenua and is proud of our cultural identity and heritage.
 Environmental	Masterton/Whakaoriori has rivers we can swim in and drink from, clean air to breathe, green and blue spaces that we can enjoy and share with future generations.
 Economic	Masterton/Whakaoriori has a strong, sustainable economy that supports our people and places.

- Provide Bank verified account details (for the account to which any grant will be paid)

- Latest annual accounts and latest monthly financial statement
- Relevant quotes
- A one-page report containing the following information about your project:
 - What you are going to do
 - When it will take place
 - Why it is important to our community
 - Whether you are working with other organisations
 - How it will contribute to the primary area of the wellbeing area indicated
 - Who the project will benefit (including the number of people)

Please note that an incomplete form or missing supporting documentation may result in your application being returned to you.

Submitting Your Application

Completed applications should be returned to the Council by **ONE** of the following methods:

- Posting to PO Box 444, Masterton 5840; or
- Delivering to the Customer Services Centre, 161 Queen Street, Masterton; or
- Emailing to mdc@mstn.govt.nz

Your organisation may be contacted by council staff or the Awards and Grants Committee members for further information if required.

For further information about this grant, please contact Deanna Elwin, Grants Administrator by telephone 06 370 6272 or email deannae@mstn.govt.nz

Accountability

Organisations awarded a grant must complete an Accountability Form and return this at the end of the completed project or by 31 May 2024 at the latest. The Accountability Form will be provided in the outcome email should you be successful for funding.

Applications can only be submitted and considered if the Accountability Form for any previous grant has been returned.

Decision-making

Council's Awards and Grants Committee assesses all applications to this fund.

Applicants are offered the opportunity to speak in support of their application, online via Microsoft Teams, at the Awards and Grants Committee meeting to be held on Wednesday, 6 September 2023. This is allocated as seven minutes to present the application and three minutes for any questions from the committee.

You will be advised of the time on this day, when your application is processed and acknowledged.

Other Funds Available

Art	Organisations and groups should apply to either the Masterton District Creative Communities Scheme https://www.mstn.govt.nz/community/community-grants/masterton-district-creative-communities-scheme or the Masterton Arts Fund https://www.mstn.govt.nz/community/community-grants/masterton-arts-fund as a first option (unless the purpose is ineligible for funding from those schemes)
Education	Educational institutions, organisations and groups should apply to Lands Trust Masterton, phone 06 370 0155 or visit their website: https://www.mtlit.org.nz/grants
Sports	Sports-related groups should apply to Nuku Ora, website: https://www.nukuora.org.nz/funding/

MY MASTERTON: OUR PEOPLE, OUR LAND STRATEGY

HE HIRINGA TANGATA, HE HIRINGA WHENUA

He Hiringa Tangata, He Hiringa Whenua sets out the future direction for the Masterton/Whakaoriori district across four development areas: social, cultural, environmental and economic. For each of the four development areas, a framework has been created for the work we do to ensure that we are focusing on the right things for our community.

SOCIAL DEVELOPMENT	CULTURAL DEVELOPMENT	ENVIRONMENTAL DEVELOPMENT	ECONOMIC DEVELOPMENT
			
<p>OUR VISION Masterton/Whakaoriori is a positive, strong, inclusive and self-determining community with equitable opportunities for everyone</p> <p>OUR PRIORITIES Community-led, council-supported Opportunities for everyone Pride in 'our place' Engaged communities A masterton district designed to maximise social wellbeing</p>	<p>OUR VISION Masterton/Whakaoriori values the place and role of tangata whenua and is proud of our cultural identity and heritage</p> <p>OUR PRIORITIES Iwi-Council relationships Language and culture</p>	<p>OUR VISION Masterton/Whakaoriori has rivers we can swim in and drink from, clean air to breathe, green and blue spaces that we can enjoy and share with future generations</p> <p>OUR PRIORITIES Clean air and water Protecting our natural heritage and biodiversity Climate change action Creating a culture of environmental sustainability Working together as kaitiaki</p>	<p>OUR VISION Masterton/Whakaoriori has a strong, sustainable economy that supports our people and places</p> <p>OUR PRIORITIES Business attraction and industry growth Population growth Education Supporting tourism Collaborative partnerships</p>

NGĀ MĀTĀPONO - PRINCIPLES

Hapori Tahi - A united community

Mahi Tahi - Working together

Whakaaro Tahi - Aligned thinking